

Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Region XIII (Caraga Region) Butuan City

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Mode of Procurement			NEGOTIATED PROCUREMENT - SVP					RFQ No.: 2019 - 030			
Name of Procuring Entity Office/End-User			DILG Region XIII (Caraga Region) Local Government Monitoring and Evaluation Division (LGN					Date: May 24, 2019			
	pany Name	Local	Sovernment Mo	nitoring	and Evaluation	n Division (LGM	ED)				
Addr	NAME AND ADDRESS OF OWNER, AND ADDRESS										
-	ess Permit No.										
TINN	the same party of the same and the same and the same state of th										
The subscription of the local division of th	EPS Registration	No.									
Statistics of the local division of the loca	CANCELLY MODEL (MARCH 1997) 201 CONTRACT OF STREET, STREET, STREET, STREET, STREET, STREET, STREET, STREET, ST	st price for the requirem	ents lis	ted hereunder st	ubject to	the Terms and	d Conditions stat	ed below	and subm	it to this office	
duly s	signed.										
 TERMS AND CONDITIONS: Bidders shall provide correct and accurate information required in this form. Bidders shall quote for ALL items. Price quotation(s) must be valid for 60 calendar days from date of submission. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or payable. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected. 					10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.						
 Award of contract shall be made to the lowest quotation (for goods) consulting services which complies with the minimum technical specific conditions stated herein. Any interlineations, erasures or overwriting shall be valid only ifthey 				ghest rated offer (for nd other terms and	11. The DILG reserves the right to request the supplier for adjustment (addition or reduction of food and accommodation based on the actual number of participants present and the qua services delivered. Payment shall be made after the activity.					the quantity of	
supplier or its authorized representative(s). 8. The DILG shall have the right to inspect and/or test the goods to cor				ir conformity to the	13. The D	LG reserved the right	on or before May 28, 201 to accept or reject any				
-	I specifications.	R THE CONTRACT (ARC)		Prepared by	requireme	nts as it may deem pr	A DESCRIPTION OF THE OWNER OF THE	/1			
APPROVED BUDGET FOR THE CONTRACT (ABC) PHP 315,000.00				IMNOL	Approved by RAY Secretariat			GREGORY F. JARANILLA BAC Chairperson			
ltem No.	I ITEM DESCRIPTION		QTY	ABC Per Item	Price			Technical S	ance with pecifications e check)	Remarks	
		_			QTY	Unit Price	Total Price	Yes	No		
1 2	e. Function Hall, Accor Space located in the s f. Dedicated parking sp accommodate expecte	nuting public accommodate <u>55</u> commodate <u>3 - 4 guests</u> mmodation, and Parking ame compound baces enough to ad participants TIC drinking straws and markers d full airconditioning ilet in case of power failure net Connectivity to									
	Warranty	ariat Table(/s) age 1 of 4 carefully read and acco	epted y	our General Co		Price Validity	e you on the iter	[] m(s) at pr	[]	l above.	
	8						nted Name / Signatur				



Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Region XIII (Caraga Region) Butuan City

Region XIII (Caraga Region) Butuan City									
Mode of Procurement		NEGOTIATED PROCUREMENT - SVP					RFQ No.: 2019 - 030		
Name of Procuring Entity			DILG Region XIII (Caraga Region)Date:May 24,Local Government Monitoring and Evaluation Division (LGMED)						
	/End-User	Local (overnment Mo	nitoring	and Evaluation	Division (LGM)	ED)		
Addre	any Name								
	ess Permit No.								
TIN N									
Sector Se	EPS Registration No.								
STATISTICS. INC. AND ADDRESS.	quote your lowest price for the requirem	ents list	ted hereunder s	ubject to	the Terms and	Conditions stat	ed below	and subm	it to this office
duly s	igned.	ieneo no	ieu nereunaer o	abject ii	o the Termo uno	Conditions stat	eu beiow	und subm	ie to this office
	IS AND CONDITIONS:								
	s shall provide correct and accurate information required in	this form.		10. Liquid	ated damages equivale	ent of one tenth of one	percent (0.00	1%) of the valu	le of the goods not
	rs shall quote for ALL items. quotation(s) must be valid for 60 calendar days from date o	fsubmissio	n	delivered	witihin the prescribed of	felivery period shall be	imposed per	day of delay.	The DILG shall
	quotation(s) to be denominated in Philippine Peso shall incl					mulative amount of liqu			
payable.				amount of	the contract, without p	prejudice to other cours	es of action a	ina remeales o	pen to it.
5. Quotation(s) exceeding the Approved Budget for the Contract (AF				11. The D	ILG reserves the right	to request the supplier	for adjustmer	t (addition or n	eduction) of booking
6. Award of contract shall be made to the lowest quotation (for good						ed on the actual number			
consulting services which complies with the minimum technical spe conditions stated herein.				services of	lelivered. Payment sha	Il be made after the ac	tivity.		
7. Any in	terlineations, erasures or overwriting shall be valid only ifthe	ey are signe	ed or initialed by the	40. Only 4	underline endersitte der		0 / 40.00 ==	the deadline	shall be accorded
supplier	or its authorized representative(s).					n or before May 28, 201	1		
	ILG shall have the right to inspect and/or test the goods to a	confirm thei	r conformity to the			to accept or reject any	or all quotatio	ons and to impo	ose additional
Concession of the local division of the loca	specifications. DVED BUDGET FOR THE CONTRACT (ABC	<u> </u>		requireme	nts as it may deem pro	A DESCRIPTION OF A DESC			
APPR)	Prepared by			Approved by		h	
	PHP 315,000.00			UDA B. ESPINA RAY C Secretariat			GREGORY F. JARANILLA BAC Chairperson		
			Dity	Secreta	Tiat	Offer	er		
Item			450	Price			Compliance with Technical Specifications		
No.	ITEM DESCRIPTION	QTY	ABC Per Item		Price			e check)	Remarks
				QTY	Unit Price	Total Price	Yes	No	
	h. Table and chair arrangement for participants and				Flice	Flice	[]	[]]	
	Presidential Table								
	i. Philippine flag, Podium, Backdrop and Welcome						[]	[]	
	Streamer (4" X 8") (design c/o procuring entity)								
	j. Two (2) Units of Projector and Projector						[]		
	Screen								
	k. Extension Wires to accommodate laptops and						[]		
	others I. Audio System with at least Two (2) wireless						[]]	[]]	
	and two (2) Wired Microphones								
4	Amenable to adjustments of FOOD and						[]	[]	
	ACCOMMODATION when actual number of							` '	
	participant turnout is less than expected; Up to								
	20% of total number of participants in quotation								
No. of the local division of the	AND SNACK							S. Constant	
5	a. Include PEANUTS AND CANDIES in between								
	meals, Water dispenser and glasses, FREE- FLOWING BREWED COFFEE (with creamer and								
	sugar), and TEA available at the conference hall.								
	b. Meals ready at 6:30am /11:30am / 6:00pm						[]	[[]]	
	c. Day 1 (June 4, 2019)						. 1		
	LUNCH: Rice, Chicken Tinola, Spicy Beef	15	PHP 325.00						
	Spareribs, Kinilaw, No-pork Chopsuey, Mango Float		1111 020.00						
	and Softdrinks								
	DINNER: Rice, Pork barbecue, Chicken Curry,	15	PHP 325.00				[]	[]	
	Tinolang tuna, Macaroni Salad, Softdrinks								
	page 2 of 4								
	Warranty				Price Validity				

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.

Printed Name / Signature / Date



Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

Region XIII (Caraga Region) Butuan City

Mode of Procurement	NEGOTIATED PROCUREMENT - SVP	RFQ No.:	2019 - 030
Name of Procuring Entity	DILG Region XIII (Caraga Region)	Date:	May 24, 2019
Office/End-User	Local Government Monitoring and Evaluation Division	n (LGMED)	
Company Name			
Address			
Business Permit No.			
TIN No.			
PhilGEPS Registration No			

FILIGEFS Registration IN

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.

2. Bidders shall quote for ALL items.

3. Price quotation(s) must be valid for 60 calendar days from date of submission.

Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.

5. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.

6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.

 Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s).

 The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications. 10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.

11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.

12. Only quotations submitted on or before May 28, 2019 / 12:00 nn., the deadline, shall be accepted.

13. The DtLG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.

APPROVED BUDGET FOR THE CONTRACT (ABC)						Approved by			
PHP 315,000.00			INT LOUDA B. ESPINA BAC Secretariat		RAY GREGORY F. JARANILLA BAC Chairperson				
item No.	ITEM DESCRIPTION		ABC Per Item		Price	Offe	Complia Technical S (please	nce with pecifications check)	Remarks
				QTY	Price	Price	Yes	No	
	d. Day 2 (June 5, 2019) AM SNACK: Sotanghon with bread and cucumber juice	55	PHP 100.00				[]	[]	
	LUNCH: Rice, Pork Humba, Grilled Chicken, Shrimp Sinigang, Buko Pandan and Softdrinks	55	PHP 325.00				[]	[]	
	PM SNACKS: Baked Macaroni and sliced toast with pineapple juice	55	PHP 100.00				[]	[]	
	DINNER: Baked Macaroni and sliced toast with pineapple juice	55	PHP 325.00				[]	[]	
	e. Day 3 (June 6, 2019)								
	AM SNACK: Ham and Cheese Sandwich, chips and iced tea	55	PHP 100.00				[]	[]	
	LUNCH: Ginataang bamboo shoots with shrimps, beef tadyang, grilled fish, leche flan, rice and softdrinks	55	PHP 325.00				[]	[]	
	PM SNACKS: Chocomoist cake and fresh Lemon juice	55	PHP 100.00				[]	[]	
	DINNER: Rice, Grilled Tuna Belly, Beef Tadyang, Garden Salad, Softdrinks and Fresh fruits	55	PHP 325.00				[]	[]	
	f. Day 4 (June 7, 2019) AM SNACK: Cassava Cake and Fruit Juice LUNCH: Rice, Corn Soup, Garlic fried Chicken,	55 55	PHP 100.00 PHP 325.00				[] []	[]	
	Pork Adobo, Mango Float and Softdrinks								
	PM SNACKS: Fresh Lumpia and Lemon Juice DINNER: Rice, Sinigang na Hipon, Grilled Chicken,	55 55	PHP 100.00 PHP 325.00				[]	[]	
COLUMN STREET,	Beef Steak, Sweet fruit salad, with Softdrinks								
6	a. Triple Sharing, fully airconditioned with television, T&B with soap, shampoo, and towel page 3 of 4			2			[]	[]	
	Warranty				Price Validity	1			

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.

Printed Name / Signature / Date



Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT Region XIII (Caraga Region) Butuan City

				, ,	,					
			NEGOTIATED PROCUREMENT - SVP				RFQ No.: 2019 - 030			
			G Region XIII (Caraga Region)					Date: May 24, 2019		
Office	e/End-User	Government Mo	nitoring	and Evaluation	n Division (LGM	ED)		-		
Comp	any Name									
Addre	ess									
Busin	ess Permit No.									
TIN N	Jo.									
Contraction in contraction of	EPS Registration No.									
Annual Contract Contractory	quote your lowest price for the requirem	ents lis	ted hereunder s	ubject to	the Terms and	d Conditions stat	ted helow	and subm	it to this office	
		101100 110	teu nereunder o		, the rething and		ee oeron	und output		
duly s	AS AND CONDITIONS:									
	rs shall provide correct and accurate information required in	this form								
	rs shall quote for ALL items.	uns ionn.				lent of one tenth of one				
	quotation(s) must be valid for 60 calendar days from date of	fsubmissio	on.			delivery period shall be				
	quotation(s) to be denominated in Philippine Peso shall incl					imulative amount of lique prejudice to other course				
payable.				amount of	the contract, without	prejudice to other cours		ind remedies of	Den to it.	
5. Quota	tion(s) exceeding the Approved Budget for the Contract (AE	C) shall be	e rejected.	11 The D	C recentes the right	to request the supplier	for adjustme	at (addition or r	eduction) of booking	
	of contract shall be made to the lowest quotation (for good					sed on the actual numb				
	ng services which complies with the minimum technical spec	cification a	nd other terms and			all be made after the ac				
	ns stated herein.									
	terlineations, erasures or overwriting shall be valid only ifthe or its authorized representative(s).	ey are sign	ed or initialed by the	12. Only q	uotations submitted o	n or before May 28, 20	19 / 12:00 nn.	, the deadline,	shall be accepted.	
	ILG shall have the right to inspect and/or test the goods to o	onfirm the	ir conformity to the	13 The D	To-reserved the right	to accept or reject any	or all quotatio	ons and to impo	se additional	
	I specifications.		" comonney to pre		nts as it may deem pr		or an quotate	no una to impo		
STREET, STREET	OVED BUDGET FOR THE CONTRACT (ABC)	Prepared by	. (Approved by		7	a na antara sa tang bawan dan manan kuma cina	
				IDAR						
	PHP 315,000.00							C Chairperson		
	T			l		Offe				
Itom							Complia	ance with		
Item	ITEM DESCRIPTION	QTY	ABC Per Item	Price			Technical Specifications (please check)		Remarks	
No.			Ferivein	QTY	Unit	Total	Yes	No	Remarko	
_				QIT	Price	Price	Tes	NO		
	 Billeting within the hotel premises 									
	c. Room Assignment based on actual number of							[]		
	participant(s) and gender, with option for early									
	check-in									
	d. No double-deck or bunk beds for guests									
	d. Check-in and Check-out Time:									
	Check-in at 2:00pm (Day 1, June 4)	15					[]	[]		
	Check-in at 2:00pm (Day 2, June 5)	35					[]	[]]		
	Check-out at 12:00pm (Day 5, June 8)	50					[]	[]		
7	Accommodation:									
	Day 1 (June 4) with complimentary breakfast	15	PHP 1,000.00				[]	[1]		
	Day 2 (June 5) with complimentary breakfast	50	PHP 1,000.00				[]	[]		
	Day 3 (June 6) with complimentary breakfast	50	PHP 1,000.00				[]	[]]		
	Day 4 (June 7) with complimentary breakfast	50	PHP 1,000.00				[]	[]]		
				GR	AND TOTAL					
REQUIR	DEMENT			and state from		The Party of the Party		Sec.		
and starting the local division of	REMENT.								THE OWNER WATCHING TO A DOWN THE OWNER WATCHING TO A DOWN	
		service p	roviders must							
	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow									
1	In order to be eligible for this procurement, suppliers	ing eligibi								
1	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow	ing eligibi					[]	[]		
1	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following	ing eligibi I:					[]			
1	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations	ing eligibi ;:	lity requirements				[] [] []	[]		
1	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship	ing eligibi ;:	lity requirements					[] [] [] []		
2	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate	ing eligibi ;:	lity requirements				[] [] []	[] [] [] [] []		
2 3 4	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return	ing eligibi ;:	lity requirements				[] [] []	[] [] [] [] [] []		
2 3 4 5	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement	ing eligib : ertificate	lity requirements for Cooperatives				[] [] [] []	[] [] [] [] [] []		
2 3 4 5 Referen	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES	ing eligib : ertificate	lity requirements for Cooperatives							
2 3 4 5 Referen 1	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES Approved and funded PPMP	ing eligib : ertificate	lity requirements for Cooperatives							
2 3 4 5 Referen	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES	ing eligib : ertificate	lity requirements for Cooperatives							
2 3 4 5 Referen 1	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the follow Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES Approved and funded PPMP	ing eligib : ertificate	lity requirements for Cooperatives							
2 3 4 5 Referen 1 2	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the following a) SEC Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES Approved and funded PPMP Approved and funded Activity Design page 4 of 4	ing eligib : ertificate	lity requirements for Cooperatives		Price Validity					
2 3 4 5 Referen 1 2	In order to be eligible for this procurement, suppliers submit, together with the quotation/proposal the following Applicable Registration Certificate, any of the following a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprietorship c) Cooperative Development Authority Registration C Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES Approved and funded PPMP Approved and funded Activity Design	ing eligibi ;: ertificate f	lity requirements for Cooperatives			e you on the ite	[] [] [] [] [] []	[] [] [] [] [] []	d above	

Printed Name / Signature / Date