



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Francisco Gold Condominium II
Edsa Cor. Mapagmahal St., Diliman
Quezon City

OFFICE OF THE SECRETARY



January 12, 2012

MEMORANDUM CIRCULAR

No. 2012-08

TO : ALL CITY MAYORS, MUNICIPAL MAYORS, PUNONG BARANGAYS, DILG REGIONAL DIRECTORS AND THE REGIONAL GOVERNOR OF THE ARMM

SUBJECT : COMMUNITY PREPAREDNESS ON, AND RESPONSE TO, A CALAMITY IN EVERY FLOOD-PRONE AND LANDSLIDE-PRONE BARANGAY

Reference:

Legal and Administrative Authority of DILG per Section 5 (a) of Administrative Order No. 267, series 1992 which provides the "Exercise of supervision directly over provinces, highly-urbanized cities and independent component cities, through the province with respect to component cities and municipalities; and through the city and municipality with respect to the barangays."

This Memorandum is issued to ensure the safety and protection of the people in a community during a typhoon and other natural calamity.

Every City Mayor and Municipal Mayor is hereby directed to ensure that the following are carried out:

A. By the Punong Barangay:

In the case of a flood-prone area:

1. Identify every flood-prone area in the barangay based on available local "flood maps" and geo-hazard maps which are posted at the DILG, DENR and other websites. When in doubt, confirm or seek advice from the Office of the Mayor, the City or Municipal Planning and Development Coordinator or from the Local DRRMO;
2. Conduct regular disaster awareness and response campaign, including drills or exercises to prepare the community in case of a calamity or an emergency;
3. Organize emergency group of responders, rescue teams or community service brigades;

4. Establish a communication link with the concerned City Mayor or Municipal Mayor and heads of other government agencies and other volunteer groups;
5. Provide necessary emergency equipment and supplies, if able;
6. Install a community-based early warning and alert system to provide accurate and timely advice applicable to an affected community;
7. In the event of a weather forecast and extended heavy rainfall which may trigger flooding:
 - *Advise the residents to pay attention to radio or television broadcasts on the latest weather advisories;*
 - *Require them to have a battery-operated radio available in case of a power interruption, so that they can continue to monitor the situation;*
 - *Advise them to take heed of the community's warning system on flooding; and*
 - *Advise them to be prepared for evacuation to a designated evacuation center and to remind them that evacuation is a safer option if they do so.*
8. Establish an evacuation procedure and implement the same, as warranted; and
9. Depending on the situation, initiate the forced evacuation of affected families or individuals.

In the case of a landslide-prone area:

1. Identify every landslide-prone area in the barangay based on geo-hazard maps which are posted at the DILG, DENR and other websites. When in doubt, confirm or seek advice from the Office of the Mayor, the City or Municipal Planning and Development Coordinator or from the Local DRRMO;
2. Conduct regular disaster awareness and response campaign including drills or exercises to prepare the community in case of a calamity or an emergency;
3. Organize emergency group of responders, rescue teams or community service brigades;
4. Establish a communication link with the concerned City Mayor or Municipal Mayor and heads of other government agencies and other volunteer groups;
5. Provide necessary emergency equipment and supplies, if able;
6. Install a community-based early warning and alert system to provide accurate and timely advice applicable to an affected community;
7. In the event of a weather forecast and extended heavy rainfall which may trigger landslides:

- *Advise the residents to stay alert and to pay attention to radio or television broadcasts on the latest emergency information or on warnings of intense rainfall;*
 - *Require them to take heed of the community's warning system on landslide;*
 - *If they are in areas susceptible to a landslide or debris flow, advise them to evacuate immediately to a designated evacuation center;*
 - *If they are near a stream or a river, advise them to be alert for any sudden increase or decrease in water flow and for a change from clear to muddy water. Such changes may indicate landslide upstream. Let them be prepared to move out quickly; and*
 - *Require them to watch the hillsides around their homes for any sign of land movement, such as small landslides or debris flow, or progressively tilting trees.*
8. Establish an evacuation procedure and implement the same, as warranted; and
 9. Depending on the situation, initiate the forced evacuation of affected families and individuals.

B. By the City or Municipal DRRMO

1. Provide technical assistance and relevant information;
2. Monitor compliance of the Punong Barangay to the directive; and
3. Provide equipage necessary and other vital infrastructure needed in each barangay.

**Supervisory Authority of the City
or Municipal Mayor**

The attention of every City Mayor and Municipal Mayor is invited to the provision of Section 32 of the Local Government Code, quote:

The City or Municipality, through the city or municipal mayor concerned, shall exercise general supervision over component barangays to ensure that said barangays act within the scope of their prescribed powers and functions.

Responsibilities of DILG Regional Directors

Every DILG Regional Director as the Vice Chairperson of the RDRRMC on disaster-preparedness is directed to:

1. Cause the immediate and widest dissemination of this Memorandum Circular;
2. Provide technical assistance by mobilizing other agencies especially in ensuring the installation of early warning and alert system in the flood-prone and landslide-prone barangays; and
3. Submit report on compliance indicating the list of flood-prone and landslide-prone barangays and sitios with early warning and alert system. Initial report using the attached matrix is expected to reach the Office of the SILG, not later than 30 January 2012, through the National Barangay Operations Office (NBOO) at mbreyes@dilg.gov.ph and kabarangaymo@yahoo.com.

For compliance.


JESSE M. ROBREDO
Secretary



Republic of the Philippines
DEPARTMENT OF THE INTERIOR
AND LOCAL GOVERNMENT

IN REPLYING, PLS CITE:

SILG12-000222



LIST OF FLOOD-PRONE AND LANDSLIDE-PRONE BARANGAYS

REGION _____
 PROVINCE _____
 CITY/MUNICIPALITY _____

| BARANGAY/SITIO | NO. OF FAMILIES | FLOOD PRONE <small>(please check if applicable)</small> | LANDSLIDE PRONE <small>(please check if applicable)</small> | EARLY WARNING/ ALERT SYSTEM <small>(please check if available)</small> |
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Prepared & submitted by:

 Designated LDRRM Officer

Noted:

 City / Municipal Mayor