

FOR MORE INFORMATION, PLEASE CONTACT:

## LOCAL GOVERNMENT ACADEMY

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Or go to the nearest Local Governance Regional Resource Center (LGRRC) in your area

## Steps in Formulating the **LGU Capacity Development** (CapDev) Agenda





Department of the Interior and Local Government Local Government Academy

Intervention cspacity development reaping the gains of the institutionalizing and accountabilities for Generating

CapDev interventions effectiveness of the evaluating the for monitoring and results framework Mapping out a

**leadership** of the current and reform agenda strategic directions Communicating the

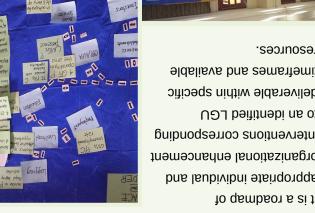
onfcome areas of the intervention across capacity development reduirements of each Allocating the budget

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:gniwollot The CapDev Agenda serves as basis for the

> **CAPDEV AGENDA? WHY FORMULATE THE**

resources. timetrames and available deliverable within specific to an identified LGU interventions corresponding organizational enhancement appropriate individual and It is a roadmap of



(CAPDEV AGENDA)? **DEVELOPMENT AGENDA** WHAT IS THE CAPACITY ADVANTAGES
OF CAPDEV
AGENDA IN LGU'S
PLANNING AND
OPERATIONS

Steps in formulating the
CapDev Agenda are
interconnected to the steps in
formulating the Comprehensive
Development Plan (CDP) and
Executive and Legislative
Agenda.

Develops engagement and buy-in among stakeholders who can potentially play a role in the conceptualization, implementation, monitoring and evaluation of your CapDev Agenda.

Generates more possibilities of resource mobilization support for the implementation of the CapDev intervention.

## **HOW TO FORMULATE CAPDEV AGENDA**

## **Key Questions Steps Tools Process** Step 1.Identify the factors Causal Loops contribute to the LGU's What factors contribute the LGU's performance performance? **Context Analysis** Who are our stakeholders and what are Stakeholders Map Step2.Identify our key their interests? stakeholders and their interests What are our performance goals and Step 3. Determine Change Matrix (Performance) objectives? performance goals and Current Performance What is the current state of our objectives performance? Desired Performance What is the desired state of our Step 4. Assess capacity performance? Analyze current capacity **Capacity Assessment** · Define desired capacity Change Matrix (Capacity) What are our capacity targets per (SCALOG) performance/ outcome area? Identify capacity Current State development Interventions What is the current state of our Desired State capacity? CapDev Interventions What is the desired state of capacity that will enable us to achieve our performance goal? What interventions do we need to undertake to improve our capacity? Step 5. Prioritize intervention Given our resources and other Contribution-Effort Quadrant considerations, what are our priority **Capacity Development** interventions in the next 3 years? Prioritization Matrix Planning Step 6.Determine risks and What are the risks in implementing (CapDev Agenda) mitigation strategies our planned interventions? How do we Risk Register mitigate them? Step 7. Develop the CapDev What is our CapDev Agenda for the next Agenda CapDev Agenda 3 years? How do we integrate the CapDev Agenda Step 8. Integrate CapDev in the CDP/ELA? Agenda in the CDP/ELA Integration How do we manage and sustain the CapDev Agenda? Step 9. Manage and sustain the CapDev Agenda