



**PERFORMANCE SCORECARD**  
( REGIONAL LEVEL )

CY 2018

OFFICE/UNIT/REGION: CARAGA REGION

PARTICULARS	ASSESSOR/S	POINTS/ WEIGHTS	XIII	
			ACTUAL RATE	
			% Rate	Weighted Rate (% Rate x PW)
<b>OVERALL SCORE</b>		<b>100%</b>	<b>88.79%</b>	
<b>PERFORMANCE CATEGORY</b>			<b>VS</b>	
<b>A. NATIONAL DELIVERABLES BASED ON OPB TARGETS AND OPCR</b>	Planning Service	<b>20.0%</b>		<b>17.77%</b>
Average Rate (%)			<b>91.7%</b>	
<b>PERFORMANCE/ACCOMPLISHMENTS</b>				
A) Accomplishment of deliverables as committed in:		10%		
1. Annual Operations Plan and Budget (OPB)			<u>93.4%</u>	<u>9.34%</u>
> 1st Quarter 2018			94.87%	2.37%
> 2nd Quarter 2018			92.71%	2.32%
> 3rd Quarter 2018			92.21%	2.31%
> 4th Quarter 2018			93.92%	2.35%
2) Office Performance Commitment and Review (OPCR)		6%	<u>90.8%</u>	<u>5.45%</u>
> 1st Semester 2018			91.8%	2.76%
> 2nd Semester 2018			89.7%	2.69%
C) Compliance to PS requirements for planning and monitoring/reporting/assessment on the prescribed period		4%	<u>74.5%</u>	<u>2.98%</u>
<b>B. PERFORMANCE BASED ON PHYSICAL ACCOMPLISHMENTS AND MONITORING AND EVALUATION OF PROGRAM/PROGRAMS/ACTIVITIES UNDER THE RESPECTIVE BUREAU'S OPERATIONAL JURISDICTION</b>	ALL BUREAUS	<b>40.0%</b>		<b>35.28%</b>
<b>B.1 Bureau of Local Government Supervision</b>	BLGS	<b>10.00%</b>		<b>9.25%</b>
Average Rate (%)			<b>92.46%</b>	
1) Lupong Tagapamayapa Incentives Awards (LTIA)			<b>100.00%</b>	<b>1.43%</b>
a) Submission of Regional Entries (50%)				
> Complete submission of Electronic copies of Regional Entries in applicable categories (30%)			30.0%	
> Timely submission of E-copies of Regional Entries in applicable categories (20%)			20.0%	
b) Submission of Project Proposals (25%)				
> Project Proposal for the utilization of the development grant			25.0%	
c) Utilization of downloaded funds (25%)			25.0%	
2) Katarungang Pambarangay (KP) Compliance Monitoring			<b>95.00%</b>	<b>1.36%</b>
a) Compliance Report on the number of settled and unsettled cases (50%)			50.0%	
b) Compliance Report on the number of barangays without organized Lupong Tagapamayapa (50%)			45.0%	

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<b>3) People's Law Enforcement Board (PLEB)</b>			<b>100.0%</b>	<b>1.43%</b>
a) Participation in PLEB meetings/trainings/ workshops (25%)			25.0%	
b) Completion of PLEB activities/trainings (50%)			50.0%	
c) Fully utilization of 2018 PLEB Budget (25%)			25.0%	
<b>4) Full Disclosure Policy (FDP)</b>			<b>90.0%</b>	<b>1.29%</b>
a) Performance (LGU compliance) (50%)			50.0%	
b) Report submission				
- Timeliness (40%)			35.0%	
- Use of prescribed Template (10%)			5.0%	
<b>5) MBCRPP</b>			<b>N/A</b>	<b>N/A</b>
a) <b>Submission of reports/data (40%)</b>				
> Timeliness (20%)				
> Accuracy & completeness of reports/data (20%)				
b) <b>Support and coordination to PMO (25%)</b>				
> Attendance to PMO meetings/workshops/ trainings (25%)				
c) <b>Accomplishment and Fund Utilization (35%)</b>				
> Conduct of activities for 2018 (25%)				
> Adherence to schedule as indicated in OPB (10%)				
<b>6) Peace and Order Councils (POCs)</b>			<b>95.0%</b>	<b>1.36%</b>
a) <b>Performance (80%)</b>				
> Participation in POC meetings/trainings/ workshops (25)			25.0%	
> Completion of POC activities/trainings (30%)			30.0%	
> 2017 POC Budget Utilization (25%)			25.0%	
b) <b>Submission of reports/data (20%)</b>				
- LGU compliance to the POPSP PCMS			15.0%	
<b>7) CSO-People's Participation Program</b>			<b>94.00%</b>	<b>1.34%</b>
a) <b>Performance - (50%)</b>				
> Submission of Regional-Evaluated CSIS outputs - (20%)			18.00%	
> Supervision over LRIs - (15%)			13.00%	
> Attendance to Training for LRIs - (5%)			5.00%	
> Attendance to CSIS National Summit - (10%)			10.00%	
b) <b>Timeliness (25%)</b>				
> Target schedules are met as planned - (15%)			13.00%	
> On time registration on the CSIS Portal - (10%)			10.0%	
c) <b>Support to operations (25%)</b>				
> Designation of Regional Focal Person (5%)			5.00%	
> Availability and readiness of technical personnel to assists before, during, and after program activities (5%)			5.00%	
> Availability of reference materials such as (manuals, kits, etc.) for host regions only (5%)			5.00%	
> Technical assistance during the documentation of TA Program for LRIs (5%)			5.00%	
> Conduct of Regional Briefing on CSO Engagement (DILG MC 2018-89) - (5%)			5.00%	

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8) Seal of Good Local Governance (SGLG)			73.21%	1.05%
a) 50% of the average scores of the Reg'l and Prov'l Focal Persons in the region			30.30%	
b) Regional assessment: Project outputs			5.82%	
c) Calibration - Project Outputs			10.18%	
> Adherence to prov'l & reg'l calibrations mechanics (10%)				
> Adherence to national calibration mechanics (10%)				
> Drop-out Rate (Initial vs Final) - (10%)				
d) Validation: Project Outputs			10.91%	
> Uploading of Validation Forms & supporting docs (5%)				
> Adherence to file upload protocols (5%)				
> Drop-out Rate (Initial vs Final) - (10%)				
e) Finalizing the list of passers			7.27%	
f) Other outputs			8.73%	
> Calibration (5%)				
> Validation (5%)				
- BONUS (2%)				
<b>B.2 Bureau of Local Government Development</b>	<b>BLGD</b>	<b>10.00%</b>		<b>8.511%</b>
<b>Average Rate (%)</b>			<b>85.11%</b>	
1) PCF (28.0%)			95.70%	
- Project Completion Performance - (15%)			92.92%	1.39%
- PCF projects encoding - (13%)			98.48%	1.28%
2) LGU P4 (8.0%)			100.0%	
- Conduct of Training on Feasibility Study - (5%)			100.0%	0.50%
- Attendance of LGUs during the LEIPOs Forum and PPP Business Matching - (3%)			100.0%	0.30%
3) BPLS (25%)			74.0%	
- Survey on LGU Compliance to BPLS Streamlining - (15%)			93.15%	1.40%
- Survey on LGU Compliance to BPLS & Automation/Computerization - (5%)			28.77%	0.14%
- Conduct of actual audit and provision of technical assistance to LGUs - (5%)			100.0%	0.50%
4) CDP (8%)			79.34%	
- Participation to National Orientation - (3%)			100.0%	0.30%
- Submission of CDP Status Report - (3%)			75.0%	0.225%
- LGUs with updated CDPs - (2%)			63.0%	0.126%
5) CBMS (8.0%)			75.00%	
- Participation in the National Training - (3%)			100.0%	0.30%
- Conduct of Regional Activities - (3%)			0.0%	0.00%
- Coaching of LGUs - (1%)			100.0%	0.10%
- CBMS MOA entered - (1%)			100.0%	0.10%

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6) PDP/SDG Localization (15%)			<b>75.00%</b>	
- Conduct of Regional Workshop - (5%)			100.0%	0.50%
- Conduct of Provincial Workshops - (5%)			100.0%	0.50%
- Submission of outputs				
a) Provincial Results Matrices/NCR LGU Results Matrices - (2%)			100.0%	0.20%
b) CDP Assessment - (3%)			0.0%	0.00%
7) 7. Localization of Magna Carta of Women (MCW) (8%)			<b>77.15%</b>	
- Review and Endorsement of LGUs' GAD Plan and Budget (GPB) 2019 and GAD Accomplishment Report (AR) 2017 - (5%)			83.40%	0.417%
- Monitoring LGUs' compliance to MCW				
a) GAD Plan and Budget (GPB) 2019 - (1%)			75.64%	0.1%
b) GAD Accomplishment Report (AR) 2017 - (0.5%)			91.03%	0.046%
c) LGU-GAD Focal Point System (GFPS) - (0.5%)			100.00%	0.050%
d) GAD Code updated - (0.5%)			70.51%	0.035%
e) GAD Database established - (0.5%)			42.31%	0.021%
<b>B.3 National Barangay Operations Office</b>	<b>NBOO</b>	<b>10.00%</b>		<b>8.61%</b>
<b>Average Rate (%)</b>			<b>86.1%</b>	
1) LGU Performance Based - ( 70%)			<u>88.7%</u>	6.21%
a. Compliance to Barangay Full Disclosure (quarterly)			95.00%	
- First Quarter			100%	
- Second Quarter			100%	
- Third Quarter			80%	
- Fourth Quarter			100%	
b. Functionality of the LCPC			100%	
c. Functionality of Barangay VAW Desk			100%	
d. Creation of LCAT-VAWC			73%	
- Province Level			40%	
- City Level			80%	
- Municipal Level			100%	
d. Conduct of Barangay Assembly (semestral)			100%	
- First Semester			100%	
- Second Semester			100%	
e. BADAC Reports			80.0%	
f. Creation and Designation of LYDO			100.0%	
- Province Level			100%	
- City/Municipal Level			100%	
g. Child-Friendly Local Governance Audit			100.0%	
- City Level			100%	
- Municipal Level			100%	
h. LCAT Accomplishments (semestral)			50.0%	
- First Semester			0%	
- Second Semester			100%	

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2) Updating and Maintenance - ( 5%) - Masterlist of Barangay Officials' Profile			80.0%	0.40%
3) Other Reports - (15%) - Reported VAWC cases and action taken - Kasambahay Monitoring Report - First Semester - Second Semester - LGU Compliance to RA 9344 and 10630			66.7%	1.00%
4) Attendance to NBOO Initiated Activities (10%)			100.0%	1.00%
<b>B.4 Office of Project Development Services</b>	<b>OPDS</b>	<b>10.00%</b>		<b>8.911%</b>
<b>Average Rate (%)</b>			<b>89.11%</b>	
1) WSSPMO - Physical Accomplishment of 2018-funded projects (2012-2018) Project/Program Target vs Accomplishments  - Monitoring and Evaluation/submission of requirements and report			90.38%	1.506%
2) DRROI-PMO - Physical Accomplishment of 2018-funded projects (2012-2018) Project/Program Target vs Accomplishments  - Monitoring and Evaluation/submission of requirements and report			90.38%	1.506%
3) CMGP - Physical Accomplishment of 2018-funded projects (2012-2018) Project/Program Target vs Accomplishments  - Monitoring and Evaluation/submission of requirements and report			88.50%	1.475%
4) AM - LAR - Physical Accomplishment of 2018-funded projects (2012-2018) Project/Program Target vs Accomplishments  - Monitoring and Evaluation/submission of requirements and report			90.38%	1.506%
5) SALINTUBIG - Physical Accomplishment of 2018-funded projects (2012-2018) Project/Program Target vs Accomplishments  - Monitoring and Evaluation/submission of requirements and report			90.38%	1.506%

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6) PMED			84.62%	1.410%
- Physical Accompl of 2018-funded projects (2012-2018) Project/Program Target vs Accomplishments)			80.77%	
- Monitoring and Evaluation/submission of requirements and report			88.46%	
<b>C. FINANCIAL ACCOMPLISHMENTS</b>	<b>FMS</b>	<b>15%</b>		<b>13.784%</b>
Rate (%)			91.9%	
- Budget utilization - (30%)		4.5%	29.09%	4.36%
- Liquidation Status - (10%)		1.5%	6.67%	1.00%
- Notice of Cash Allocation (NCA) Utilization - (30%)		4.5%	28.05%	4.21%
- Submission of Requirements and Reports - (30%)				
a) Budget - (15%)		2.25%	13.44%	2.02%
b) Accounting - (15%)		2.25%	14.65%	2.20%
<b>D. COMPLIANCE TO ADMINISTRATIVE REQUIREMENTS</b>	<b>AS</b>	<b>15%</b>		<b>13.65%</b>
Average Rate (%)			91.6%	
1) Personnel Administration	PD	5.0%	91.7%	
1.1 CY 2018 GMIS Updating		3%	83.3%	2.50%
1.2 CY 2018 Support to PD Activities/Programs		2%	100%	2.00%
2) General Services	GSD	5.0%	83.1%	
2.1 Procurement Concerns [3%]		3%	83.3%	2.50%
> Compliance to the Submission of Annual Procurement Plan (APP)			50%	
> Compliance to PhilGEPS Postings			100%	
> Compliance in the Conduct of Early Procurement			100%	
2.2 Property Accounts Concerns		1%	65.0%	0.65%
> Submission of Inventory Property, Plant, and Equipment (PPE) CY 2018			100%	
> Submission of Inventory of Real Property as of December 31, 2017 (Memo dated 01/10/2018)			20%	
> Submission of Proposed Budget for FY 2019			100%	
> Submission of Property Transfer Report			40%	
2.3 CY 2018 Support to GSD Activities/Programs		1%	100.0%	1.00%

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<b>3) Human Resource Management</b>	<b>HRMD</b>	<b>5.000%</b>	<b>100.0%</b>	
> CY 2018 Submission of SPMS Forms (OPCR, DPCR, IPCR)		4%	100%	4.00%
> CY 2018 Support HRMD Activities/Programs		1%	100%	1.00%
<b>E. STREAMLINING &amp; PROCESS IMPROVEMENT OF SERVICES</b>	<b>MD-FMS</b>	<b>5%</b>		<b>4.75%</b>
<b>Average Rate (%)</b>			<b>95.0%</b>	
1) Timeliness of submission				
a) Compliance and submission of Reports				
> Details of Office Performance Commitment Report on enrolled process/critical service		1%	75%	0.75%
> Office Performance Report with actual improvement rate		3%	100%	3.00%
2) Presence of at least one (1) streamlined service		1%	100%	1.00%
<b>F. PERFORMANCE IN THE ESTABLISHMENT AND IMPLEMENTATION OF REGIONAL QUALITY MANAGEMENT SYSTEM (QMS) CERTIFIABLE TO ISO 9001: 2015</b>	<b>MD-FMS</b>	<b>5%</b>		<b>3.56%</b>
<b>Average Rate (%)</b>			<b>71.2%</b>	
1) QMS Certification		2%	50%	1.00%
2) Compliance with Organizational Requirements			56%	
> Level of Compliance		0.5%	80%	0.40%
> Timeliness		0.5%	32%	0.16%
2) QMS Level of Performance			100%	
> Physical Accomplishments		1%	100%	1.00%
> Financial Accomplishments		1%	100%	1.00%
<b>G. BONUS POINTS</b>		<b>5%</b>		
⊗ Office recognition/awards from DILG Central and LGA (Maximum of 5% Bonus Points per Delivery Unit ) 'Recognition/awards granted to OFFICE/DELIVERY UNIT (not to an individual) acknowledging exemplary performance		<b>(1% per Award)</b>		