

Department of the Interior and Local Government (DILG), Region 13 - Caraga
Revised Annual Procurement Plan for FY 2021

2728
DILG - REGION XI
RELEASED
DATE: JAN 22 2021
TIME: 5:06pm

| Code (PAP) | Procurement Program/Project | PMO/ End-User | Mode of Procurement | Schedule for Each Procurement Activity | | | | Source of Funds | Estimated Budget (Php) | | | Remarks (Brief Description of Program/Activity/ Project) |
|------------|---|------------------|-----------------------------------|--|-----------------------------------|--------------------|---------------------|-----------------------|------------------------|--------------|----|--|
| | | | | Advertiseme nt/Posting of IB/REI | Submission/ Opening of Bids | Notice of Award | Contract Signing | | Total | MOOE | CO | |
| 5020301002 | Comon Use Supplies and Equipment available at Procurement Service (PS) | All units | Shopping | 3rd Qtr of 2020 | 3rd Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 1,022,000.00 | 1,022,000.00 | | Various Office Supplies, Materials to include activities-celebrations |
| 5020301002 | Comon Use Supplies and Equipment available at Procurement Service (PS) | All units | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 610,000.00 | 610,000.00 | | Various Office Supplies, Materials to include activities-celebrations, and medicines |
| 5020301002 | DILG COA Exit Conference re: Audit Findings, Observation & Recommendations of the DILG 13 Operations in CY 2021 | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 60,000.00 | 60,000.00 | | Food & Accommodation for Participants |
| 5020201002 | Conduct of Women's Month Celebration and other related activities | LGCD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 216,000.00 | 216,000.00 | | Food & Accommodation for Participants |
| 5020201002 | Locally -Funded Projects (LFP) Quarterly Assessment for FY 2021 | LGCD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 314,400.00 | 314,400.00 | | Food & Accommodation for Participants |
| 5020201002 | Meals for Writeshop of DILG Caraga Annual Report | LGCD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 35,625.00 | 35,625.00 | | Food & Accommodation for Participants |
| 5020201002 | Management Committee Meeting January to December 2021 | ORD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 378,000.00 | 378,000.00 | | Food & Accommodation for Participants |
| 5020201002 | SGLG Regional Assessment Orientation for CY 2021 | LGMD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 489,000.00 | 489,000.00 | | Food & Accommodation for Participants |
| 5020201002 | Workshop on the Formulation of Regl GAD Plan and Budget FY 2022 and drafting of GAD Accomplishment Report FY 2020 | LGMD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 75,000.00 | 75,000.00 | | Food & Accommodation for Participants |
| 5020201002 | Regional Peace and Order Council (RPOC) Meetings CY 2021 | ORD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 180,000.00 | 180,000.00 | | Food & Accommodation for Participants |

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| 5020201002 | Monitoring of Brgy Assembly Day in Caraga Region for the 1st and 2nd semester of CY 2021 | LGMED | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 36,300.00 | 36,300.00 | | Food of duty officers |
| 5020201002 | CSBP-RWG Meeting | LGMED | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 42,000.00 | 42,000.00 | | Food & Accommodation for Participants |
| 5020201002 | Conduct of Regional Assessment of LTIA | LGMED | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 13,500.00 | 13,500.00 | | Food & Accommodation for Participants |
| 5020201002 | Reactivation of DILG XIlls Disaster Monitoring and Reporting System for Holy Week April 1-4, 2021 | LGMED | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 21,000.00 | 21,000.00 | | Food of duty officers |
| 5020201002 | Reactivation of DILG Disaster Monitoring System for Undas 2021 | LGMED | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 15,750.00 | 15,750.00 | | Food of duty officers |
| 5020201002 | Conduct of Quarterly CY 2021 Disaster Preparedness Committee | LGMED | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 42,500.00 | 42,500.00 | | Food & Accommodation for Participants |
| 5029902000 | Printing and Publication Expense | FAD | Direct Contracting | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 420,000.00 | 420,000.00 | | To include postage and courier services, unlimited printing services, and Phtocopier printing |
| 5020501000 | Transportation and Delivery | FAD | Direct Contracting | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 2,000.00 | 2,000.00 | | To include postage and courier services |
| 50212020 00 | Janitorial Services | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 308,000.00 | 308,000.00 | | To include other general services |
| 50212030 00 | Security Services | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 480,000.00 | 480,000.00 | | Security guard services |
| 5021299000 | Other General Services | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 840,000.00 | 840,000.00 | | Other General Services |
| 5021299001 | Other General Services-ICT Services | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 452,000.00 | 452,000.00 | | ICT Services |

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| 5020502002 | Communication Services | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 2,793,000.00 | 2,793,000.00 | | To include subscription of telephone, cellphone, web hosting , cable, internet and purchase of cell cards , postage and courier services |
| 50204020 00 | Electricity | FAD | Direct Contracting | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 1,298,000.00 | 1,298,000.00 | | Current bill & electrical supplies to be procured as the need arises |
| 50213040 01 | Repairs and Maintenance (Bldg & other structure) | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 1,834,000.00 | 1,834,000.00 | | Repair and Maintenance of Office building |
| 50204010 00 | Water | FAD | Direct Contracting | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 408,000.00 | 408,000.00 | | Water Bill , repairs and fittings to include supply of purified drinking water |
| 5021306001 | Repair and Maintenance-Transportation Equipment | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 3,035,000.00 | 3,035,000.00 | | To include parts and consumables |
| 5021305002 | Repair and Maintenance- Office Equipment | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 100,000.00 | 100,000.00 | | To include parts and consumables |
| 5029907099 | Other Subscription Expense | All units | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 27,000.00 | 27,000.00 | | Newspapers |
| 5021199000 | Other Professional Services | All units | Direct Contracting | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 2,000.00 | 2,000.00 | | To include consultancy services |
| 50202010 02 | Fuel, Oil and Lubricants Expenses (Transportation) | FAD | NP-53.9 - Small Value Procurement | 4th Qtr of 2020 | 4th Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 1,053.00 | 1,053.00 | | To include training & other activities |
| | Fence and Landscaping at Regional Office | FAD | Competitive Bidding | 1st Qtr | 1st Qtr | 1st qtr of 2021 | 1st Qtr | GoP | 1,000,000.00 | | 1,000,000.00 | Fence and landscaping at Regional Office |
| | Improvement of Office dormitory | FAD | Competitive Bidding | 1st Qtr | 1st Qtr | 1st qtr of 2021 | 1st Qtr | GoP | 1,000,000.00 | | 1,000,000.00 | Improvement of Office Dormitory |
| | Improvement of DRR Operation Center | LGMED | Competitive Bidding | 1st Qtr | 1st Qtr | 1st qtr of 2021 | 1st Qtr | GoP | 1,000,000.00 | | 1,000,000.00 | Office Improvement of DRR Operation Center |
| | Office Motorpool | FAD | Competitive Bidding | 1st Qtr | 1st Qtr | 1st qtr of 2021 | 1st Qtr | GoP | 1,000,000.00 | | 1,000,000.00 | Regional Office Motorpool |
| | Provincial Office Improvement Phase II of DILG - Surigao del Norte | Surigao del Norte | Competitive Bidding | 1st Qtr | 1st Qtr | 1st qtr of 2021 | 1st Qtr | GoP | 1,000,000.00 | | 1,000,000 | Office Improvement |


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|-------------|--------------------|-----------|-----------------------------------|-----------------|-----------------|-----------------|-----------------|-----|---------------|---------------|--------------|---|
| 50201010 00 | Traveling Expenses | All units | NP-53.9 - Small Value Procurement | 3rd Qtr of 2020 | 3rd Qtr of 2020 | 1st qtr of 2021 | 1st qtr of 2021 | GoP | 4,353,000.00 | 4,353,000.00 | | Travelling Expenses, plane tickets and van rentals, Foreign and local travels |
| TOTAL | | | | | | | | | 24,904,128.00 | 19,904,128.00 | 5,000,000.00 | |

Prepared by


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BAC Members:



Mr. RAY GREGORY F. JARANILLA
LG MED Chief
BAC Chairperson


Ms. ANNABEL F. YANGSON
LG CDD Chief
BAC Vice-Chairperson



Ms. JOCELYN C. JAYOMA
CAO/RAD Chief
BAC Member

Certified Appropriate Funds Available


PRIMADONNA M. LINCUNA
Budget Officer


ROCHE LYNNE L. CUNANAN
Accountant III

Approved by:


LILIBETH A. FAMACION, CESO III
Regional Director
Head of Procuring Entity