

## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

			Region XIII (Cara	ga Region)	Butuan City		_			
	e of Procurement	NEGO	OTIATED PRO	CURE	MENT - SVP		RFQ No.	.: 20	19 - 037	
Name of Procuring Entity Office/End-User			Region XIII (Car				Date:	July 19, 2	.019	
-	e/End-User pany Name	Local (	Jovernent Moni	itoring a	nd Evaluation I	Division (LGME)	J)			
Addr										
_	ess Permit No.									
TIN										
THE REAL PROPERTY.	EPS Registration No.	1.		1 .	1 7	10 111	11 1	1 1	1. 00	
	e quote your lowest price for the requiren igned.	ients lis	ted hereunder s	ubject to	the Terms and	d Conditions stat	ed below	and submi	it to this office	
TERM 1. Bidde 2. Bidde 3. Price 4. Price payable 5. Quota 6. Award consultin 7. Any in	AND CONDITIONS: rs shall provide correct and accurate information required in rs shall quote for ALL items. quotation(s) must be valid for 60 calendar days from date or quotation(s) to be denominated in Philippine Peso shall including by exceeding the Approved Budget for the Contract (AE of contract shall be made to the lowest quotation (for gooding services which complies with the minimum technical species stated herein.  Interlineations, erasures or overwriting shall be valid only ifther or its authorized representative(s).	f submission and all taxon (BC) shall be s) or the hi cification a	es duties and/or levies e rejected. Ighest rated offer (for and other terms and	rescind the amount of 11. The Di of food and services d	within the prescribed a contract once the cuthe contract, without LG reserves the right d accommodation baselivered. Payment sh	lent of one tenth of one delivery period shall be unulative amount of liquid prejudice to other cours to request the supplier sed on the actual number all be made after the actual or or before July 23, 20	imposed per uidated damag ses of action a for adjustmer er of participa stivity.	day of delay. T ges reaches ten and remedies op nt (addition or re ants present and	The DILG shall in (10) percent of the pen to it.  eduction) of booking if the quantity of	
8. The D	ILG shall have the right to inspect and/or test the goods to d	confirm the	ir conformity to the			to accept or reject any	or all quotation	ons and to impo	se additional	
CONTRACTOR CONTRACTOR	specifications.  OVED BUDGET FOR THE CONTRACT (ABC)	\	Prepared by	requireme	us as it may deem pr	Approved by	$\Lambda$			
PHP 96,750.00			IMI LOI	JDA B. C Secreta			Y GREGORY F. JARANILLA BAC Chairperson			
Item No. ITEM DESCRIPTION		QTY	ABC Per Item	Price		Compliance with Technical Specifications (please check)		Remarks		
				QTY	Unit Price	Total Price	Yes	No		
PURP	DSE: Meals for the Conduct of the Caraga RT ICAL SPECIFICATIONS	F - ELC	AC Cluster Orie	entation	and Planning	on July 25, 2019				
1	July 25, 2019									
3	Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate 170 participants e. Function Hall, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws, stirrer, cups, and the like Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Free & Stable Internet Connectivity to accommodate users simultaneously g. Information / Secretariat Table(/s) h. Table and chair arrangement for participants and Presidential Table									
	Warranty				Price Validity					
	After having carefully read and acc	epted y	our General Co		s, I / WE quote	e you on the ite		rices noted	l above.	

Tel. No. / Cellphone No.



## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Region XIII (Caraga Region) Butuan City							
Mode of Procurement	NEGOTIATED PROCUREMEN	T - SVP	RFQ No.:	2019 - 037			
Name of Procuring Entity	DILG Region XIII (Caraga Region)		Date: J	uly 19, 2019			
Office/End-User	Local Governent Monitoring and Ev	aluation Division (LGMED	0)				
Company Name							
Address							
Business Permit No.							
TIN No.							
PhilGEPS Registration No.							
Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office							
duly signed.	•						
TERMS AND CONDITIONS:							
<ol> <li>Bidders shall provide correct and accurate information requi</li> </ol>	red in this form.			) of the value of the goods not			
Bidders shall quote for ALL items.	•	10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not					

- 3. Price quotation(s) must be valid for 60 calendar days from date of submission.
- Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.
- 5. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.
- 12. Only quotations submitted on or before July 23, 2019 / 12:00 nn., the deadline, shall be accepted.
- 13. The DILG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.

Printed Name / Signature / Date

Tel. No. / Cellphone No.

APPROVED BUDGET FOR THE CONTRACT (ABC) Approved by Prepared by IMI LOUDA B. ESPINA RAY GREGORY | JARANILLA PHP 96,750.00 BAC Chairperson **BAC Secretariat** Offer Compliance with Item Price ABC Technical Specification ITEM DESCRIPTION QTY Per Item Remarks (please check) No. Total QTY Yes No i. Philippine flag, Podium, Backdrop and Welcome Streamer (4" X 8") (design c/o procuring entity) j. One (1) Unit of Projector and Projector Screen 1 [ ] k. Extension Wires to accommodate laptops and ] [ ] others I. Audio System with at least two (2) wireless ] [ ] and one (1) Wired Microphones Amenable to adjustments of FOOD and [ ] [ ] ACCOMMODATION when actual number of participant turnout is less than expected; Up to 0% of total number of participants in quotation MEALS AND SNACK a. Include PEANUTS AND CANDIES in between meals, water dispenser and glasses, FREE-FLOWING BREWED COFFEE (with creamer and sugar), and TEA available at the conference hall. b. Meals ready at 6:30am /11:30am / 2:30pm [ ] [ ] c. Day 1 (July 25, 2019) PHP 150.00 BREAKFAST: Rice, Chicken, Longganisa, Fried 50 [ ] Egg, and Fresh Fruits AM SNACK: Special Pancit with Bread, and Four PHP 100.00 170 [ ] [ ] Season Juice LUNCH: Rice, native Cicken Tinola, Lechon kawali, 170 PHP 325.00 [ ] [] Vegetable - Four Seasons, Leche Flan, and Softdrinks PM SNACKS: Secial Clubhouse Snadwich, and PHP 100.00 170 [ ] [ ] Iced Tea **GRAND TOTAL** Price Validity Warranty

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.



	DEPARTM	ENT O	Republic of F THE INTER Region XIII (Carag	IOR A	ND LOCAL (	GOVERNMEN	Т		
Mode	o of Proguroment	NECC					IDEO N	20	019 - 037
			Region XIII (Car	ROCUREMENT - SVP RFQ No. Caraga Region) Date:				July 19, 2	THE RESIDENCE OF THE PERSON OF
Office/End-User Local Governent Moni						Division (LGME		) (1) (1)	1017
Comp	pany Name								
Addre									
Busin TIN N	ess Permit No.	-							
	EPS Registration No.	_							
-	e quote your lowest price for the requirem	nents lis	sted hereunder s	ubject t	o the Terms and	d Conditions star	ted below	and subm	nit to this offi
	signed.			,					
PHP 96,750.00  Item No.  ITEM DESCRIPTION  QTY  REQUIREMENT  In order to be eligible for this procurement, suppliers /service pr submit, together with the quotation/proposal the following eligibil 1  Applicable Registration Certificate, any of the following:  a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration Certificate for		es duties and/or levies e rejected. ighest rated offer (for and other terms and ed or initialed by the eir conformity to the Prepared by IMI LOU BAC Per Item	amount of the contract, without prejudice to other courses of action and research amount of the contract, without prejudice to other courses of action and rejected.  11. The DILG reserves the right to request the supplier for adjustment (and food and accommodation based on the actual number of participants provided by the services delivered. Payment shall be made after the activity.  12. Only quotations submitted on or before July 23, 2019 / 12:00 nn., the conformity to the services delivered. Payment shall be made after the activity.  13. The DILG reserved the right to accept or reject any or all quotations are requirements as it may deem proper.  Prepared by  IMI LOUDA B ESPINA  BAC Secretariat  Offer  Compliance Technical Spec (please cheep requirements)  Viders must by requirements  I give the contract, without prejudice to other courses of action and requirements are requirements and requi				day of delay. ges reaches te and remedies o  nt (addition or r  nts present an  , the deadline, ons and to import  Y P. JARA airperson  ance with Specifications	ay of delay. The DILG shall is reaches ten (10) percent of the diremedies open to it.  (addition or reduction) of booking is present and the quantity of the deadline, shall be accepted. It is and to impose additional in the person ince with edifications check).	
3	Valid Business Permit Valid PhilGEPS Registration Certificate								
4	Income / Business Tax Return								
5	Omnibus Sworn Statement	Some Sales Sec							
CONTRACTOR DESCRIPTION	ICE TO BE FILLED OUT BY GENERAL SERVICES	DIVISION	N)	14.2		A Property of the second			
2	Approved and funded PPMP Approved and funded Activity Design  page 3 of 3								
	Warranty				Price Validity				
	After having carefully read and acc	epted y	our General Co	ndition	s, I / WE quote	e you on the ite	m(s) at p	rices note	d above.
					Pri	nted Name / Signatu	re / Date		

Tel. No. / Cellphone No.