

## Department of the Interior and Local Government-Region 13 (Annual Procurement Plan for FY 2025, Non-CSE)

### First Submission

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50299070 99	Other Subscription Expensees	FAD	NO	NP-53.9 - Small Value Procurement	Year 2025	Year 2025	Year 2025	Year 2025	GoP	30,960.00	30,960.00		To include Newspaper Subscription
50205020 02	Communication Expenses	FAD	NO	Direct Contracting	Year 2025	Year 2025	Year 2025	Year 2025	GoP	72,000.00	72,000.00		Landline and Internet
50213040 01	Repairs & Maintenance( Buildings) at the Regional Office and DILG Surigao del Norte Office	FAD	NO	NP-53.9 - Small Value Procurement	Year 2025	Year 2025	Year 2025	Year 2025	GoP	600,000.00	600,000.00		Repair and maintenance of Office Building
50213050 02	Repairs & Maintenance(Office Equipment)	FAD	NO	NP-53.9 - Small Value Procurement	Year 2025	Year 2025	Year 2025	Year 2025	GoP	400,000.00	400,000.00		To include parts and consumables
50213060 01	Repairs & Maintenance ( Motor Vehicles)	FAD	NO	NP-53.9 - Small Value Procurement	Year 2025	Year 2025	Year 2025	Year 2025	GoP	1,000,000.00	1,000,000.00		To include parts and consumables
50204010 00	Water Expenses ( Purified drinking water refill)	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	57,600.00	57,600.00		Supply of purified drinking water
50299020 00	Unlimited Printing Services with free use of computer printers	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	360,000.00	360,000.00		For printing of communication, reports and other related documents
50299020 00	Procurement Services for the Delivery of Parcels, Letters and other official Documents for CY 2024	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	42,000.00	42,000.00		Sending of official pacels & other documents
50201010 00	Fare for DILG Personnel Attending Official Travel for FY 2024	FAD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	FY 2025	FY 2025	FY 2025	FY 2025	GoP	800,000.00	800,000.00		Airline tickets for all DILG personnel on official travel
50202010 02	Conduct of Monthly BAC Meetings	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	30,000.00	30,000.00		Snacks

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50202010 02	Conduct of Monitoring of Brgy Assembly day in caraga Region 1st and 2nd Semester of CY 2024	LGMED	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	20,000.00	20,000.00		Meals during Monitoring & Reporting System
50202010 02	SGLG Regional Orientation	LGMED	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	300,000.00	300,000.00		Meals and Accommodation for the activity
50202010 02	Quarterly RPOC Meeting CY 2025	LGMED	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	200,000.00	200,000.00		Meals and Accommodation for the activity
50202010 02	RDPT Quarterly Meeting	LGMED	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	40,000.00	40,000.00		Meals and Snacks
50202010 02	Meals and Snacks for National Women's Month Celebration. (NWMC 2025 Kick Off Activity, GEDSI Orientation/GAD Agenda Setting and Continuing Legal Education)	LGCD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	655,500.00	655,500.00		Meals and Snacks and with accommodation on March 7, 2024.
50202010 02	Polo Shirt or T- shirt with print or embroidery	LGCD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	112,500.00	112,500.00		For participants
50202010 02	Collateral with print	LGCD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	75,000.00	75,000.00		For participants
	Web Hosting Services	RICTU	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	30,000.00	30,000.00		Web Hosting Services for Visibility and Physical Storage on Contents of the Regional Website
50202010 02	Support to the Conduct of Reorganizational Meeting of Regional Management Coordination Committee (RMCC) to Support Activities of Regional Peace and Order Council (RPOC)	LGMED	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	Others	20,150.00	20,150.00		Meals and Snacks (RPOC Trust Fund)
50202010 02	Quarterly Meeting of Regional Peace and Order Council (RPOC) Special Action Committee for CY 2025	LGMED	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	Others	36,000.00	36,000.00		Snacks (RPOC Trust Fund)



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50299020 00	Printing Services with free use photocopier package	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	60,000.00	60,000.00		For reproduction of forms, handouts and other documents
50203090 00	Fuel, Oil and Lubricants Expenses	FAD	YES	NP-53.14 Direct Retail Petroleum Fuel, Oil and Products and Airline T	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	777,300.00	777,300.00		For Office Operations to included Liquified Petroleum Gas
50212030 00	Procurement of Security Guards intended for the DILG Regional Office XIII at Purok 1A, Brgy. Doongan, Butuan City	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	400,000.00	400,000.00		For Security Guards Services
50299020 00	Printing of Tarpaulins & IEC Materials	All Divisions	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	20,000.00	20,000.00		To include milestones
50213050 02	Cleaning Services of Office Airconditioners	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025		99,200.00	99,200.00		Preventive maintenance
50202010 02	Conduct of Regional HRMSPB Assessment/Interview and other related activities for CY 2025	FAD/Personnel	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	80,000.00	80,000.00		Meals and Snacks
50202010 02	Conduct of Regional PRAISE meeting and Assessment for the year-end awarding and other related activities for FY 2025	FAD/Personnel	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	17,600.00	17,600.00		Meals and Snacks for Regional PRAISE meeting
50202010 02	COA Exit Conference re: Audit Findings, Observations and Recommendations of the DILG Regional 13 Operations in CY 2024	FAD/Accounting	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	69,000.00	69,000.00		Meals and Snacks
50202010 02	Quarterly L & D Intervention	FAD/Personnel	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	360,000.00	360,000.00		Meals and Snacks for L & D Intervention for 4 quarter
50202010 02	Meals for Duty Officers during the reactivation of DILG Regional Disaster Monitoring & Reporting System re: Semana Santa 2025	LGMED	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	30,000.00	30,000.00		Meals during Monitoring & Reporting System

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50213060 01	For the repair of Airconditioner of Toyota Innova SLC 976	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	12,200.00	12,200.00		Materials and Labor
50299070 00	Procurement of Additional Internet Services for Fail-Over	RICTU	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	Others	90,000.00	90,000.00		Monthly Subscription - Internet Connectivity Services (SR 2024-06-1132 Continuing)
50203010 02	For Janitorial, Electrical, and Medical Office Supplies for the 1st Quarter of CY 2025 of DILG Regional Office XIII	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	122,505.00	122,505.00		Various Supplies
50299070 01	Procurement of Software Subscription of Electronic Legal Tool	RICTU	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	Others	71,680.00	71,680.00		Electronic Legal Research Tool (SR 2024-01-0017 Continuing)
50202010 02	Meals and Snacks for the LGRRRC Planning & Core Teams, Sub-LGRCs, & LGRRRC Management Meeting on January 22, 2025	LGCCD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	22,750.00	22,750.00		Meals and Snacks
50202010 02	Public Safety Continuity Plan Finalization	FAD	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GoP	30,000.00	30,000.00		Meals and Snacks
TC TAL										7,143,945.00	7,143,945.00		

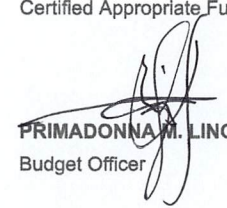
Prepared by:

Certified Appropriate Funds Available:

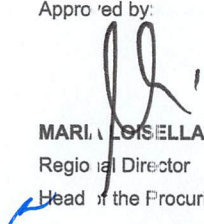
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