

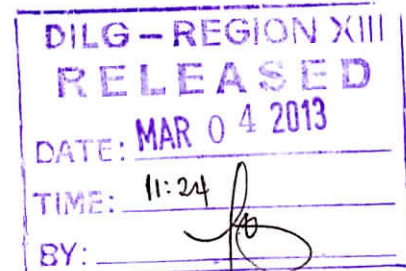


Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XIII (Caraga)**

Matimco Bldg., Km. 4, Libertad, Butuan City  
Tel. No.(085) 342-2045, 341-1976; Fax No. (085) 342-2134, 815-1299  
www.dilg13.org



REGIONAL ORDER  
NUMBER 2013- 13



TO : DILG XIII PERSONNEL

SUBJECT: ATTENDANCE TO DILG XIII COOP ASSEMBLY ORIENTATION ON CSC  
ISSUANCE AND WORKSHOP ON "STRENGTHENING CLUSTER  
APPROACH IN THE IMPLEMENTATION OF BOTTOM -UP BUDGETING"

DATE : February 28, 2013

Per request of Ms. Annabel F. Yangson, DILG 13 Coop Manager, dated February 28, 2013 the Department of the Interior and Local Government Region 13 will conduct an annual coop assembly on March 11, 2013 (8:00 AM- 12:00 NN) at Pietros Square, Imadejas, Butuan City.

In the afternoon (1:00 PM - 4:00 PM) there will be an orientation of the Strategic Performance Management System (SPMS) & the latest application of the Statement of Assets & Liabilities and Networth (SALN) for 2012. This will be participated by all DILG 13 personnel.

All technical personnel are also directed to attend the Strengthening of the Clusters in support to BUB projects from 5:00 PM-7:00 PM, this shall continued on the following day March 12, 2013 from 8:00 AM to 5:00 PM.

On the other hand, all drivers are also instructed to attend the seminar on preventive maintenance for motor vehicle from 8:00 AM - 5:00 PM in the same venue.

AGUSAN DEL NORTE

NO.	NAMES	POSITION	DATES	
1.	Solis	Romeo A.	Provincial Director	March 11 & 12
2.	Beluan	Ormela Mae M.	LG00 V	March 11 & 12
3.	Binondo	Cynthia T.	LG00 V	March 11 & 12
4.	Cadigal	Annabella O.	LG00 VI	March 11 & 12
5.	Calo	Michelle V.	LG00 II	March 11 & 12
6.	Chua	Ellen Vee P.	LG00 VI	March 11 & 12
7.	Elimanco	Ian Reigh M.	LG00 II	March 11 & 12
8.	Fuertes	Karolus Joseph A.	LG00 V	March 11 & 12
9.	Grana	Melchora L.	LG00 V	March 11 & 12
10.	Guerta	Yul O.	LG00 V	March 11 & 12
11.	Libao	Myrna B.	LG00 V	March 11 & 12
12.	Oreño	Johnny Y.	LG00 V	March 11 & 12
13.	Salise	Mary Christine Anthonette M.	LG00 V	March 11 & 12
14.	Sepe	Laarni Beauty C.	LG00 V	March 11 & 12
15.	Tinampay	Sonia T.	LG00 V	March 11 & 12
16.	Vitor	Cherry N.	LG00 V	March 11 & 12
17.	Yangson	Annabel F.	LG00 VI	March 11 & 12
18.	Reños	Noel S.	Admin. Aide III /Driver I	March 11 & 12

NO.	NAMES	POSITION	DATES	
19.	Burdeos	Mary Jean C.	Admin. Asst. III / AC III	March 11 only
20.	Montero	Margie D.	Admin. Aide IV / Clerk II	March 11 only
21.	Pabia	Nena R.	Admin. Asst. II / DO II	March 11 only
22.	Panchito	Mary Jean L.	Admin. Aide IV/ Clerk II	March 11 only
23.	Remeticado	Rodolfo M.	Admin. Aide I / UTW I	March 11 only

#### BUTUAN CITY

1.	Mones	Marissa M.	LG00 V	March 11 & 12
2.	Moran	Dulce Amor M.	LG00 V	March 11 & 12
3.	Tiempo	Alma M.	LG00 V	March 11 & 12
4.	Balansag	Vincent Angelo M.	Admin. Aide IV / Clerk II	March 11 only

#### AGUSAN DEL SUR

1.	Sanchez	Arleen Ann R.	Provincial Director	March 11 & 12
2.	Aban	Mary Nol P.	LG00 V	March 11 & 12
3.	Avila	Ferdy Benigno R.	LG00 II	March 11 & 12
4.	Baluca	Hazel Anne C.	LG00 II	March 11 & 12
5.	Bombeo, Jr.	Arturo O.	LG00 V	March 11 & 12
6.	Cuanan	Feliviv C.	LG00 V	March 11 & 12
7.	Dumanglas	Maricel G.	LG00 V	March 11 & 12
8.	Jaramillo	Shiela D.	LG00 V	March 11 & 12
9.	Lam	Jason Ryan R.	LG00 V	March 11 & 12
10.	Lim, Jr.	Charles V.	LG00 V	March 11 & 12
11.	Lim	Madolyn V.	LG00 VI	March 11 & 12
12.	Longaquit	Daniel P.	LG00 V	March 11 & 12
13.	Obenza	Nathaniel T.	LG00 II	March 11 & 12
14.	Obien	Sherwin C.	LG00 V	March 11 & 12
15.	Ohiman	Cecilia M.	LG00 V	March 11 & 12
16.	Robles	Alice B.	LG00 V	March 11 & 12
17.	Salmoro	Joemar S.	LG00 II	March 11 & 12
18.	Sion	Rizza D.	LG00 V	March 11 & 12
19.	Sion	Roberto E.	LG00 VI	March 11 & 12
20.	Torreon	Maricel G.	LG00 V	March 11 & 12
21.	Velmonte	Elva Theresa D.	LG00 VI	March 11 & 12
22.	Alburo	Genen C.	Admin. Aide III /Driver I	March 11 only
23.	Auxtero	Leny M.	Admin. Asst. II /DO II	March 11 only
24.	Mendez	Reynarose D.	Admin Asst. II /AC III	March 11 only

#### SURIGAO DEL NORTE

1.	Bulabog	Domingo E.	Provincial Director	March 11 & 12
2.	Ambray	Ma. Rosario M.	LG00 II	March 11 & 12
3.	Ballicud	Jimylen H.	LG00 V	March 11 & 12
4.	Beniga	Milariza L.	LG00 V	March 11 & 12
5.	Diola	Welivie C.	LG00 V	March 11 & 12
6.	Dumanjog	Gretchen N.	LG00 II	March 11 & 12
7.	Gesta	Sheila H.	LG00 V	March 11 & 12
8.	Hilig	Nova D.	LG00 V	March 11 & 12
9.	Ladres	Jenita T.	LG00 V	March 11 & 12
10.	Lasala	Richard C.	LG00 V	March 11 & 12
11.	Lasala, Jr.	Wenefredo R.	LG00 V	March 11 & 12
12.	Lepiten	Mary Jane C.	LG00 V	March 11 & 12
13.	Lopez	Emma B.	LG00 V	March 11 & 12

NO.		NAMES	POSITION	DATES
14.	Mellorin	Jacky A.	LG00 II	March 11 & 12
15.	Montaner	Liza L.	LG00 V	March 11 & 12
16.	Patayon	Roberto E.	LG00 V	March 11 & 12
17.	Reyna Jr.	Roberto A.	LG00 V	March 11 & 12
18.	Rocolcol	Nellie M.	LG00 V	March 11 & 12
19.	Santos	Mary Grace O.	LG00 V	March 11 & 12
20.	Sembrano	Sundry P.	LG00 V	March 11 & 12
21.	Sering	Rosalina A.	LG00 V	March 11 & 12
22.	Tabacon III	Marceliano Ali C.	LG00 VI	March 11 & 12
23.	Tomate	Mary Ann S.	LG00 V	March 11 & 12
24.	Miones	Florentino E.	Admin Aide III /Driver I	March 11 & 12
25.	Blasé	Jubilyn S.	Admin. Aide IV /Clerk II	March 11 only
26.	Camporedondo	Baltazar G.	Admin Aide IV /Clerk II	March 11 only
27.	Dumaguit	Elsa D.	Admin. Asst. II /AC III	March 11 only
28.	Espanto	Dionisio A.	Admin. Aide I /UTW I	March 11 only
29.	Olvez	Letecia S.	Admin. Asst. II /DO II	March 11 only
30.	Tinio	Lydia S.	Admin Aide VI /CEO II	March 11 only
31.	Tomate	Vergel U.	Admin Aide IV/Clerk II	March 11 only

#### PROVINCE OF DINAGAT ISLANDS

1.	Acabal	Rowena S.	LG00 VI	March 11 & 12
2.	Gemao	Celedonia M.	LG00 VI	March 11 & 12
3.	Gesta	Ian Jun A.	LG00 V	March 11 & 12
4.	Suan	Kim L.	LG00 V	March 11 & 12
5.	Virtudazo	Crisologo L.	LG00 V	March 11 & 12

#### SURIGAO CITY

1.	Mosquito	John Reyl L.	OIG -City Director	March 11 & 12
2.	Alovera	Marilou E.	LG00 V	March 11 & 12
3.	Pegarro	Genalin C.	LG00 II	March 11 & 12
4.	Aurora	Adela O.	Admin. Aide II / RMO II	March 11 only

#### SURIGAO DEL SUR

1.	Alacaba	Pedrito P.	Provincial Director	March 11 & 12
2.	Abejuela	Ma. Prosiebelle Llywellyn P.	LG00 V	March 11 & 12
3.	Arreza	Noel L.	LG00 V	March 11 & 12
4.	Aya-ay	Lourdanita G.	LG00 V	March 11 & 12
5.	Bagasbas	Olivia P.	LG00 VI	March 11 & 12
6.	Bajan	Desiree S.	LG00 II	March 11 & 12
7.	Camba	Roel J.	LG00 V	March 11 & 12
8.	Carrido	Julius R.	LG00 V	March 11 & 12
9.	Curayag	Julieto O.	LG00 V	March 11 & 12
10.	Decena	Arman M.	LG00 V	March 11 & 12
11.	Decena	Bella C.	LG00 V	March 11 & 12
12.	Espenido	Merrill B.	LG00 V	March 11 & 12
13.	Gultiano	Ernie Y.	LG00 V	March 11 & 12
14.	Gultiano	Marichelle O.	LG00 V	March 11 & 12
15.	Martinez	Ma. Lourdes C.	LG00 VI	March 11 & 12
16.	Moreno	Jane G.	LG00 II	March 11 & 12
17.	Pejo	Lorna N.	LG00 VI	March 11 & 12
18.	Panilan	Redgy V.	LG00 II	March 11 & 12
19.	Porgatorio	Joseph G.	LG00 VI	March 11 & 12
20.	Ramos	Mayonito Fernan E.	LG00 V	March 11 & 12

NO.	S	POSITION	DATES	
21.	Ruaza	Camelia A.	LG00 V	March 11 & 12
22.	Ruaza	Fernando A.	ADMIN. AIDE III	March 11 & 12
23.	Sullano	Ellen G.	LG00 V	March 11 & 12
24.	Urgel	Joseph L.	LG00 V	March 11 & 12
25.	Arizobal	Nerie R.	Admin Asst. II /DO II	March 11 only
26.	Falcon	Richard S.	Admin Aide I /UTW I	March 11 only
27.	Gelvosa	Regina B.	Admin Aide VI /CEO II	March 11 only
28.	Maymay	Ezthraim Jon C.	Admin Aide IV /Clerk II	March 11 only
29.	Ramos	Joselito E.	Admin. Aide IV /Clerk II/	March 11 only
30.	Suba	Marichu M.	Admin Aide IV /Clerk II	March 11 only

REGIONAL OFFICE

1.	Seronay	Donald A.	OIC- Assistant Regional Director	March 11 & 12
2.	Alfredo	Luth Edmund M.	LG00 III	March 11 & 12
3.	Bayawa Jr.	Florian Faith, P.	LG00 II	March 11 & 12
4.	Besona	Cecilia B.	LG00 VI	March 11 & 12
5.	Boquiren	Annabelle Ivy R.	LG00 V	March 11 & 12
6.	Burias	Emmylou P.	LG00 V	March 11 & 12
7.	Edulzura	Bryan F.	LG00 II	March 11 & 12 <i>for possible</i>
8.	Evanoso	Demedesis E.	LG00 V	March 11 & 12
9.	Guerta	Charissa T.	LG00 VII	March 11 & 12
10.	Jaranilla	Ray Gregory F.	LG00 VII	March 11 & 12
11.	Jaranila	Renelou F.	LG00 V	March 11 & 12
12.	Jayoma	Jocelyn C.	LG00 VI	March 11 & 12
13.	Lagua	Melinda A.	LG00 V	March 11 & 12
14.	Oclarit	Mariles S.	LG00 V	March 11 & 12
15.	Ramo	Jeffrey A.	LG00 V	March 11 & 12
16.	Savaria	Lolita S.	LG00 V	March 11 & 12
17.	Siao	Jose Miguel A.	Info. Tech Officer I	March 11 & 12
18.	Silvosa	Arvin R.	LG00 II	March 11 & 12
19.	Vitor	Anthony P.	Attorney IV	March 11 & 12
20.	Luengas	Vicente A.	Admin. Aide IV /Driver II	March 11 & 12
21.	Mabaylan Jr.	Celestino G.	Admin. Aide IV /Driver II	March 11 & 12
22.	Boniza	Oscar O.	Driver (Contractual)	March 11 & 12
23.	Brasileño	Eric James J.	Admin Asst. II /AC III	March 11 only
24.	Cogolio	Charlie E.	Admin. Asst. III/ Storekeeper III	March 11 only
25.	Cubillas	Edgardo T.	Admin. Officer V/ Supply Officer III	March 11 only
26.	Cunanan	Roche Lynne L.	Accountant II	March 11 only
27.	Endencia	Imelda L.	Admin. Officer III /Cashier II	March 11 only
28.	Forsuelo	Kristine Jean E.	Admin. Officer IV /BO II	March 11 only
29.	Fuertes	Felicidad A.	Admin. Asst. III/ Bookkeeper II	March 11 only
30.	Garrido	Lucia B.	Supervising Admin. Officer	March 11 only
31.	Lincuna	Primadonna M.	Admin. Officer V/ BO III	March 11 only
32.	Luzon	Jorem J.	Admin. Aide IV /Clerk II	March 11 only
33.	Sabayday	Bernadette F.	Admin. Aide VI /CEO II	March 11 only
34.	Saga	Carlito A.	Admin. Aide VI /CEO II	March 11 only



**SECRETARIAT**

- |    |          |                    |                                |                               |
|----|----------|--------------------|--------------------------------|-------------------------------|
| 1. | Bullecer | Monet C. <i>Ch</i> | Admin. Asst. III /Secretary II | March 11 & 12                 |
| 2. | Cagang   | Catherine Eve L.   | Admin. Asst. II/ AC III        | March 11 & 12 <i>Cathy</i>    |
| 3. | Cobrado  | Jaimelyn S.        | Admin. Aide IV/Clerk II        | March 11 & 12 <i>Jaimelyn</i> |
| 4. | Delco    | Karen Grace G.     | Admin. Aide IV/Clerk II        | March 11 & 12 <i>Karen</i>    |
| 5. | Enrera   | Eunice Arscilla R. | Admin. Officer V/ HRMO III     | March 11 & 12 <i>Eunice</i>   |
| 6. | Luengas  | Marie Joy S.       | Admin. Officer IV/ HRMO II     | March 11 & 12 <i>Marie</i>    |
| 7. | Platil   | Amelita P.         | Admin. Aide VI /Clerk III      | March 11 & 12 <i>Amelita</i>  |
| 8. | Quimzon  | Lorjezza S.        | Admin. Aide IV /Clerk II       | March 11 & 12 <i>Lorjezza</i> |

**DOCUMENTATION**

- |    |        |            |                      |                              |
|----|--------|------------|----------------------|------------------------------|
| 1. | Mandap | Elenita S. | Planning Officer III | March 11 & 12 <i>Elenita</i> |
|----|--------|------------|----------------------|------------------------------|

**EMCEE**

- |    |            |                |                |                              |
|----|------------|----------------|----------------|------------------------------|
| 1. | Patrimonio | Don Manuelo O. | Statistician I | March 11 & 12 <i>Manuelo</i> |
|----|------------|----------------|----------------|------------------------------|

**SKELETAL FORCE**

- |    |          |           |                           |
|----|----------|-----------|---------------------------|
| 1. | Burdeos  | Ruben K.  | Admin. Aide VI/CEO II     |
| 2. | Beluan   | Niel B.   | Contractual <i>Niel</i>   |
| 3. | Tesiorna | Kervin C. | Contractual <i>Kervin</i> |

All DILG personnel are instructed to be at the venue at exactly 8:00 A.M. and wear our office uniform.

For compliance and guidance.

*Lilibeth A. Famacion*  
**LILIBETH A. FAMACION , CESO IV**  
OIC- Regional Director

CC: Personnel Concerned  
Bulletin Board



Republic of the Philippines  
**DILG Caraga Employees Multi-Purpose Cooperative**  
Department of the Interior & Local Government  
Caraga Administrative Region  
Butuan City

February 28, 2013

**MS. LILIBETH A. FAMACION, CESO IV**  
OIC-Regional Director  
DILG Region XIII  
Libertad, Butuan City

Dear Dir. Famacion:

Greetings from DILG CEMPC!

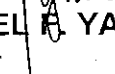
In consonance with Article 34 (1) of RA 9520 otherwise known as **AN ACT AMENDING THE COOPERATIVE CODE OF THE PHILIPPINES TO BE KNOWN AS THE PHILIPPINE COOPERATIVE CODE OF 2008** " A regular meeting shall be held annually by the general assembly on a date fixed in the bylaws, or if not so fixed, on any date within ninety (90) days after the close of each fiscal year..." hence the DILGCEMPC management will be holding its annual general assembly within the month of March.

Per information, the regional management will be conducting an Orientation on CSC Issuance and Workshop on "Strengthening Cluster Approach in the Implementation on Bottom-Up Budgeting" on March 11-12, 2013 at Pietros Square, Imadejas, Butuan City which will be attended by all DILG XIII personnel.

To ensure maximum participation from all the members of the cooperative, please allow us to use the half day of March 11, 2013 (8am to 12 noon) as our general assembly.

Hoping for your favorable response on this matter. Thank you.

Respectfully yours,

  
**ANNABEL A. YANGSON**  
Manager