

**Department of the Interior and Local Government, (Caraga Region 13) Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/ End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertiseme nt/Posting of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Comon Use Supplies and Equipment available at Procurement Service ( PS)	All units	Shopping	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	1,022,000.00	1,022,000.00		Various Office Supplies, Materials to include activities-celebrations
5020301002	Comon Use Supplies and Equipment not available at Procurement Service ( PS)	All units	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	610,000.00	610,000.00		Various Office Supplies, Materials to include activities-celebrations, and medicines
5020201002	DILG COA Exit Conference re :Audit Findings, Observation & Recommendation of the DILG 13 Operations in CY 2021	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	60,000.00	60,000.00		Food & Accommodation for Participants
5020201002	Meals and accommodation for the conduct of qrtly conference workshop w/ disbursement officer and accounting clerks	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	192,000.00	192,000.00		Food & Accommodation for Participants
5020201002	Meals, Snacks, Accommodation for the LTIA Regional Assessment CY 2020 on March 20, 2021 and related activities for CY 2021	LGMED	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	40,000.00	40,000.00		Food & Accommodation for Participants
5020201002	Meals & Materials for the conduct of Monitoring of Bgry Assembly Day in Caraga Region 1st & 2nd Semester of CY 2021	LGMED	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	43,000.00	43,000.00		Food & Accommodation for Participants



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5020201002	Women's Month Celebration & other related activities	LGCCDD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	350,000.00	350,000.00		Food & Accommodation for Participants
5020201002	Duty Officers during the reactivation of DILG Regional Disaster Monitoring & Reporting System re: Semana Santa 2021, Undas 2021	LGMED	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	70,000.00	70,000.00		Food & Accommodation for Participants
5020201002	Assistance to Municipalities Program Meeting and Planning Workshop for CY 2021	LGCCDD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	398,000.00	398,000.00		Food & Accommodation for Participants
5020201002	Meals for Writeshop of DILG Caraga Annual Report	LGCCDD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	95,000.00	95,000.00		Food & Accommodation for Participants
5020201002	Management Committee Meeting January to December 2020	ORD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	585,000.00	585,000.00		Food & Accommodation for Participants
5020201002	SGLG Regional Assessment, Orientation for CY 2021	LGMED	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	460,000.00	460,000.00		Food & Accommodation for Participants
5020201002	Workshop on the Formulation of Regl GAD Plan and Budget FY 2020 and drafting of GAD accomplishment Report FY 2020	LGCCDD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	75,000.00	75,000.00		Food & Accommodation for Participants
5020201002	Qtrly RPOC Meetings CY 2020	LGMED	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	250,000.00	250,000.00		Food & Accommodation for Participants
5029902000	Printing and Publication Expense	FAD	Direct Contracting	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	420,000.00	420,000.00		To include postage and courier services, unlimited printing services, and Phthocopier printing



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5020501000	Transportation and Delivery	FAD	Direct Contracting	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	2,000.00	2,000.00		To include postage and courier services
50212020 00	Janitorial Services	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	308,000.00	308,000.00		To include other general services
50212030 00	Security Services	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	480,000.00	480,000.00		Security guard services
5021299000	Other General Services	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	840,000.00	840,000.00		Other General Services
5021299001	Other General Services-ICT Services	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	452,000.00	452,000.00		ICT Services
5020502002	Communication Services	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	2,793,000.00	2,793,000.00		To include subscription of telephone, cellphone, web hosting , cable, internet and purchase of cell cards , postage and courier services
50204020 00	Electricity	FAD	Direct Contracting	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	1,298,000.00	1,298,000.00		Current bill & electrical supplies to be procured as the need arises
50213040 01	Repairs and Maintenance ( bldg & other structure)	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	1,834,000.00	1,834,000.00		Repair and Maintenance of Office building
50204010 00	Water	FAD	Direct Contracting	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	408,000.00	408,000.00		Water Bill , repairs and fittings to include supply of purified drinking water


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5021306001	Repair and Maintenance- Transportation Equipment	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	3,035,000.00	3,035,000.00		To include parts and consumables
5021305002	Repair and Maintenance- Office Equipment	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	100,000.00	100,000.00		To include parts and consumables
5029907099	Other Subscription Expense	All units	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	27,000.00	27,000.00		news papers
5021199000	Other Professional Services	All units	Direct Contracting	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	2,000.00	2,000.00		To include consultancy services
50202010 02	Fuel, Oil and Lubricants Expenses (Transportation)	FAD	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	1,053.00	1,053.00		To include training & other activities
50201010 00	Travelling Expenses	All units	NP-53.9 - Small Value Procurement	3rd Qtr of 2020	3rd Qtr of 2020	1st qtr of 2021	1st qtr of 2021	GoP	4,353,000.00	4,353,000.00		Travelling Expenses, plane tickets and van rentals, Foreign and local travels
TOTAL									20,603,053.00	20,603,053.00	.	

Prepared by


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AO V

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BAC Secretariat Head

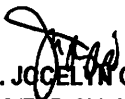
RBAC Members



**Mr. RAY GREGORY F. JARANILLA**  
LGMED Chief  
BAC Chairperson

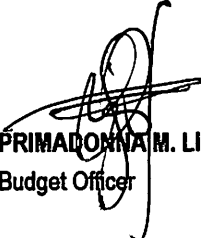


**Ms. ANNABEL F. YANGSON**  
LGCD Chief  
BAC Vice-Chairperson




**Ms. JOCELYN C. JAYOMA**  
CAO/FAD Chief  
BAC Member

Certified Appropriate Funds Available




**PRIMADONNA M. LINCUNA**  
Budget Officer



**ROCHE LYNNE L. CUNANAN**  
Accountant III

Approved by:



**LILIBETH A. FANACION, CESO III**  
Regional Director  
Head of Procuring Entity