

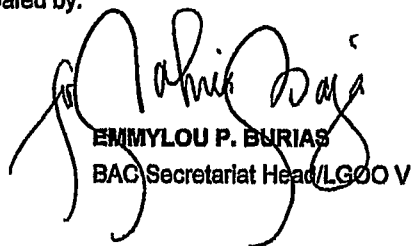
Department of the Interior and Local Government-Region 13 (Indicative Annual Procurement Plan for FY 2025, Non-CSE)

| Code (PAP) | Procurement Project | PMO/End-User | Is this an Early Procurement Activity? (Yes/No) | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (PhP) | | | Remarks (brief description of Project) |
|------------|--|--------------|---|-----------------------------------|--|----------------------------|-----------------|------------------|-----------------|------------------------|--------------|----|--|
| | | | | | Advertisement/Posting of IB/REI | Submission/Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 5029907099 | Other Subscription Expenses | FAD | NO | NP-53.9 - Small Value Procurement | Year 2024 | Year 2024 | Year 2024 | Year 2024 | GoP | 30,960.00 | 30,960.00 | | To include Newspaper Subscription |
| 5020502002 | Communication Expenses | FAD | NO | Direct Contracting | Year 2024 | Year 2024 | Year 2024 | Year 2024 | GoP | 72,000.00 | 72,000.00 | | Landline and Internet |
| 5021304001 | Repairs & Maintenance(Buildings) at the Regional Office and DILG Surigao del Norte Office | FAD | NO | NP-53.9 - Small Value Procurement | Year 2024 | Year 2024 | Year 2024 | Year 2024 | GoP | 600,000.00 | 600,000.00 | | Repair and maintenance of Office Building |
| 5021305002 | Repairs & Maintenance(Office Equipment) | FAD | NO | NP-53.9 - Small Value Procurement | Year 2024 | Year 2024 | Year 2024 | Year 2024 | GoP | 400,000.00 | 400,000.00 | | To include parts and consumables |
| 5021306001 | Repairs & Maintenance (Motor Vehicles) | FAD | NO | NP-53.9 - Small Value Procurement | Year 2024 | Year 2024 | Year 2024 | Year 2024 | GoP | 1,000,000.00 | 1,000,000.00 | | To include parts and consumables |
| 5020401000 | Water Expenses (Purified drinking water refill) | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 57,600.00 | 57,600.00 | | Supply of purified drinking water |
| 5029902000 | Unlimited Printing Services with free use of computer printers | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 360,000.00 | 360,000.00 | | For printing of communication, reports and other related documents |
| 5029902000 | Procurement Services for the Delivery of Parcels, Letters and other official Documents for CY 2024 | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 42,000.00 | 42,000.00 | | Sending of official parcels & other documents |

| | | | | | | | | | | | | | |
|------------|--|----------------|-----|---|---------------------|---------------------|-----------------|-----------------|-----|------------|------------|--|---|
| 5020101000 | Fare for DILG Personnel Attending Official Travel for FY 2024 | FAD | NO | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline | FY 2024 | FY 2024 | FY 2024 | FY 2024 | GoP | 800,000.00 | 800,000.00 | | Airline tickets for all DILG personnel on official travel |
| 5020201002 | Conduct of Monthly BAC Meetings | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 30,000.00 | 30,000.00 | | Snacks |
| 5029902000 | Printing Services with free use photocopier package | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 60,000.00 | 60,000.00 | | For reproduction of forms, handouts and other documents |
| 5020309000 | Fuel, Oil and Lubricants Expenses | FAD | YES | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline T | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 777,300.00 | 777,300.00 | | For Office Operations to included Liquified Petroleum Gas |
| 5021203000 | Procurement of Security Guards intended for the DILG Regional Office XIII at Purok 1A, Brgy. Doongan, Butuan City | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 400,000.00 | 400,000.00 | | For Security Guards Services |
| 5029902000 | Printing of Tarpaulins & IEC Materials | All Division | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 20,000.00 | 20,000.00 | | To include milestones |
| 5021305002 | Cleaning Services of Office Airconditioners | FAD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | | 99,200.00 | 99,200.00 | | Preventive maintenance |
| 5020201002 | Conduct of Regional HRMSPB Assessment/Interview and other related activities for CY 2025 | FAD/Personnel | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 80,000.00 | 80,000.00 | | Meals and Snacks |
| 5020201002 | Conduct of Regional PRAISE meeting and Assessment for the year-end awarding and other related activities for FY 2025 | FAD/Personnel | YES | NP-53.10 Lease of Real Property and Venue | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 17,600.00 | 17,600.00 | | Meals and Snacks for Regional PRAISE meeting |
| 5020201002 | COA Exit Conference re: Audit Findings, Observations and Recommendations of the DILG Regional 13 Operations in CY 2024 | FAD/Accounting | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 69,000.00 | 69,000.00 | | Meals and Snacks |
| 5020201002 | Quarterly L & D Intervention | FAD/Personnel | YES | NP-53.10 Lease of Real Property and Venue | 4th Quarter of 2024 | 4th Quarter of 2024 | January of 2025 | January of 2025 | GoP | 360,000.00 | 360,000.00 | | Meals and Snacks for L & D Intervention for 4 quarter |

| | | | | | | | | | | | | | |
|--------------|---|-------|-----|---|---------------------|---------------------|-----------------|-----------------|-----|---------------------|---------------------|--|---|
| 5020201002 | Meals for Duty Officers during the reactivation of DILG Regional Disaster Monitoring & Reporting System re: Semana Santa 2025 | LGMED | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 30,000.00 | 30,000.00 | | Meals during Monitoring & Reporting System |
| 5020201002 | Conduct of Monitoring of Brgy Assembly day in caraga Region 1st and 2nd Semester of CY 2024 | LGMED | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 20,000.00 | 20,000.00 | | Meals during Monitoring & Reporting System |
| 5020201002 | SGLG Regional Orientation | LGMED | YES | NP-53.10 Lease of Real Property and Venue | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 300,000.00 | 300,000.00 | | Meals and Accommodation for the activity |
| 5020201002 | Quarterly RPOC Meeting CY 2025 | LGMED | YES | NP-53.10 Lease of Real Property and Venue | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 200,000.00 | 200,000.00 | | Meals and Accommodation for the activity |
| 5020201002 | RDPT Quarterly Meeting | LGMED | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2024 | 4th Quarter of 2024 | January of 2025 | January of 2025 | GoP | 40,000.00 | 40,000.00 | | Meals and Snacks |
| 5020201002 | Meals and Snacks for National Women's Month Celebration. (NWMC 2025 Kick Off Activity, GEDSI Orientation/GAD Agenda Setting and Continuing Legal Education) | LGCCD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2024 | 4th Quarter of 2024 | January of 2025 | January of 2025 | GoP | 655,500.00 | 655,500.00 | | Meals and Snacks and with accommodation on March 7, 2024. |
| 5020201002 | Polo Shirt or T- shirt with print or embroidery | LGCCD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2025 | 4th Quarter of 2025 | January of 2026 | January of 2026 | GoP | 112,500.00 | 112,500.00 | | For participants |
| 5020201002 | Collateral with print | LGCCD | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2026 | 4th Quarter of 2026 | January of 2027 | January of 2027 | GoP | 75,000.00 | 75,000.00 | | For participants |
| | Web Hosting Services | RICTU | YES | NP-53.9 - Small Value Procurement | 4th Quarter of 2023 | 4th Quarter of 2023 | January of 2024 | January of 2024 | GoP | 30,000.00 | 30,000.00 | | Web Hosting Services for Visibility and Physical Storage on Conents of the Regional Website |
| TOTAL | | | | | | | | | | 6,738,660.00 | 6,738,660.00 | | |

Prepared by:




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Approved by:



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