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	- CD	TATE CO		ga Region) Butuan City		T-70 M	20	10 056
Mame	e of Procuring Entity			OCUREMENT - SV	P	RFQ No.	-	019 - 056 per 16, 2019
			DILG Region XIII (Caraga Region) Date: September 16, 2019 Local Government Monitoring and Evaluation Division (LGMED)					
	pany Name	Local	JOVETHINEIR IVIO	mitoring and Evaluat	IOII DIVISIOII (LOIVI	ED)		
Addre								
Busin	ess Permit No.							
TINN								
STATISTICS OF STREET	EPS Registration No.							
duly s	e quote your lowest price for the requirem signed.	ents lis	ted hereunder s	ubject to the Terms a	nd Conditions stat	ted below	and subm	it to this office
Bidde Bidde Bidde Rice Price A Price payable. Award Consultir Condition Any in supplier	ation(s) exceeding the Approved Budget for the Contract (ABid of contract shall be made to the lowest quotation (for goods and services which complies with the minimum technical species stated herein. Interlineations, erasures or overwriting shall be valid only if the or its authorized representative(s).	f submission under all taxes (C) shall be so or the high interest of th	es duties and/or levies e rejected. ghest rated offer (for nd other terms and ed or initialed by the	10. Liquidated damages equidelivered within the prescrib rescind the contract once the amount of the contract, without 11. The DILG reserves the riof food and accommodation services delivered. Payment 12. Only quotations submitte accepted.	ed delivery period shall be e cumulative amount of liqu out prejudice to other cours ight to request the supplier based on the actual numb shall be made after the ac ed on or before September	imposed per uidated damag ses of action a for adjustmenter of participal ctivity.	day of delay. ges reaches ter and remedies on the (addition or rints present and the delay). The delay of the	The DILG shall in (10) percent of the open to it. reduction) of booking d the quantity of eadline, shall be
	OILG shall have the right to inspect and/or test the goods to c Il specifications.	onfirm thei	ir conformity to the	13. The DILG reserved the ri requirements as it may deem		or all quotation	ons and to impo	ose additional
STORY THE RESIDENCE	OVED BUDGET FOR THE CONTRACT (ABC)		Prepared by	·A	Approved by	The		
	PHP 246,625.00		IMI LOU	JDA B. ESPINA C Secretariat			F. JARA	NILLA
Item No.	I ITEM DESCRIPTION I OTY		ABC Per Item	Price		Compliance with Technical Specifications (please check)		Remarks
PURPO				QTY Unit Price	Total Price	Yes	No	
TECHN 1 2	Meals and Accommodation for the cond 2019 ICAL SPECIFICATIONS	uct of t	he " REGIONAL	. ROLLOUT OF PPP	101 AND JOINT VI	ENTURES	on Sept	ember 25 - 27,
3	September 24 - 28, 2019 Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate 55 participants d. Hotel rooms can accommodate 3 guests e. Function Hall, Accommodation, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws, stirrer, cups, and the like Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Free & Stable Internet Connectivity to accommodate users simultaneously g. Information / Secretariat Table(/s) h. Table and chair arrangement for participants and Presidential Table page 1 of 4							
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Tel. No. / Cellphone No.



Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Region XIII (Caraga Region) Butuan City

Mode of Procurement	NEGOTIATED PROCUREMENT - SVP	RFQ No.:	2019 - 056				
Name of Procuring Entity	DILG Region XIII (Caraga Region)	Date:	September 16, 2019				
Office/End-User	Local Government Monitoring and Evaluation Division	Local Government Monitoring and Evaluation Division (LGMED)					
Company Name							
Address							
Business Permit No.							
TIN No.							
PhilGEPS Registration No.							
Dlance guete ways lawest miles for the m			1 it to this - CC				

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders shall quote for ALL items.
- 3. Price quotation(s) must be valid for 60 calendar days from date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.
- 12. Only quotations submitted on or before September 23, 2019 / 9:00 a.m., the deadline, shall be accepted.
- 13. The DILG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.

APPROVED BUDGET FOR THE CONTRACT (ABC) Approved by Prepared by IMI LOUDA B. ESPINA RAY GREGORY F. JARANILLA PHP 246,625.00 **BAC** Secretariat BAC Chairperson Offer Compliance with Item ABC Price **Technical Specification** ITEM DESCRIPTION QTY (please check) Per Item Remarks No. Unit Total QTY Yes No i. Philippine flag, Podium, Backdrop and Welcome Streamer (4" X 8") (design c/o procuring entity) j. One (1) Unit of Projector and Projector Screen] 1 1 k. Extension Wires to accommodate laptops and] 1 others of participants present . Audio System with at least FOUR (4) wireless [] [] and TWO (2) Wired Microphones Amenable to adjustments of FOOD and [] [] ACCOMMODATION when actual number of participant turnout is less than expected; Up to 0% of total number of participants in quotation MEALS AND SNACK a. Include PEANUTS AND CANDIES in between meals, water dispenser and glasses, FREE-FLOWING BREWED COFFEE (with creamer and sugar), and TEA available at the conference hall. b. Meals ready at 6:30am /11:30am / 6:00pm [] [] c. Day 0 (September 24, 2019) PHP 325.00 DINNER: Fish tinola, Beef tapa, Chicken Afritada, 30 [] 1 Caesar salad, rice, fresh fruits, softdrinks e. Day 1 (September 25, 2019) PHP 150.00 [] 20 [] BREAFAST: fried rice, chicken dog, fish paksiw, scrambled egg with onions and tomatoes (in addition to the 20 complimentary breakfast, for early pax from far-flung areas) AM SNACK: Bihon with kalamansi and sliced PHP 100.00 [] 55 [] bread, kalamansi juice PHP 325.00 [] [] LUNCH: Hipon sinigang, beef tadyang, grilled fish, 55 leche flan, rice, softdrinks Price Validity Warranty

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.

Printed Name / Signature / Date

Tel. No. / Cellphone No.



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Office/End-User	Local Government Monitoring and Evaluation Division (LGMED)						
Company Name							
Address							
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APPROVED BUDGET FOR THE CONTRACT (ABC)			Prepared by	Approved by						
PHP 246,625.00			IMI LOU BAC	IMI LOUDA B. ESPINA BAC Secretariat			RAY GREGORY F. JARANILLA BAC Chairperson			
Item No.	ITEM DESCRIPTION	QTY	ABC Per Item	QTY	Price Unit Price	Offe Total Price	Complia Technical S	nnce with pecifications check)	Remarks	
	PM SNACKS: banana fritters with condensed milk and iced tea	55	PHP 100.00		Frice	Frice	[]	[]		
	DINNER: chicken sotanghon soup, grilled pork, fresh tuna kinilaw, mango-pandan tapioca, rice, softdrinks	55	PHP 325.00				[]	[]		
	f. Day 2 (September 26, 2019) BREAFAST: java rice, fried fish, steamed vegetables (okra, eggplant, and camote tops) with sauteed fish bagoong, and sunny-side-up egg	35	COMPLIMENTARY				[]	[]		
	AM SNACK: choco-moist cake and iced tea	55	PHP 100.00				[]			
	LUNCH: Ginataang bamboo shoots with shrimps, grilled fish, tadyang, fresh fruits, rice, softdrinks	55	PHP 325.00				[]	i i		
	PM SNACKS: puto maya with sliced mango and hot chocolate	55	PHP 100.00				[]	[]		
	DINNER: beef soup, pork humba, fresh tuna kinilaw, fresh fruits, rice, softdrinks	55	PHP 325.00				[]	[]		
	g. Day 3 (September 27, 2019) BREAFAST: garlic rice, pork tocino, crispy fried driedfish, sunny-side-up egg	35	COMPLIMENTARY				[]	[]		
	AM SNACK: Fruitball with yogurt and crackers, orange juice	55	PHP 100.00				[]	[]		
	LUNCH: Native chicken tinola, grilled fish, pinakbet, macaroni salad, rice, softdrinks	55	PHP 325.00				[]	[]		
	PM SNACKS: Cheezy beef burger with chips and pineapple juice	55	PHP 100.00				[]	[]		
	DINNER: molo soup, garlic chicken, fish escabeche, garden salad, rice, softdrinks	20	PHP 325.00				[]	[]		
ROOM	ACCOMMODATION	The last of								
6	a. Triple Sharing, fully airconditioned with television, T&B with soap, shampoo, and towel						[]	[]		
	page 3 of 4				D : 77 1:1: I					
	Warranty				Price Validity					

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Printed Name / Signature / Date

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APPROVED BUDGET FOR THE CONTRACT (ABC) Approved by IMI LOUDA B. ESPINA RAY GREGORY F. JARANILLA PHP 246,625.00 **BAC Secretariat BAC Chairperson** Offe Compliance with Item Price Technical Specification (please check) ABC ITEM DESCRIPTION QTY Per Item Remarks No. Unit Total QTY No Yes b. Billeting within the hotel premises c. Room Assignment based on actual number of [] [] participant(s) and gender, with option for early d. No double-deck or bunk beds for guests e. Check-in and Check-out Time: Check-in at 2:00pm (Day 0, September 24) 20 1 1 1 Check-in at 2:00pm (Day 1, September 25) 15 1] 1] Check-out at 12:00pm (Day 3, September 27) 20 [1 Check-out at 12:00pm (Day 4, September 28) 15 1 Accommodation PHP 1,000.00 Day 0 (September 24) with complimentary breakfast 20 1 Day 1 (September 25) with complimentary breakfast 35 PHP 1,000.00 1 1 Day 2 (September 26) with complimentary breakfast 35 PHP 1,000.00 1 1 Day 3 (September 27) with complimentary breakfast PHP 1,000.00 15 **GRAND TOTAL** REQUIREMENT In order to be eligible for this procurement, suppliers /service providers must submit, together with the quotation/proposal the following eligibility Applicable Registration Certificate, any of the following: a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration Certificate for Cooperatives 2 Valid Business Permit 1 I Valid PhilGEPS Registration Certificate Income / Business Tax Return 5 Omnibus Sworn Statement Reference [TO BE FILLED OUT BY GENERAL SERVICES DIVISION] Approved and funded PPMP Approved and funded Activity Design [] [] Warranty Price Validity

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.