



Republic of the Philippines
Department of the Interior and Local Government
Region 13 (Caraga)

INVITATION TO BID

FOR THE

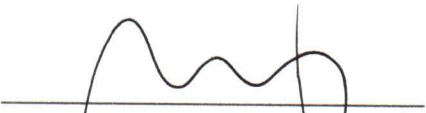
Procurement of Vehicle for the DILG Regional Office XIII - Caraga Region

1. The **Department of the Interior and Local Government (DILG) Regional Office XIII - Caraga Region**, through the **General Appropriations Act (GAA) FY 2025**, intends to apply the sum of **Two Million Pesos (Php 2,000,000.00)** being the ABC to payments under the contract for **The Procurement of Vehicle for the DILG Regional Office XIII - Caraga Region**, with project number **2025-03-030**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **DILG Regional Office XIII - Caraga Region** now invites bids for the above Procurement Projects, in accordance with the provisions under Appendix 31 of the 2016 revised **Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184**. Delivery, testing and inspection shall be delivered within **sixty (60) calendar days**. Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised **Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184**.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from the **DILG Regional Office XIII- Caraga Region** and inspect the Bidding Documents at the address given below during working hours from 8:00 AM to 5:00 PM, Mondays to Fridays, except holidays.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **March 12, 2025** from the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB,

in the amount of **Five Thousand Pesos (Php 5,000.00)**. A bidder is allowed to pay the applicable fee via cash at the Procuring Entity's Office and shall present a proof of payment to the BAC Secretariat on or before the deadline of submission of bid, or they may send a copy thru the email address given below.

6. The DILG Regional Office XIII- Caraga Region will hold a **Pre-Bid Conference** on **March 20, 2025 at 1:00 PM** at the **Local Government Regional Resource Center (LGRRC) of DILG Regional Office XIII-Caraga Region, Butuan City**.
7. Bids must be duly received by the BAC Secretariat through **manual submission** at the **DILG Regional Office XIII-Caraga Region, Purok 1-A, Barangay Doongan, Butuan City, on or before 1:00 PM of April 1, 2025. Late bids shall not be accepted.**
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. **Bid opening** shall be on **April 1, 2025 at 1:30 PM** at the office address of the Procuring Entity stated below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **DILG Regional Office XIII-Caraga Region** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:
BIDS AND AWARDS COMMITTEE
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Regional Office XIII – Caraga Region
Purok 1-A, Barangay Doongan, Butuan City
documents.dilg13@gmail.com
(085) 975 9830 to 34
<http://caraga.dilg.gov.ph/>
12. You may visit the following websites:
For downloading of Bidding Documents:
 - a. DILG Regional Office XIII-Caraga Region website:
<http://caraga.dilg.gov.ph/>
 - b. PhilGEPS website: <https://philgeps.gov.ph/>

Issued this 12th day of March 2025.


RAY GREGORY F. JARANILLA
Chairperson, Bids and Awards Committee