



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION XIII (CARAGA REGION)
1559 Matimco Bldg., Km.4, Libertad, Butuan City
Telefax. Nos. (085) 342-2134/815-1299
website: www.dilgxiii.org; email address: dilgxiii@yahoo.com



NOTICE OF NEGOTIATED PROCUREMENT

The Department of the Interior and Local Government - Region 13 (DILG-13), through its Bids and Awards Committee (BAC), will invite interested parties to submit quotation for **Lease of Venue for the Rollout of the Human Rights-Based Local Watsan Governance Training** on September 23-27, 2013, through Negotiated Procurement in accordance with 53.10 of the Implementing Rules and Regulations of Republic Act No. 9184 with an Approved Budget of Two hundred fifty-four thousand one hundred fifty pesos (P254,150.00).

Deliverables:

A. Location

The location of the lease venue shall be in Butuan City and accessible to the commuting public.

B. Conference Hall/Space Requirement

The hall/venue must accommodate at least 48 participants.

Must have the following amenities:

1. Table and chair arrangement for participants and presidential table;
2. Information table; Philippine Flag; podium
3. Air-conditioned;
4. Adequate lighting and sound system, with at least (3) functional wired/wireless microphones;
5. Power outlet/charge for LCD Projector and laptop;
6. Projector Screen and whiteboard;
7. Stand-by power generator; and
8. Free wi-fi

DILG - REGION XIII
RELEASED

DATE: SEP 13 2013

TIME: 5:09

BY: A. PLATIL

C. Food Requirements

September 23, 2013

15 pax – dinner (Breaded Porkchop, grilled bangus, behon guisado, rice, buko pandan, softdrink)

September 24, 2013

48 pax - morning snacks (carrot cake, fruit juice)

Lunch (Soup, beef Campito, buttered chicken, fresh vegetable lumpia, rice, assorted fruit, softdrink)

Afternoon snacks (hamburger, orange juice)

Dinner (fish tinola, pork adobo, bam-I, rice, assorted fruit, softdrink)

September 25, 2013

48 pax - morning snacks (clubhouse sandwich, pineapple juice)

Lunch (S&S Fish Fillet , Chicken Pillo, Chopsuey, Cream Soup, Rice, Macaroni Salad, Softdrink)

Afternoon snacks (Assorted native kakanin, juice)

Dinner (beef with ampalaya, buttered chicken, four season, rice, fruit salad, softdrink)

September 26, 2013

48 pax - morning snacks (chocolate moist cake, fruit juice)

Lunch (Beef steak, seafood w/ vegetable, bam-I, sotanghon soup, rice, fruit salad, softdrink)

Afternoon snacks (ham & cheese burger, iced tea)

Dinner (fish fillet in White Sauce, Beef Steak with pineapple, chopsuey, rice, mango float, softdrink)

September 27, 2013

48 pax - morning snacks (cassava cake, juice)

Lunch (sinigang shrimp, pork bola-bola, lumpia, rice, leche flan, softdrink)

Afternoon snacks (chocolate moist cake, iced tea)

D. Accommodation (Aircon)

15 pax - 1-day accommodation @ 4 pax/room on September 23, 2013 with complimentary breakfast on September 24, 2013

41 pax - 3-day accommodation @ 4pax/room on September 24-26, 2013 with complimentary breakfast on September 25-27, 2013

DILG 13 now invites legally, technically, and financially capable supplier to submit quotation for the Lease of Venue for the **Rollout of the Human Rights-Based Local Watsan Governance Training**.

Quotations and documentary requirements (Annex "A") may just be delivered/submitted to the address above on or before September 20, 2013 at 9:00 a.m. Late proposal shall not be accepted.

The DILG 13 reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact **Atty. Anthony P. Vitor**, Head, BAC Secretariat at (085) 342 2134 or (085) 815-1299.

Very truly yours,


CHARISSA D. GUERTA
Chairperson, BAC

Annex "A"

PRICE QUOTATION FORM

September , 2013

The Bids and Awards Committee
Department of the Interior and Local Government
Regional Office 13
Libertad, Butuan City

Sir/Madam:

After having carefully read and accepted the terms and conditions, hereunder is our quotation/s for the item/s as follows:

Description/Scope of Work	Total Price
1) Based on the Notice of Negotiated Procurement	
GRAND TOTAL	=====

Bidder with the lowest quotation shall submit the following: (i) Mayor's Permit; and (ii) DTI or SEC Registration Certificate.

Amount in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company