



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region XIII (Caraga)
Purok 1A, Upper Doongan, Butuan City
Website: <http://caraga.dilg.gov.ph/>; Email Address: official@caraga.dilg.gov.ph



MEMORANDUM

TO : **ALL DILG PROVINCIAL DIRECTORS / CITY DIRECTOR &
DIVISION CHIEFS
DILG REGION XIII**


SUBJECT : **VACANT POSITIONS**

DATE : **APRIL 24, 2023**

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Please find attached CS Form 9 Revised 2018 re: Publication of Vacant Positions for the recently vacated positions in this region and please cause wide dissemination to your area of responsibility.

For information and proper guidance.


DONALD A. SERONAY
Asst. Regional Director/
Officer in Charge

"Matino, Mahusay at Maaasahan"
Tel. No. (085) 975-9830

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT in the CSC website:


MARIE JOY S. LUENGAS

HRMO

Date:

April 18, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	LOCAL GOVERNMENT OPERATIONS OFFICER VI	OSEC-DILGB-LGOO6- 705-2017	22	71511	Bachelor's degree	Completion of training course for LGOO's	3 years relevant	CSC Professional / 2nd level Eligibility	LEVEL 3 on the following Core Competencies: 1. COMMITMENT TO ETHICAL SERVICE AND GOOD GOVERNANCE 2. CUSTOMER-FOCUS 3. ENSURING EXCELLENT RESULTS 4. ORGANIZATIONAL SENSITIVITY LEVEL 3 on the following Functional Competencies: 1. EFFECTIVE COMMUNICATION 2. INFLUENCE 3. MANAGING KNOWLEDGE AND INFORMATION 4. POLICY RESEARCH AND ANALYSIS 5. PROGRAM DEVELOPMENT AND MANAGEMENT 6. RELATIONSHIP BUILDING 7. TECHNICAL PROFICIENCY: FIELD EXPERTISE	DILG - SURIGAO DEL SUR
2	LOCAL GOVERNMENT OPERATIONS OFFICER VI	OSEC-DILGB-LGOO6- 220-2010	22	71511	Bachelor's degree	Completion of training course for LGOO's	3 years relevant	CSC Professional / 2nd level Eligibility	LEVEL 3 on the following Core Competencies: 1. COMMITMENT TO ETHICAL SERVICE AND GOOD GOVERNANCE 2. CUSTOMER-FOCUS 3. ENSURING EXCELLENT RESULTS 4. ORGANIZATIONAL SENSITIVITY LEVEL 3 on the following Functional Competencies: 1. EFFECTIVE COMMUNICATION 2. INFLUENCE 3. MANAGING KNOWLEDGE AND INFORMATION 4. POLICY RESEARCH AND ANALYSIS 5. PROGRAM DEVELOPMENT AND MANAGEMENT 6. RELATIONSHIP BUILDING 7. TECHNICAL PROFICIENCY: FIELD EXPERTISE	DILG - AGUSAN DEL SUR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **MAY 2, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARD DONALD A. SERONAY

Officer-in-Charge

DILG-REGIONAL OFFICE XIII

Purok 1A, Upper Doongan, Butuan City

personnelsection.dilg13@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.