

PURCHASE ORDER

DILG REGIONAL OFFICE

|                                     |  |
|-------------------------------------|--|
| Supplier : <b>ALMONT CITY HOTEL</b> | P.O. No. : <b>2018-10-364</b>            |
| Address : <b>Butuan City</b>        | Date : <b>23-Oct-18</b>                  |
| TIN :                               | Mode of Procurement : <b>Small Value</b> |

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

|   |                                |
|---|--------------------------------|
| Place of Delivery : <b>DILG REGIONAL OFFICE</b> | Delivery Term : <b>on date</b> |
| Date of Delivery :                              | Payment Term : <b>30 days</b>  |

| Stock/ Property No.   | Unit | Description   | Quantity | Unit Cost     | Amount     |
|---|------|---|----------|---------------|------------|
|   |      | <b>DAY 0 (October 23, 2018)</b>   |          |               | -          |
| 1   | pax  | <b>DINNER</b> - Rice, Chicken Sotanghon Soup, Pinakbet, Fried Fish (Not Dory), Fresh Fruits, and Softdrinks                                       | 69       | 320.00        | 22,080.00  |
|   |      | <b>DAY 1 (October 24, 2018)</b>   |          |               | -          |
| 2   | pax  | <b>BREAKFAST</b> - Rice, Chicken Tocino, Mushroom and Cheese omelette and Juice   | 69       | COMPLIMENTARY | -          |
| 3   | pax  | <b>AM SNACK</b> - Burger (BEEF) with Cheese, Chips, and Juice   | 79       | 95.00         | 7,505.00   |
| 4   | pax  | <b>LUNCH</b> - Rice, Shrimp Sinigang, Beef Steak, Grilled Boneless Bangus, No-pork Chopsuey, Maja Blanca, and Softdrinks                          | 79       | 320.00        | 25,280.00  |
| 5   | pax  | <b>PM SNACK</b> - Palagsing, Palitao, and Sikwate   | 79       | 95.00         | 7,505.00   |
| 6   | pax  | <b>DINNER</b> - Rice, Ginataang Bamboo Shoots with Shrimps, Beef Kare-Kare, Fried Chicken, Buko Pandan, and Softdrinks                            | 79       | 320.00        | 25,280.00  |
|   |      | <b>DAY 2 (October 25, 2018)</b>   |          |               | -          |
| 7   | pax  | <b>BREAKFAST</b> - Rice, Corned Beef, Sunny-side-up Egg and Juice   | 69       | COMPLIMENTARY | -          |
| 8   | pax  | <b>AM SNACK</b> - Tuna Sandwich, Chips with Iced Tea  | 79       | 95.00         | 7,505.00   |
| 9   | pax  | <b>LUNCH</b> - Rice, Nido with Quail Eggs Soup, Fried Vegetable Lumpia (Chicken/Beef), Chicken Adobo, Kinilaw (Malasugi), Fruits, with Softdrinks | 79       | 320.00        | 25,280.00  |
| 10  | pax  | <b>PM SNACK</b> - Spaghetti, Sliced Bread with Juice  | 79       | 95.00         | 7,505.00   |
| 11  | pax  | <b>DINNER</b> - Rice, Sinigang na Hipon, Grilled Chicken, Ensaladang Talong, Beef Salpicao, Sweet Fruit Salad, with Softdrinks                    | 79       | 320.00        | 25,280.00  |
|   |      | <b>DAY 3 (October 26, 2018)</b>   |          |               | -          |
| 12  | pax  | <b>BREAKFAST</b> - Rice, Dried Danggit, Scrambled Eggs, Itlog Maalat and Tomato Salad, and Juice  | 69       | COMPLIMENTARY | -          |
| 13  | pax  | <b>AM SNACK</b> - Chocomoist Cake, and Softdrinks   | 79       | 95.00         | 7,505.00   |
| 14  | pax  | <b>LUNCH</b> - Rice, Beef Soup, Chicken Curry, Crab Meat, Fish Fillet (not Dory), Assorted Fresh Fruits, with Softdrinks                          | 79       | 320.00        | 25,280.00  |
| 15  | pax  | <b>PM SNACK</b> - Puto Maya with Mango Wedges, and Chocolate Drink  | 79       | 95.00         | 7,505.00   |
| 16  | pax  | <b>DINNER</b> - Rice, Bird's Nest Soup, Fried Chicken, Beef Steak Tagalog, Chopsuey, Assorted Fresh Fruits, with Softdrinks                       | 79       | 320.00        | 25,280.00  |
| 17  | pax  | <b>Accommodation:</b><br>Day 0 (October 23) with complimentary breakfast  | 69       | 800.00        | 55,200.00  |
| 18  | pax  | Day 1 (October 24) with complimentary breakfast   | 69       | 800.00        | 55,200.00  |
| 19  | pax  | Day 2 (October 25) with complimentary breakfast   | 69       | 800.00        | 55,200.00  |
| 20  | pax  | Day 3 (October 26) with complimentary breakfast   | 32       | 800.00        | 25,600.00  |
| PURPOSE: MEALS AND ACCOMODATION FOR THE CONDUCT OF TRAINING WORKSHOP ON THE FORMULATION OF THE ENHANCED LOCAL CLIMATE CHANGE ACTION PLAN ON OCTOBER 24-26, 2018 |      |   |          |               |            |
| #NAME?  |      |   |          |               | 409,990.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**ALMONT CITY HOTEL**  
Signature over Printed Name of Supplier

Very truly yours,  
**LILIBETH A. FANACION, CESO III**  
Authorized Official  
REGIONAL DIRECTOR

Date

Fund Cluster : 01-101101  
Funds Available : \_\_\_\_\_  
**ROCHE LYNNE L. CUNANAN**  
Signature over Printed Name of Head of Accounting Division/Unit

ORS/BURS No. 01-101101-2018- -  
Date of the ORS/BURS: \_\_\_\_\_  
Amount : \_\_\_\_\_