

Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

			Region XIII (Carag	ja Region) E	Butuan City					
Mode of Procurement			NEGOTIATED PROCUREMENT - SVP				RFQ No.: 2019 - 049			
			DILG Region XIII (Caraga Region) Date: August 28, 2019							
Office/End-User Local Government Monitoring and Evaluation Division (LGMED)										
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Busin TIN N	ess Permit No.									
the second s	EPS Registration No.									
Sector Sector Sector		1:-		.h:	4h - T	I Caralitiana atau	. d h . l	and subm	it to this office	
	e quote your lowest price for the requirem igned.	ents lis	ted nereunder st	ibject to	the Terms and	1 Conditions stat	ed below	and subm	it to this office	
TERMS AND CONDITIONS: 1. Bidders shall provide correct and accurate information required in this form. 2. Bidders shall quote for ALL items. 3. Price quotation(s) must be valid for 60 calendar days from date of submission. 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable. 5. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected. 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein. 7. Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s). 8. The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications. PHPP 403,750.00							The DILG shall In (10) percent of the pen to it. eduction) of booking If the quantity of adline, shall be use additional			
ltem No.	ITEM DESCRIPTION	QTY	ABC Per Item	Secretaria	Price	I	Technical S	nce with pecifications e check)	Remarks	
				QTY	Unit Price	Total Price	Yes	No		
PURPO	JOE.									
TECHN	Meals and Accommodation for the cond	luct of 1	the "COACHING	-WORKS	HOP ON RS4	LG" on Septemb	oer 12 - 13	8, 2019		
TECHN 1 2	Meals and Accommodation for the cond	luct of	the "COACHING	WORKS	HOP ON RS4	LG" on Septemb	er 12 - 13	8, 2019 [] [] [] [] [] [] [] [] [] []		
TECHN 1 2	Meals and Accommodation for the cond CAL SPECIFICATIONS September 12 - 14, 2019 Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate <u>158</u> participants d. Hotel rooms can accommodate <u>4 guests</u> e. Function Hall, Accommodation, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws, stirrer, cups, and the like Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Free & Stable Internet Connectivity to accommodate users simultaneously g. Information / Secretariat Table(/s) h. Table and chair arrangement for participants and Presidential Table	luct of	the "COACHING		HOP ON RS4	LG" on Septemb		8, 2019 [] [] [] [] [] [] [] []		

Printed Name / Signature / Date

Tel. No. / Cellphone No.



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Region XIII (Caraga Region) Butuan City									
	e of Procurement	NEGOTIATED PROCUREMENT - SVP					RFQ No.: 2019 - 049		
Statement of the local division of the local	of Procuring Entity	DILG Region XIII (Caraga Region) Date: August 2						August 2	8, 2019
Competence of the local	e/End-User	Local	Government Mo	nitoring	g and Evaluation	n Division (LGM	ED)		
Company Name								-	
Addre									
TIN N	ess Permit No.								
	EPS Registration No.		10) / 21 21 21 21 21 21 21 21						
	e quote your lowest price for the requiren	l omto lie	tod horoundar a	hight t	a the Terms and	Conditions stat	ad halow	and subm	it to this office
		ients iis	sted hereunder si	ubject t	o the remis and	i Conditions stat	eu below	and subm	it to this office
	igned. IS AND CONDITIONS:								
	rs shall provide correct and accurate information required in	this form.							
	rs shall quote for ALL items.					ent of one tenth of one delivery period shall be			
	quotation(s) must be valid for 60 calendar days from date o					mulative amount of liqu			
	quotation(s) to be denominated in Philippine Peso shall incl	ude all tax	es duties and/or levies			prejudice to other cours			
payable.	tion(s) exceeding the Approved Budget for the Contract (AE	C) shall h	e rejected						
	I of contract shall be made to the lowest quotation (for good					to request the supplier			
	ng services which complies with the minimum technical spe	,				ed on the actual number all be made after the ac		its present and	a the quantity of
	ns stated herein.								
	terlineations, erasures or overwriting shall be valid only ifth or its authorized representative(s).	ey are sign	ed or initialed by the	12. Only of accepted.	quotations submitted o	n or before September :	2, 2019 / 12:0	0 nn., the dead	dline, shall be
	ILG shall have the right to inspect and/or test the goods to	confirm the	ir conformity to the		ILG reserved the right	to accept or reject any	or all quotatio	ns and to impo	ose additional
	I specifications.				nts as it may deem pr				
APPR	OVED BUDGET FOR THE CONTRACT (ABC)	Prepared by	K	\square	Approved by	h	Assass	
	PHP 403,750.00		IMI LOU	JDA B.	ESPINA	RAY G	REGORY	F. JARA	NILLA
	1111 405,750.00		BAC	Secreta	riat			irperson	
						Offer Compliance with			
Item	ITEM DESCRIPTION	QTY	ABC Per Item	Price		Technical Specifications (please check)		Demerles	
No.				QTY	Unit	Total	Yes	No	Remarks
				WIT	Price	Price	165	110	
	i. Philippine flag, Podium, Backdrop and Welcome								
	Streamer (4" X 8") (design c/o procuring entity)						r 1	r 1	
	j. One (1) Unit of Projector and Projector Screen k. Extension Wires to accommodate laptops and								
	others of participants present								
	I. Audio System with at least FOUR (4) wireless						[]	[]	
	and TWO (2) Wired Microphones								
4	Amenable to adjustments of FOOD and						[]	[]	
	ACCOMMODATION when actual number of								
	participant turnout is less than expected; Up to								
MEALS	20% of total number of participants in quotation AND SNACK	a design							
5	a. Include PEANUTS AND CANDIES in between						[]	[]	
	meals, water dispenser and glasses, FREE-								
	FLOWING BREWED COFFEE (with creamer and								
	sugar), and TEA available at the conference hall.								
	b. Meals ready at 6:30am /11:30am / 6:00pm						[]	[]	
-	c. Day 1 (September 12, 2019)								
	AM SNACK: Bihon with kalamansi and sliced	100	PHP 100.00				[]	[]	
	bread, kalamansi juice								
	LUNCH: ginataang bamboo shoots with shrimps,	150	PHP 325.00				[]	[]	
	beef tadyang, grilled fish, leche flan, rice, softdrinks								
	PM SNACKS: banana turon with choco and vanilla	150	PHP 100.00				[]	[]	
	icecream scoops								
	DINNER: Fish tinola, Lechon Kawali, Chicken	150	PHP 325.00				[]	[]	
	Afritada, Caesar salad, rice, fresh fruits, softdrinks								
	d. Day 2 (September 13, 2019)	400	COMPLIMENTARY				1 1	, I	
	BREAKFAST: fried rice, chicken dog, fish paksiw, scrambled egg with onions and tomatoes	120	SOMPLIMENTARY				.[]	[]	
	page 2 of 4				Price Validity				
	warranty				I fice validity				

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.

Printed Name / Signature / Date

Tel. No. / Cellphone No.



Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Region XIII (Caraga Region) Butuan City

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			NEGOTIATED PROCUREMENT - SVP					RFQ No.: 2019 - 049		
			DILG Region XIII (Caraga Region) Date: August 28, 2019 Local Government Monitoring and Evaluation Division (LGMED)							
	pany Name	Local	Jovernment Mo	nitoring	g and Evaluation	n Division (LGM	ED)			
Addr										
	ess Permit No.				and a second					
TINN										
and the owner whether the owner whether	EPS Registration No.									
A DESCRIPTION OF THE OWNER OF THE	e quote your lowest price for the requiren	nents lis	ted hereunder s	ubiect to	o the Terms and	Conditions stat	ed below	and subm	it to this office	
	signed.									
1. Bidde 2. Bidde 3. Price 4. Price payable 5. Quota 6. Award consultin condition 7. Any ir supplier 8. The D technica	AS AND CONDITIONS: rs shall provide correct and accurate information required in rs shall quote for ALL items. quotation(s) must be valid for 60 calendar days from date o quotation(s) to be denominated in Philippine Peso shall incl tition(s) exceeding the Approved Budget for the Contract (AE d of contract shall be made to the lowest quotation (for good ng services which complies with the minimum technical spe- ns stated herein. hterlineations, erasures or overwriting shall be valid only ifthe or its authorized representative(s). ILG shall have the right to inspect and/or test the goods to be I specifications. OVED BUDGET FOR THE CONTRACT (ABC	f submission ude all tax GC) shall bo s) or the hi cification a ey are sign confirm the	es duties and/or levies e rejected. ighest rated offer (for nd other terms and ed or initialed by the	delivered rescind the amount of 11. The D of food an services d 12. Only q accepted. 13. The D	witihin the prescribed e contract once the cu the contract, without ILG reserves the right d accommodation bas lelivered. Payment shi uutations submitted o	ent of one tenth of one delivery period shall be imulative amount of liqu prejudice to other cours to request the supplier sed on the actual number all be made after the ac n or before September is to accept or reject any oper. Approved by	imposed per diated damages of action a for adjustment of participal tivity.	day of delay. ges reaches tei ind remedies of it (addition or r ints present and 0 nn., the dear ins and to impo	The DILG shall n (10) percent of the pen to it. eduction) of booking d the quantity of dline, shall be	
	PHP 403,750.00	,	IMPLOT		JDA B ESPINA Secretariat RAY GREGORY F. JARANII BAC Chairperson				NILLA	
item No.	ITEM DESCRIPTION	QTY	ABC Per Item	Price		Offer	Compliance with Technical Specifications (please check)		Remarks	
	AM SNACK: biscuits, fruit slices of apple and	150	PHP 100.00	QTY	Price	Price	Yes	No		
	oranges, candies and iced tea LUNCH: Hipon sinigang, beef tadyang, grilled fish, leche flan, rice, softdrinks PM SNACKS: carrot cake and kalamansi juice DINNER: chicken sotanghon soup, grilled pork, fresh tuna kinilaw, mango-pandan tapioca, rice, softdrinks	150 150 100	PHP 325.00 PHP 100.00 PHP 325.00				[] [] []	[] [] []		
ROOM	ACCOMMODATION					國家 医脾后的				
6	 a. Quadruple Sharing, fully airconditioned with television, T&B with soap, shampoo, and towel b. Billeting within the hotel premises c. Room Assignment based on actual number of participant(s) and gender, with option for early check-in d. No double-deck or bunk beds for guests e. Check-in and Check-out Time: Check-in at 2:00pm (Day 1, September 12) Check-out at 12:00pm (Day 2, September 13) Check-out at 12:00pm (Day 3, September 14) Accommodation: Day 1 (September 12) with complimentary breakfast Day 2 (September 13) with complimentary breakfast 	120 70 50 120 50	PHP 1,000.00 PHP 1,000.00		AND TOTAL					
	Warranty			[Price Validity					
	After having carefully read and acc	epted y	our General Co	ndition				rices note	d above.	
	Printed Name / Signature / Date									

Tel. No. / Cellphone No.



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Region XIII (Caraga Region) Butuan City

			0 1 0	, ,	,			and the state of the state of the	
	e of Procurement	VEGOTIATED PROCUREMENT - SVP				RFQ No.: 2019 - 049			
Name of Procuring Entity DILG Region 2									
Office/End-User Local Government M				nitoring	and Evaluation	n Division (LGM)	ED)		
Contraction of the local division of the	bany Name								
Addre									
	ess Permit No.								
TIN N									
A REPORT OF LOT AND A	EPS Registration No.	1.	1.1 1	1 .	1 00	10 11.1	11.1	1 1	1
1	e quote your lowest price for the requirem	ents lis	ted hereunder su	abject to	the Terms and	Conditions stat	ed below	and subm	it to this office
TERN 1. Bidde	igned. IS AND CONDITIONS: rs shall provide correct and accurate information required in	this form.		10 Liquid	ated damages equival	ent of one tenth of one	percent (0.00	1%) of the valu	e of the goods not
	rs shall quote for ALL items.					delivery period shall be			
	quotation(s) must be valid for 60 calendar days from date of quotation(s) to be denominated in Philippine Peso shall inclu					mulative amount of liqu			
payable.			so dulles and/or levies	amount of	the contract, without	prejudice to other cours	es of action a	nd remedies of	pen to it.
	tion(s) exceeding the Approved Budget for the Contract (AB	C) shall be	e rejected.	44 The D	1 O manual the sight	to request the supplier	for a diverse	t (addition or read	duction) of booking
consultir	I of contract shall be made to the lowest quotation (for goods ng services which complies with the minimum technical spec is stated herein.		gnest rated offer (for	of food an	d accommodation bas	ed on the actual number all be made after the act	er of participar		
supplier	terlineations, erasures or overwriting shall be valid only ifthe or its authorized representative(s).			accepted.		n or before September 2			
	ILG shall have the right to inspect and/or test the goods to c	onfirm the				to accept or reject any	or all quotatio	ns and to impo	se additional
The Party of the P	I specifications.		and an extension of the second second second second second	requireme	nts as it may deem pr	CONTRACTOR OF THE OWNER OF THE OWNER OF THE OWNER OF THE OWNER	b		
APPK	OVED BUDGET FOR THE CONTRACT (ABC) PHP 403,750.00		Prepared by IMI LOU BAC	IDA B. Secreta			BAC Cha	F. JARAI	NILLA
						Offer		nce with	
Item	ITEM DESCRIPTION	QTY	ABC		Price		Technical S	pecifications	Remarks
No.			Per Item	OTV	Unit	Total	Yes	check)	Remarks
				QTY	Price	Price	res	No	
REQUI	REMENT							1. 1999	
	In order to be eligible for this procurement, supp								
1	must submit, together with the quotation/proposa		owing eligibility						
	Applicable Registration Certificate, any of the foll a) SEC Registration Certificate for Corporations	-					1 1	r 1	
	b) DTI Registration Certificate for Sole Proprieto						[]		
	c) Cooperative Development Authority Registrat	-	ficate for Cooperati	ves			i i	ii	
2	Valid Business Permit						[]	[]	
3	Valid PhilGEPS Registration Certificate						[]	[]	
4	Income / Business Tax Return						[]		
5	Omnibus Sworn Statement								
Referen	ICE [TO BE FILLED OUT BY GENERAL SERVICES I	DIVISION	1				1 1	F 1 1	
2	Approved and funded PPMP Approved and funded Activity Design								
2	Approved and funded Activity Design							1 1	
									1
									1
-> x									
	page 4 of 4								
	Warranty				Price Validity				
	After having carefully read and account	ented a	our General Co	ndition	s. I / WE quote	you on the ite	m(s) at p	rices note	l above.
	Ther naving carefully read and acco	pieu y	our General CO		, I, TIL QUOL	you on the ne	a (o) at pi	noted	
					D :	Norra / C	n / Data		
					Prin	nted Name / Signatur	le / Date		
						Tel. No. / Cellphone	No.		
	rei. no. / Cempione no.								