



**Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region XIII (CARAGA REGION)**

**NOTICE OF VACANT POSITIONS
HIRING OF LEGAL OFFICERS FOR THE BANTAY KORAPSYON PROGRAM
July 11, 2018**

The **DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT – REGION XIII (CARAGA), Butuan City** announces the following vacant position:

POSITION	NO. OF PERSON'S NEEDED	SALARY GRADE / MONTHLY SALARY	QUALIFICATIONS	SCOPE OF WORK	EXPECTED DELIVERABLES AND SCHEDULE OF SUBMISSION OF OUTPUT
LEGAL OFFICERS (Bantay Kaagapay Regional Management Team Member) Duration of Work: July – December 2018	2	SG 22 (2 nd Tranche) Php52,783.00	<ul style="list-style-type: none"> ✓ Must be a lawyer who has been engaged in the practice of law for at least one (1) year; ✓ Must possess investigative skills; and ✓ Must possess excellent writing, research and communication skills. 	<ul style="list-style-type: none"> ✓ Provide expertise and lead in the conduct of fact-finding and case build-up; ✓ Undertake research work on complicated issues on corruption; ✓ Prepare an outline of facts and issues involved in cases, set for fact-finding; ✓ Assist the Central Supervision Visit Team, if needed, in the conduct of investigation; ✓ Evaluate complaints received at the Regional Level and Central Office; ✓ Prepare legal opinions and render other counseling 	<ul style="list-style-type: none"> ✓ Must report to the Regional Director, who shall have the authority to define the deliverables and work schedule; and ✓ Must regularly submit output or accomplishment report, for approval of the Regional Director).

				services; ✓ Attend assemblies and other such meetings organized and facilitated by DILG; ✓ In consideration of the foregoing, be authorized to travel if needed; and ✓ Perform such other tasks assigned by the Regional Director and/or Supervising Authority (SA).	
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Interested and qualified applicants should signify interest in writing. Attach the following documents to the application letter and sent to the address below not later than **July 20, 2018**.

1. Fully accomplished Updated Personal Data Sheet **New CS Form 212 Rev. 2017** with **recent passport size** picture
2. Photocopy of Transcript of Records (TOR)
3. Eligibility (RA 1080)
4. NBI Clearance & Police Clearance
5. Medical Certificate
6. Drug Test

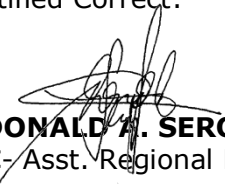
Send to:

LILIBETH A. FAMACION, CESO III
 Regional Director
 DILG Region XIII (Caraga)
 Km. 4, Libertad, Butuan City

Prepared:


MARIE JOY S. LUENGAS
 AO V / HRMO III

Certified Correct:


DONALD A. SERONAY
 OIC- Asst. Regional Director /

Approved:


LILIBETH A. FAMACION, CESO III
 Regional Director

Chairman, RPSB