

**Department of the Interior and Local Government-Region 13 (Indicative Annual Procurement Plan for FY 2025, Non-CSE)**

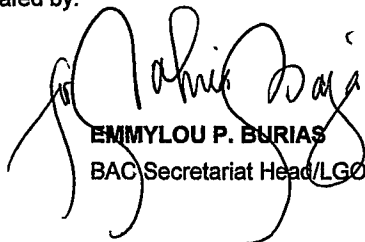
Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029907099	Other Subscription Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Year 2024	Year 2024	Year 2024	Year 2024	GoP	30,960.00	30,960.00		To include Newspaper Subscription
5020502002	Communication Expenses	FAD	NO	Direct Contracting	Year 2024	Year 2024	Year 2024	Year 2024	GoP	72,000.00	72,000.00		Landline and Internet
5021304001	Repairs & Maintenance( Buildings) at the Regional Office and DILG Surigao del Norte Office	FAD	NO	NP-53.9 - Small Value Procurement	Year 2024	Year 2024	Year 2024	Year 2024	GoP	600,000.00	600,000.00		Repair and maintenance of Office Building
5021305002	Repairs & Maintenance(Office Equipment)	FAD	NO	NP-53.9 - Small Value Procurement	Year 2024	Year 2024	Year 2024	Year 2024	GoP	400,000.00	400,000.00		To include parts and consumables
5021306001	Repairs & Maintenance ( Motor Vehicles)	FAD	NO	NP-53.9 - Small Value Procurement	Year 2024	Year 2024	Year 2024	Year 2024	GoP	1,000,000.00	1,000,000.00		To include parts and consumables
5020401000	Water Expenses ( Purified drinking water refill)	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	57,600.00	57,600.00		Supply of purified drinking water
5029902000	Unlimited Printing Services with free use of computer printers	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	360.00	360.00		For printing of communication, reports and other related documents
5029902000	Procurement Services for the Delivery of Parcels, Letters and other official Documents for CY 2024	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	42,000.00	42,000.00		Sending of official pacels & other documents

5020101000	Fare for DILG Personnel Attending Official Travel for FY 2024	FAD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline	FY 2024	FY 2024	FY 2024	FY 2024	GoP	800,000.00	800,000.00		Airline tickets for all DILG personnel on official travel
5020201002	Conduct of Monthly BAC Meetings	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	30,000.00	30,000.00		Snacks
5029902000	Printing Services with free use photocopier package	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	60,000.00	60,000.00		For reproduction of forms, handouts and other documents
5020309000	Fuel, Oil and Lubricants Expenses	FAD	YES	NP-53.14 Direct Retail Petroleum Fuel, Oil and Products and Airline T	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	777,300.00	777,300.00		For Office Operations to included Liquefied Petroleum Gas
5021203000	Procurement of Security Guards intended for the DILG Regional Office XIII at Purok 1A, Brgy. Doongan, Butuan City	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	400,000.00	400,000.00		For Security Guards Services
5029902000	Printing of Tarpaulins & IEC Materials	All Division	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	20,000.00	20,000.00		To include milestones
5021305002	Cleaning Services of Office Airconditioners	FAD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024		99,200.00	99,200.00		Preventive maintenance
5020201002	Conduct of Regional HRMSPB Assessment/Interview and other related activities for CY 2025	FAD/Personnel	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	80,000.00	80,000.00		Meals and Snacks
5020201002	Conduct of Regional PRAISE meeting and Assessment for the year-end awarding and other related activities for FY 2025	FAD/Personnel	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	17,600.00	17,600.00		Meals and Snacks for Regional PRAISE meeting
5020201002	COA Exit Conference re: Audit Findings, Observations and Recommendations of the DILG Regional 13 Operations in CY 2024	FAD/Accounting	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	69,000.00	69,000.00		Meals and Snacks
5020201002	Quarterly L & D Intervention	FAD/Personnel	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	360,000.00	360,000.00		Meals and Snacks for L & D Intervention for 4 quarter



5020201002	Meals for Duty Officers during the reactivation of DILG Regional Disaster Monitoring & Reporting System re: Semana Santa 2025	LGMED	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	30,000.00	30,000.00		Meals during Monitoring & Reporting System
5020201002	Conduct of Monitoring of Brgy Assembly day in caraga Region 1st and 2nd Semester of CY 2024	LGMED	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	20,000.00	20,000.00		Meals during Monitoring & Reporting System
5020201002	SGLG Regional Orientation	LGMED	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	300,000.00	300,000.00		Meals and Accommodation for the activity
5020201002	Quarterly RPOC Meeting CY 2025	LGMED	YES	NP-53.10 Lease of Real Property and Venue	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	200,000.00	200,000.00		Meals and Accommodation for the activity
5020201002	RDPT Quarterly Meeting	LGMED	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	40,000.00	40,000.00		Meals and Snacks
5020201002	Meals and Snacks for National Women's Month Celebration. (NWMC 2025 Kick Off Activity, GEDSI Orientation/GAD Agenda Setting and Continuing Legal Education)	LGCCDD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January of 2025	January of 2025	GoP	655,500.00	655,500.00		Meals and Snacks and with accommodation on March 7, 2024.
5020201002	Polo Shirt or T- shirt with print or embroidery	LGCCDD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2025	4th Quarter of 2025	January of 2026	January of 2026	GoP	112,500.00	112,500.00		For participants
5020201002	Collateral with print	LGCCDD	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2026	4th Quarter of 2026	January of 2027	January of 2027	GoP	75,000.00	75,000.00		For participants
	Web Hosting Services	RICTU	YES	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	January of 2024	January of 2024	GoP	30,000.00	30,000.00		Web Hosting Services for Visibility and Physical Storage on Conents of the Regional Website
<b>TOTAL</b>										<b>6,379,020.00</b>	<b>6,379,020.00</b>		

Prepared by:




**EMMYLOU P. BURIAS**  
BAC Secretariat Head/LG00 V

Recommended Approval:



**RAY GREGORY F. JARANILLA**  
BAC Chairperson/LGMED Chief

Approved by:



**MARIA LOISELLA E. LUCINO, CESO IV**  
Regional Director  
Head of the Procuring Entity