Republic of the Philippines

DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

CARAGA Region XIII

ANNUAL PROCUREMENT PLAN for FY 2019

	Procurement Program/Project	PMO/End- User	Mode of Procurement	Schedule of Each Procurement Activity					Estimated Budge	t (Php)		Remarks
Code (PAP)				Advertisemen t/Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	Mode	со	(Brief description of Program/Activity/Project)
TRAINING AND SEMINAR EXPENSE												
	DILG COA Exit Conference re :Audit Findings, Observation & Recommendation of the DILG 13 Operations in CY 2018	FAD	Public Bidding & or 53.9 Small Value Procurement	3rd Quarter of 2018		January	ry January	NEP 2019	2,633,000.00	2,633,000.00		Food & Accommodation for participants for trainings and seminars to include interagency activities & celebrations
	Meals for the LTIA Regional Assessment CY 2018 on March 20, 2018	LGMED										
	Women's Month Celebration & other related activities	LGCDD										
	Duty Officers during the reactivition of DILG Regional Disaster Monitoring & Reporting System re: Semana Santa 2019	LGMED										
	Meals and Snacks for the duty officers during the reactivation of Disaster monitoring and Reporting System for 2019 Local Elections	LGMED										
	Meals and Accommodation for the Assistance to Municipalities Program Meeting and Planning	LGCDD										
	SGLG Regional Assessment, Orienation	LGMED										
	Meals for the Writeshop of DILG CARAGA											
	Annual Report	LGMED										
	Management Committee Meeting	ORD										
	RPOC Meetings	LGMED										
TRAVELLING EXPENSES												
	Local & Foreign Travels	All End- user units	Public Bidding & or 53.9 Small Value Procurement	3rd Quarter of 2018				NEP 2019	3,823,000.00	3,823,000.00		Travlling Expenses, Plane Tickets & Van Rentals
SUPPLIES AND	MATERIALS											

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5020301000	Common Use Supplies and Equipment available at Procurement Service (PS)	All End- user units	Procurement Service/Shopping	3rd Quarter of 2018	January	NEP 2019	1,372,000.00	1,372,000.00		Various Office Supplies,Materials for celebrations
5020301000	Common Use Supplies and Equipment not available at Procurement Service (PS)	All End- user units	53.9 Small Value Procurement /Shopping	5,0 (44,113, 5, 252,5	January					
5020309000	Fuel, Oil and Lubricants	Admin	Direct Contracting	Monthly		NEP 2019	830,000.00	830,000.00		Supply of Petroleum, Oil, Lubricants for Regional Office and FOUs
UTILITY EXPENS	SE									
5020401000		Admin	53.9 Small Value Procurement	3rd Quarter of 2018		NEP 2019	410,000.00	410,000.00	1	Water Bill & Supply and delivery of drinking water
5020402000	Electricity	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	1,398,000.00	1,398,000.00		Current bill & Electrical Supplies to be procured as the need arises
COMMUNICAT	ION SERVICES									
5020501000	Postage and Courier Services	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	14,000.00	14,000.00		For Office Use
5020502001	Telephone (Mobile)	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	175,000.00	175,000.00		Subscription & purchase of Cellcards to include during disaster monitoring
5020502002	Telephone (Landline)	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	3,169,000.00	3,169,000.00		Subcription landlines
	Internet Subscription	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	2,000.00	2,000.00		Subscription and Web Hosting
	Cable/Satellite, Telegraph & Radio	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	2,000.00	2,000.00		Cable subscription
GENERAL SERVICES				3rd Quarter of 2018						
	Other General Services	Admin	NP-SVP	3rd Quarter of 2018		NEP 2019	1,779,000.00	1,779,000.00		To include Janitorial and Security Services
REPAIR AND M	AINTENANCE	***************************************								
	Office Equipment	Admin	NP-SVP & or shopping	3rd Quarter of 2018		NEP 2019	254,000.00	254,000.00		Include purchase of spareparts accessories and service, cleaning of airconditioners, & ICT equipment
5021306001	Motor Vehicles	Admin	NP-SVP & or shopping	3rd Quarter of 2018		NEP 2019	1,435,000.00	1,435,000.00		Include purchase of spareparts accessories and service
OTHER MOOE										
5029902000	Printing & Publication	All End- user units	Direct Contracting	3rd Quarter of 2018		NEP 2019	845,000.00	845,000.00		Printing & Binding of Documents, Annual Reports
5029907099	Other Subscription Services	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	27,000.00	27,000.00		Subscription of major dailies
	Rents (building & Structure)	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	1,933,000.00	1,933,000.00		Office Rental
PROFESSIONAL	<u> </u>									
	Other Professional Services	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	56,000.00	56,000.00		Prefessional pay and honoraria
5021503000	Insurance	Admin	Direct Contracting	3rd Quarter of 2018		NEP 2019	210,000.00	210,000.00		Insurance of PPEs, Vehicles
5060404001	Buildings	Admin	Public Bidding	3rd Quarter of 2018		NEP 2019				For the completion of new DILG Regional Office 13 Building
			TOTAL	<u> </u>				20,367,000.00	12,000,000.00	

Prepared by:

BAC Members:

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Certified Appropriate

Available

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