



**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**Region XIII (CARAGA REGION)**  
 MATIMCO Bldg., Km. 4, Libertad, Butuan City  
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## NOTICE OF VACANT POSITIONS

October 5, 2015

The DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT – REGION XIII (CARAGA), Butuan City announces the following vacant positions:

Position	No. of Person's Needed	Salary Grade (Monthly)	Status of Employment	Qualification Standards		
				Education	Experience	ELIGIBILITY
1. ARCHITECT	• ONE (1)	• SG 12 / Php19,940.00	• Contract of Service	• Bachelor's Degree in Architecture	• None Required	• RA 1080
2. DRIVER	• ONE (1)	• Php 305.00 per day	• Contract of Service	• Elementary / High School Graduate	• None Required	• Driver License (MC 11,s 96-Category II)
3. FINANCIAL ANALYST III	• ONE (1)	• SG 18 / Php31,351.00	• Contract of Service	• Bachelor of Science in Accountancy	• 3 years relevant experience; • 16 hours of relevant training	• Career Service (Professional); • Appropriate Eligibility for Second Level Position


Interested and qualified applicants should signify interest in writing. Attach the following documents to the application letter and sent to the address below:

1. Fully accomplished Personal Data Sheet with recent 2x2 picture
2. Photocopy of Transcript of Records (TOR)
3. Photocopy of Eligibility / Driver's License


Send to:

LILIBETH A. FAMACION, CESO III  
Regional Director  
DILG Region XIII (Caraga)  
Km. 4, Libertad, Butuan City


Prepared:

  
MARIE JOY S. LUENGAS  
AO V / HRMO III

Certified Correct:

  
DONAND A. SERONAY  
OIC- Asstn Regional Director /  
Chairman, RPSB

Approved:

  
LILIBETH A. FAMACION, CESO III  
Regional Director