

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Request for Publication of Vacant Positions

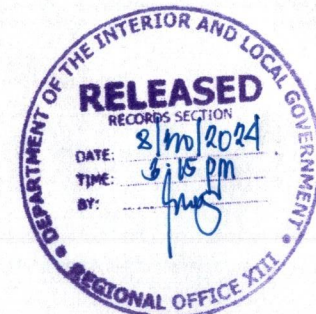
To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT in the CSC website:

[Signature]
MARIE JOY S. LUENGAS
HRMO III

Date: **August 30, 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	ATTORNEY IV	OSEC-DILGB-ATY4-95-2010	23	83659	Bachelor of Laws	8 hours relevant training	2 years of relevant experience	RA 1080 (BAR)	<p>Level 4 on the following Core Competencies:</p> <ol style="list-style-type: none"> 1. COMMITMENT TO ETHICAL SERVICE AND GOOD GOVERNANCE 2. CUSTOMER-FOCUS 3. ENSURING EXCELLENT RESULTS 4. ORGANIZATIONAL SENSITIVITY <p>Level 3 on the following Leadership Competencies:</p> <ol style="list-style-type: none"> 1. Developing and Inspiring Others 2. Planning Work and Managing Teams 3. Problem Solving and Decision Making <p>Level 4 on the following Functional Competencies:</p> <ol style="list-style-type: none"> 1. Critical and Analytical Thinking 2. Collaboration (Working with Others) 3. Process Orientation 4. Information/Data/Records Management 5. Administrative Services Proficiency <p>Level 4 on the following Unit-Based Proficiency:</p> <ol style="list-style-type: none"> 1. Legal Counseling Services 2. Appeal/Resolution Management 3. Case Investigation 	DILG - REGIONAL OFFICE



No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	ATTORNEY III	OSEC-DILGB-ATY3-22-2023	21	67005	Bachelor of Laws	4 hours relevant training	1 year of relevant experience	RA 1080 (BAR)	<p>Level 3 on the following Core Competencies:</p> <p>1. COMMITMENT TO ETHICAL SERVICE AND GOOD GOVERNANCE 2. CUSTOMER-FOCUS 3. ENSURING EXCELLENT RESULTS 4. ORGANIZATIONAL SENSITIVITY</p> <p>Level 2 on the following Leadership Competencies:</p> <p>1. Developing and Inspiring Others 2. Planning Work and Managing Teams 3. Problem Solving and Decision Making</p> <p>Level 3 on the following Functional Competencies:</p> <p>1. Critical and Analytical Thinking 2. Collaboration (Working with Others) 3. Process Orientation 4. Information/Data/Records Management 5. Administrative Services Proficiency</p> <p>Level 3 on the following Unit-Based Proficiency:</p> <p>1. Legal Counseling Services 2. Appeal/Resolution Management 3. Case Investigation</p>	DILG - REGIONAL OFFICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the **application letter** and send to the address below not later than **SEPTEMBER 10, 2024**.

1. Fully accomplished **Personal Data Sheet (PDS) with recent passport-sized ID picture** (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable)
3. Duly filled out **Work Experience Sheet** which can be downloaded at www.csc.gov.ph;
4. Photocopy of **certificate of eligibility/rating/license**; and
5. Photocopy of **Transcript of Records**.

IMPORTANT REMINDERS:

1. Files should be in a **PDF/JPEG** (ensure that is clear and readable).
2. QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA LOISELLA E. LUCINO, CESO IV

Regional Director

DILG-REGIONAL OFFICE XIII

Purok 1A, Upper Doongan, Butuan City

personnelsection.dilg13@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.