

	DEPARTM	ENT O	Republic of F THE INTER Region XIII (Carag	IOR AN	ND LOCAL (	GOVERNMEN	Т		
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	e of Procurement of Procuring Entity		Pagian VIII (Car				RFQ No.	July 30, 2	019 - 040
	E/End-User		Region XIII (Car e and Administi				Date:	July 30, 2	2019
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PhilG	EPS Registration No.		OUT OF STAN OR AND ADDRESS OF THE OWNER, THE		THE THE PERSON OF SHEET PARK AND SHE	THE RESIDENCE OF THE PARTY OF T			
Please	quote your lowest price for the requirem	ents lis	ted hereunder s	ubject to	the Terms and	d Conditions stat	ed below	and subm	it to this office
	igned.			,					
1. Bidde 2. Bidde 3. Price	AS AND CONDITIONS: rs shall provide correct and accurate information required in rs shall quote for ALL items. quotation(s) must be valid for 60 calendar days from date of quotation(s) to be denominated in Philippine Peso shall inclu	submissio		delivered w rescind the	vitihin the prescribed contract once the cu	lent of one tenth of one delivery period shall be amulative amount of liqu prejudice to other cours	imposed per uidated damag	day of delay. ges reaches ter	The DILG shall n (10) percent of the
6. Award consulting condition	tion(s) exceeding the Approved Budget for the Contract (AB of contract shall be made to the lowest quotation (for goods og services which complies with the minimum technical spec os stated herein. terlineations, erasures or overwriting shall be valid only ifthe	s) or the hi	ghest rated offer (for nd other terms and	of food and services de	accommodation bas elivered. Payment sh	to request the supplier sed on the actual number all be made after the actual or or before August 5, 2	er of participa tivity.	nts present and	d the quantity of
	or its authorized representative(s).								•
	ILG shall have the right to inspect and/or test the goods to c	confirm the	ir conformity to the			to accept or reject any	or all quotation	ons and to impo	ose additional
OF REAL PROPERTY.	specifications.  OVED BUDGET FOR THE CONTRACT (ABC)		Prepared by	requiremen	ts as it may deem pr	Committee of the Commit	4		
AFFR	PHP 312,200.00		IMI LOU	DA B I		Approved by RAY G	REGORY BAC Cha	F. JARAI	NILLA
Item No.	ITEM DESCRIPTION	QTY	ABC Per Item		Price		Compliance with Technical Specifications (please check)		Remarks
PURPO				QTY	Unit Price	Total Price	Yes	No	
	Meals and Accommodation for the cond	luct of t	the Continuing I	Legal Ed	ucation Semir	nar on August 6	- 7, 2019		
3	CAL SPECIFICATIONS  August 6 - 8, 2019  Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate 137 participants d. Hotel rooms can accommodate 4 - 5 guests e. Function Hall, Accommodation, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws, stirrer, cups, and the like  Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Free & Stable Internet Connectivity to	luct of t	the Continuing I	Legal Ed	ucation Semir	nar on August 6	-7, 2019  [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [ ] [		
3	CAL SPECIFICATIONS  August 6 - 8, 2019  Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate 137 participants d. Hotel rooms can accommodate 4 - 5 guests e. Function Hall, Accommodation, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws, stirrer, cups, and the like  Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure			F	Price Validity				d above.
3	CAL SPECIFICATIONS  August 6 - 8, 2019  Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate 137 participants d. Hotel rooms can accommodate 4 - 5 guests e. Function Hall, Accommodation, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws, stirrer, cups, and the like  Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Free & Stable Internet Connectivity to accommodate users simultaneously g. Information / Secretariat Table(/s)  page 1 of 4			F	Price Validity				d above.

Tel. No. / Cellphone No.



## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Region XIII (Caraga Region) Butuan City

	Region XIII (Caraga Region) Butuan City							
Mode of Procurement	NEGOTIATED PROCUREMENT - SVP	RFQ No.: 2019 - 040						
Name of Procuring Entity	DILG Region XIII (Caraga Region)	Date: July 30, 2019						
Office/End-User	Finance and Administrative Division (FAD)							
Company Name								
Address								
Business Permit No.								
TIN No.								
PhilGEPS Registration No.								
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office								
luly signed.								

## TERMS AND CONDITIONS:

- Bidders shall provide correct and accurate information required in this form.
- 2. Bidders shall quote for ALL items.
- 3. Price quotation(s) must be valid for 60 calendar days from date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.
- 12. Only quotations submitted on or before August 5, 2019 / 9:00 am., the deadline, shall be accepted.
- 13. The DILG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.

Printed Name / Signature / Date

Tel. No. / Cellphone No.

APPROVED BUDGET FOR THE CONTRACT (ABC) Approved by IMI LOUDA B. ESPINA RAY GREGORY F. JARANILLA PHP 312,200.00 **BAC Secretariat BAC Chairperson** Offer Compliance with Item ABC Price **Technical Specification** ITEM DESCRIPTION QTY Per Item (please check) Remarks No Total QTY Yes No Price h. Table and chair arrangement for participants and Presidential Table i. Philippine flag, Podium, Backdrop and Welcome [ ] [ ] Streamer (4" X 8") (design c/o procuring entity) j. One (1) Unit of Projector and Projector Screen ] [ ] k. Extension Wires to accommodate laptops and ] [ ] others of participants present I. Audio System with at least FOUR (4) wireless [ ] [ ] and TWO (2) Wired Microphones Amenable to adjustments of FOOD and 1 [ ] ACCOMMODATION when actual number of participant turnout is less than expected: Up to 0% of total number of participants in quotation **MEALS AND SNACK** a. Include PEANUTS AND CANDIES in between meals, water dispenser and glasses, FREE-FLOWING BREWED COFFEE (with creamer and sugar), and TEA available at the conference hall. b. Meals ready at 6:30am /11:30am / 6:00pm [ ] [ ] c. Day 1 (August 6, 2019) PHP 325.00 [ ] [ ] LUNCH: Rice, Sinigang Shrimp, crabmeat, 137 Pinakbet, Grilled Tuna, Fresh Fruits and softdrinks PM SNACKS: Pomelo Fruits & Banana with Soda 137 PHP 100.00 [ ] [ ] Crackers, and Juice PHP 325.00 [ ] [ ] DINNER: Rice, Garlic Chicken, Four Seasons, Beef 137 with Mushrooms, Tinolang Isda with Patola. Macaroni Salad & softdrinks page 2 of 4 Price Validity Warranty

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.



	DEPARTM	ENT C	Republic of F THE INTER Region XIII (Cara	RIOR A	ND LOCAL	GOVERNMEN	ľΤ		
Mod	e of Procurement	NEGO	OTIATED PRO	CITE	MENT CVE	)	RFQ No.	. 20	019 - 040
_	e of Procuring Entity	-	Region XIII (Car	Carried State of the Control of the Control			Date:	July 30, 1	
The real Party and Personal Persons in contrast of the Persons in Contrast	e/End-User		e and Administ				Date.	July 50,	2017
-	pany Name	Iman	c and ridininge	Tative D	TVISIOII (171D)				
Addr									
Busin	ess Permit No.	<u> </u>							
TINI									
PhilO	EPS Registration No.								
Pleas	e quote your lowest price for the requiren	nents lis	sted hereunder s	ubject t	o the Terms an	d Conditions sta	ted below	and subm	it to this office
	signed.			,				4	
Bidde     Bidde     Bidde     Frice     Frice     Price     payable     Consulti     Conditio     Awan     conditio     Any is     supplier     The E     technica	AS AND CONDITIONS:      pers shall provide correct and accurate information required in      pers shall quote for ALL items.      quotation(s) must be valid for 60 calendar days from date o      quotation(s) to be denominated in Philippine Peso shall inclead of contract shall be made to the lowest quotation (for good      not services which complies with the minimum technical spenses stated herein.      Interlineations, erasures or overwriting shall be valid only ifthe      or its authorized representative(s).      ONED BUDGET FOR THE CONTRACT (ABC)      PHP 312,200.00	of submission of submission all tax and submission and submission and submission are sign confirm the	es duties and/or levies e rejected. ighest rated offer (for nd other terms and led or initialed by the eir conformity to the  Prepared by  IMI LOI	delivered rescind the amount of the Doff food ar services of 12. Only of the Doff food are services of 12. Only of the Doff food are services of 12. Only of the Doff food are services of 13. The Doff food are services of 14. Only of the Doff food are services of the Doff food	within the prescribed ne contract once the contract, without of the right of the contract of the right of the right of the contract of the right	Approved by	e imposed per uidated dama; ses of action a r for adjustmer per of participa ctivity.  2019 / 9:00 am r or all quotation and grant quotation and grant quotation and grant quotation and grant quotation and quotati	day of delay. ges reaches te and remedies o  nt (addition or i  nts present an	The DILG shall in (10) percent of the open to it.  reduction) of booking d the quantity of it, shall be accepted. ose additional
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No.	,		Per Item	QTY	Unit	Total	(please check) Yes No		Remarks
-				QII	Price	Price	165	NO	
	d. Day 1 (August 7, 2019)  AM SNACK: Spaghetti with Bread & Juice  LUNCH: Rice, Vegie Soup, Lechon Kawali, Tuna Fillet, Four seasons, Pineapple fruit, and softdrinks  PM SNACKS: Suman with Mango and Tsokolate  DINNER: Rice, squash soup, pinakbet, grilled  Bangus, Papaya Fruit, and softdrinks	137 137 137 137	PHP 100.00 PHP 325.00 PHP 100.00 PHP 325.00						
ROOM	ACCOMMODATION	14.5				A STATE OF THE STA	man Parke		<b>并可以起</b> 了。
6	a. Quadruple-Quintuple Sharing, fully airconditioned with television, T&B with soap, shampoo, and towel b. Billeting within the hotel premises c. Room Assignment based on actual number of participant(s) and gender, with option for early check-in d. No double-deck or bunk beds for guests d. Check-in and Check-out Time: Check-in at 2:00pm (Day 1, August 6) Check-out at 12:00pm (Day 2, August 7) Check-out at 12:00pm (Day 3, August 8)	83 73 10							

- 1	Day 1 (August 6) with complimentary breakfast Day 2 (August 7) with complimentary breakfast	83 10	PHP 1,000.00 PHP 1,000.00			[]	[]	
				GR	AND TOTAL			
	page 3 of 4							
-	Warranty				Price Validity			

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.

Printed Name / Signature / Date	
Tel. No. / Cellphone No.	



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duly s		nents iis	sted nereunder s	ubject t	o the Terms an	d Conditions sta	ted below	and subn	nit to this offic
	AS AND CONDITIONS: rs shall provide correct and accurate information required in	this form							
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<ol><li>4. Price payable.</li></ol>	quotation(s) to be denominated in Philippine Peso shall incl	ude all tax	es duties and/or levies			prejudice to other cours			
	tion(s) exceeding the Approved Budget for the Contract (AB	BC) shall be	e reiected.						
6. Award	of contract shall be made to the lowest quotation (for good	s) or the hi	ighest rated offer (for			t to request the supplier sed on the actual numb			
	g services which complies with the minimum technical spec	cification a	nd other terms and			all be made after the ac		nis present an	id the quantity of
	is stated herein. terlineations, erasures or overwriting shall be valid only ifth	ov are cian	and or initialed by the		•				
	or its authorized representative(s).	ey are sign	led of illitialed by tile	12. Only	quotations submitted of	on or before August 5, 2	019 / 9:00 am	., the deadline	e, shall be accepted
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Tel. No. / Cellphone No.