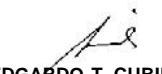



**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT REGION XIII  
Annual Procurement Plan for FY 2013**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
300	Motor Vehicle	Admin	Bidding																868,000.00	Procurement of Vehicle
753	Training & Seminar Expense	TSD/OSD/Adm/RPOC	Negotiated															2,242,000.00		Board/Lodging & Food
755	Supplies and Materials	All End - User Units	PS/Shopping															1,135,000.00		For various office supplies
761	Gasoline Expense (oil, lubricants)	Admin	Direct Contracting															706,000.00		Gasoline supply & other services
766	Water	Admin	Direct Contracting															339,000.00		Water supply
767	Electricity	Admin	Direct Contracting															1,160,000.00		Electric supply
771	Postage	Admin	Direct Contracting															12,000.00		For Office Use
772	Telephone & communication	Admin	Direct Contracting															2,772,000.00		Landlines & cellphones
781	Printing & Binding	All End - User Units	Shopping/Negotiated															699,000.00		Packaging of Documents
782	Rents	Admin	Negotiated															2,004,000.00		Office rental & rental of equipment
783	Representation Expense	Admin	Shopping/Negotiated															50,000.00		Meals, snacks (meetings)
786	Subscription Expense	Admin	Direct Contracting															26,000.00		Subscription of newspaper/magazine
795	General Services	Admin	Direct Contracting															1,673,000.00		Contract of Services
796	Janitorial Services	Admin	Public Bidding															1,629,000.00		Contract of Janitorial services
799	Other Professional Services	Admin	Direct Contracting															53,000.00		Prof. Pay, Honorariums
821	Repair & Maintenance - (IT Equipment, Furniture)	Admin	Shopping/Negotiated															211,000.00		Repair & other IT equipment
841	Repair & Maintenance - (Transportation Equipment)	Admin	Shopping/Direct Contracting															1,184,000.00		Repair of vehicle
893	Insurance	Admin	Direct Contracting															131,000.00		Insurance of PPEs
																<b>TOTAL</b>	<b>16,026,000.00</b>	<b>868,000.00</b>		

Prepared by:


Verified Correct:

  
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Date: **December 18, 2012**