

	DEPARIM	ENIC	Region XIII (Cara			JOVEKNMEN	1		
Mod	e of Procurement	EGOTIATED PROCUREMENT - SVP					RFQ No.: 2019 - 020		
	e of Procuring Entity	LG Region XIII (Caraga Region)					March 1	1, 2019	
	e/End-User	Financ	e and Administr	rative D	Division (FAD)				
Addr	pany Name	-							
	ess Permit No.	-							
TIN									
	EPS Registration No.								
	e quote your lowest price for the requiren	nents lis	ted hereunder s	ubject t	to the Terms and	d Conditions star	ted below	and subm	it to this offic
TERM 1. Biddee 2. Biddee 3. Price 4. Price payable. 5. Quota 6. Award consultin condition 7. Any ir supplier 8. The D technica APPRO	ation(s) exceeding the Approved Budget for the Contract (AE d of contract shall be made to the lowest quotation (for gooding services which complies with the minimum technical spens stated herein. Interlineations, erasures or overwriting shall be valid only ifther or its authorized representative(s). DILG shall have the right to inspect and/or test the goods to all specifications. OVED BUDGET FOR THE CONTRACT (ABC) PHP 71,700.00	f submission and the submission of the his submission and the submissi	es duties and/or levies e rejected. ighest rated offer (for nd other terms and ed or initialed by the eir conformity to the Prepared by IMI LOU	delivered rescind the amount of the food at services 12. Only 13. The E requirement of the food at the	within the prescribed he contract once the contract once the confidence of the contract, without of the contract, without on the contract, without on the contract, without on the contract of	Approved by	imposed per duidated damage ses of action are for adjustment er of participan stivity. 2019 / 12:00 nu or all quotation	ay of delay. es reaches te and remedies of a (addition or r ts present and and, the deadlin as and to import and t	The DILG shall en (10) percent of the open to it. reduction) of bookind the quantity of the quantity of the accepte ose additional
PURP				QTY			Yes	No	
3	March 20 - 21, 2019 Venue: a. Within Butuan City b. Accessible to commuting public c. Function Room can accommodate 42 participants d. Hotel rooms can accommodate 3 guests e. Function Hall, Accommodation, and Parking Space located in the same compound f. Dedicated parking spaces enough to accommodate expected participants g. Avoid using PLASTIC drinking straws and stirrer h. Meals ready at 6:30am /11:30am / 6:00pm Functionality: a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Free & Strong WIFI internet connection g. Information / Secretariat Table(/s)								
	Warranty				Price Validity				
				•			/ \		1.1
	After having carefully read and acc	epted y	our General Co	ondition	ns, I / WE quot	e you on the ite	em(s) at pr	ices note	d above.
					Pri	nted Name / Signatu	ire / Date		
					(make the same of	m.1.11	.,		
						Tel. No. / Cellphon	e No.		



DEPARTM		ga Region) Butuan City	r		
Mode of Procurement	NEGOTIATED PRO	CUREMENT - SVP	RFQ No.:	2019 - 020	
Name of Procuring Entity	DILG Region XIII (Car	aga Region)	Date: March 11, 2019		
Office/End-User	Finance and Administr	rative Division (FAD)			
Company Name					
Address					
Business Permit No.					
TIN No.					
PhilGEPS Registration No.					
Please quote your lowest price for the requirer	nents listed hereunder s	ubject to the Terms and Conditions state	ed below and	submit to this office	
duly signed.		30 COURS & COURS & C			
TERMS AND CONDITIONS: 1. Bidders shall provide correct and accurate information required in 2. Bidders shall quote for ALL items. 3. Price quotation(s) must be valid for 60 calendar days from date of 4. Price quotation(s) to be denominated in Philippine Peso shall incopayable.	of submission.	Liquidated damages equivalent of one tenth of one period delivered within the prescribed delivery period shall be rescind the contract once the cumulative amount of liquidamount of the contract, without prejudice to other course	imposed per day o idated damages re	of delay. The DILG shall eaches ten (10) percent of the	

Prepared by

- 5. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.
- Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s).
- The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.

APPROVED BUDGET FOR THE CONTRACT (ABC)

- 11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.
- 12. Only quotations submitted on or before March 15, 2019 / 12:00 nn., the deadline, shall be accepted.
- 13. The DILG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.

Printed Name / Signature / Date

Tel. No. / Cellphone No.

Approved by

PHP 71,700.00			IMI LOUDA B. ESPINA BAC Secretariat			RAY GREGORY F. TARANILLA BAG Chairperson			
Item	ITEM DESCRIPTION	QTY	ABC Per Item	Price Unit Total			Complia Technical S (please	Remarks	
				QTY	Price	Price	Yes	No	
4	h. Table and chair arrangement for participants and Presidential Table i. Philippine flag, Podium, Backdrop and Welcome Streamer (4" X 8") (design c/o procuring entity) j. One (1) Projector Screen k. Extension Wires to accomodate laptops and others l. Two (2) wireless and two (2) Wired Microphones Amenable to adjustments of FOOD and ACCOMMODATION when actual number of							[] [] [] [] []	
	participant turnout is less than expected; Up to 20% of total number of participants in quotation								
MEALS	AND SNACK								
5	a. Include PEANUTS AND CANDIES inbetween meals, Water dispenser and glasses, FREE-FLOWING BREWED COFFEE (with creamer and sugar), and TEA available at the conference hall.						[]	[]	
	a. Day 0 (March 20, 2019) LUNCH: Rice, Bird's Nest Soup, Beef with Mushroom, Crebmeat, Pinakbet, Mango Float, and Softdrinks	42	PHP 350.00				[]	[]	
	PM SNACKS: Puto Maya with Mango, Tsokolate DINNER: Rice, Buttered Chicken, Tinolang Isda, Eggplant Salad, Fruits, and Softdrinks b. Day 1 (March 21, 2019)	42 42	PHP 100.00 PHP 350.00				[]	[]	
	AM SNACKS: Apple and Orange Fruits, with Crackers	42	PHP 100.00				[]	[]	
	Warranty			P	rice Validity				

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.



	DEPARTM	ENT O	F THE INTER Region XIII (Carag			GOVERNMEN	T		
Mode	e of Procurement	NEGO	OTIATED PRO	OCUREMENT - SVP RFQ No.: 2019					19 - 020
	of Procuring Entity		OILG Region XIII (Caraga Region) Date:						, 2019
Office	/End-User	Financ	e and Administr	ative Di	vision (FAD)				
	any Name								
Addre									
	ess Permit No.								
TIN N									
	EPS Registration No. quote your lowest price for the requirem	ames lie		ahiasa sa	AL Townson	1 Can disiana esa	and balance	and submi	t to this office
duly s	igned.	ients ns	teu hereunder si	ubject to	the Terms and	1 Conditions sta	ted below	and submi	it to this offic
1. Bidder 2. Bidder 3. Price (4. Price (payable.) 5. Quota	IS AND CONDITIONS: s shall provide correct and accurate information required in s shall quote for ALL items. quotation(s) must be valid for 60 calendar days from date of quotation(s) to be denominated in Philippine Peso shall incli tion(s) exceeding the Approved Budget for the Contract (AB	f submission sude all taxe (C) shall be	es duties and/or levies e rejected.	delivered or rescind the amount of	within the prescribed e contract once the cu the contract, without	lent of one tenth of one delivery period shall be imulative amount of liq prejudice to other cour to request the supplier	imposed per ouidated damag ses of action a	day of delay. T ges reaches ten and remedies op	the DILG shall (10) percent of the pen to it.
consulting condition 7. Any in supplier 8. The D	of contract shall be made to the lowest quotation (for goods g services which complies with the minimum technical spects stated herein. terlineations, erasures or overwriting shall be valid only ifther its authorized representative(s). ILG shall have the right to inspect and/or test the goods to comparison the state of the same state.	cification and	nd other terms and ed or initialed by the	of food an services of 12. Only of 13. The Di	d accommodation bas elivered. Payment sho uotations submitted o LG reserved the right	sed on the actual numb all be made after the a on or before March 15, to accept or reject any	er of participar ctivity. 2019 / 12:00 nr	nts present and	the quantity of
-	specifications. OVED BUDGET FOR THE CONTRACT (ABC)		Description of his	requireme	nts as it may deem pr	NAME AND ADDRESS OF TAXABLE PARTY.	A	1	
APPRO	PHP 71,700.00	,	Prepared by IMI LOUDA B. ESPINA RAY GR BAC Secretariat				REGORY F. JARANILLA BAC Chairperson		
Item No.	ITEM DESCRIPTION	QTY	ABC Per Item		Price	(please check)			Remarks
				QTY	Unit Price	Total Price	Yes	No	
	LUNCH: Rice, Vegie Soup, Lechon Kawali, Tuna Fillet, Four Seasons, and Pineapple Fruits	42	PHP 350.00				[]	[]	
	PM SNACKS: Rice Bibingka, with Coffee	42	PHP 100.00				[]		
Secretary of the last	ACCOMMODATION		A Mar Mar E					37 1/19	24,00
	a. Triple sharing, fully airconditioned with television, T&B with soap, shampoo, and towel b. Billeting within the hotel premises c. Room Assignment based on actual number of participant(s) and gender, with option on early check-in d. Check-in and Check-out Time: Check-in at 2:00pm (Day 1, March 20) Check-out at 12:00pm (Day 2, March 21) Accommodation: Day 1 (March 20, 2019)	15 15 15	PHP 1,000.00	GR	AND TOTAL				
	page 3 of 4 Warranty After having carefully read and acc	epted y	your General Co			e you on the ite		rices noted	d above.
						Tel. No. / Cellphor	ne No.		



		DEPARTM	ENT C	F THE INTER Region XIII (Cara			GOVERNME	NT		
Mode of Procurement NEGOTIATED PRO					OCURE	MENT - SVI	P	RFQ No.: 2019 - 020		
Name of Procuring Entity DILG Region XIII (Car-					raga Reg	ion)		Date:	March 11	, 2019
	e/End-User		Financ	e and Administ	rative D	ivision (FAD)				
Comp	oany Name		-							
	ess Permit No.		-							
TINN										
PhilG	EPS Registration	on No.								
Please	e quote your lo	west price for the requiren	nents lis	ted hereunder	subject to	the Terms ar	nd Conditions st	ated below	and subm	it to this offic
TERM	signed. MS AND CONI ers shall provide corre	DITIONS: ct and accurate information required in	n this form.							
	ers shall quote for ALL						alent of one tenth of or d delivery period shall t			
		valid for 60 calendar days from date on nominated in Philippine Peso shall inc			rescind th	e contract once the	cumulative amount of li	iquidated damag	es reaches ter	n (10) percent of the
payable.		Total and the same of the same			amount of	the contract, withou	it prejudice to other cou	irses of action a	nd remedies of	pen to it.
6. Award consulting condition	d of contract shall be ng services which cor ns stated herein.	Approved Budget for the Contract (Al made to the lowest quotation (for good inplies with the minimum technical spe- es or overwriting shall be valid only ifth	ds) or the hi	ighest rated offer (for nd other terms and	of food an services of	d accommodation be delivered. Payment s	ht to request the suppli ased on the actual num shall be made after the	ber of participar activity.	nts present and	d the quantity of
	or its authorized repr		icy are sign	led of initialed by the	12. Only o	juotations submitted	on or before March 15	, 2019 / 12:00 nr	n., the deadline	e, shall be accepted
	The state of the s	ght to inspect and/or test the goods to	confirm the	ir conformity to the			ht to accept or reject ar	ny or all quotation	ns and to impo	se additional
-	OVED BUDGET	FOR THE CONTRACT (ABC	")	Prepared by	requireme	nts as it may deem	Approved by	A	^	
8		P 71,700.00		IMI LO T	UDA B. ESPINA Secretariat		RAY GREGORY F. JARANILLA BAC Chairperson			
					-		Off		nce with	
Item	ITEM DESCRIPTION	QTY	ABC Per Item	Price		е	Technical S	pecifications e check)	Remarks	
No.			Per item	QTY	Unit	Total	Yes	No	Kellialks	
REQUII	REMENT					Price	Price	6 G 4 1		
1 2 3 4 5	requirements Applicable Registra a) SEC Registra b) DTI Registra c) Cooperative Valid Business P	Registration Certificate ss Tax Return	llowing: s orship		tives					
THE REAL PROPERTY.	THE REAL PROPERTY AND ADDRESS OF THE PARTY AND	O OUT BY GENERAL SERVICES	DIVISION	4]					- H	4 24
1 2	Approved and fund Approved and fund	ded PPMP ded Activity Design								
		page 4 of 4								
	Warranty]			Price Validity				
	After havi	ng carefully read and acc	cepted y	your General C	ondition	s, I / WE quo	te you on the it	tem(s) at pr	rices note	d above.
						Pı	rinted Name / Signa	ture / Date		
							Tel. No. / Cellpho	ne No.		