



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION XIII (CARAGA)
 1559 Matimco Bldg, Km 4., Libertad, Butuan City
 caraga.dilg.gov.ph

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Name of Division/FOU: Finance and Administrative Division

MASTER LIST OF MAINTAINED DOCUMENTED INFORMATION (INTERNAL)

DOCUMENT CODE	DOCUMENT TITLE	REVISION					
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Inventory and Disposal of Fixed Assets							
QP-R13-FAD-07	Quality Procedure	10.16.17					
QO-QP-R13-FAD-07	Quality Objective	10.16.17					
QME-QP-R13-FAD-07	Quality Monitoring and Evaluation	10.16.17					
FM-QP-R13-FAD-07-01	Process Summary Logsheets	10.16.17					

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MASTER LIST OF MAINTAINED DOCUMENTED INFORMATION (EXTERNAL)

DOCUMENT CODE	DOCUMENT TITLE	REVISION					
		00	01	02	03	04	05
Inventory and Disposal of Fixed Assets							
Inventory Custodian Slip	Inventory Custodian Slip	10.16.17					
Property Acknowledgement Slip	Property Acknowledgement Receipt	10.16.17					
Property Card	Property Card	10.16.17					
Property Transfer Report	Property Transfer Report	10.16.17					

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