



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

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**DILG - REGION XIII
RELEASED**

DATE: DEC 16 2014

TIME: 2:19 pm

BY: PPB

MEMORANDUM

TO ALL PROVINCIAL/CITY DIRECTORS
DILG REGION XIII (CARAGA REGION)

SUBJECT BASELINE DATA FOR ALL LOCAL GOVERNMENT UNITS IN
REGION XIII (CARAGA)

Date DECEMBER 16, 2014

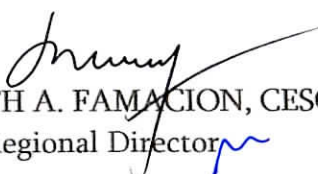
Pursuant to Republic Act No. 10121 "An Act Strengthening the Philippine Disaster Risk Reduction and Management System, Providing for the National Disaster Risk Reduction and Management Framework, and Institutionalizing the Disaster Risk Reduction and Management Plan, Appropriating Fund Therefore and For Other Purposes", National Government Agencies particularly the Department of the Interior and Local Government being the Vice-Chair for Preparedness are mandated to assist Local Government Units in establishing and strengthening the capacities of communities to anticipate, cope and recover from the negative impacts of emergency occurrences and disasters.

In relation to thereto, the Local Government Academy developed a Disaster Preparedness Manual for City/Municipal Mayors to provide guidance and assist them in formulating disaster preparedness plans, allowing them to know their level of readiness in times of calamity. The manual also known as the "Operation Listo" is a checklist of activities and things the LGU needs to do to meet the minimum levels of readiness can also be downloaded through the DILG 13 Official website <http://www.caraga.dilg.gov.ph>.

Further, the DILG Regional Office 13 (Caraga) is gathering and establishing a baseline database of all Local Government Units in the Region to be used in all aspects of DRRM related program, projects and activities. The same database will also be utilized during the activation of the DILG Disaster Monitoring System in times of calamities and special celebrations.

With this, your Provincial/City DRRM/CCA Focal Persons and City/Municipal Local Government Operations Officers are directed to fill-in the required information on the database thru our online reporting system under the DRRCCA folder with the filename *LGU baseline data*. All Provincial/City Directors must ensure the completeness of the appropriate data on or before December 31, 2014.

For the information, guidance and strict compliance of all concerned.


LILIBETH A. FAMACION, CESO IV
Regional Director