

## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

		Daniel	Region XIII (Caraga R	egion) Butu	an City	30 , 210	121221212			
Mode o	f Procurement	NEGOTIATED PROCUREMENT - SVP			RFQ No.:			2018 - 091		
Name of Procuring Entity DILG Region 2						Date:	November 5,	2018		
Office/E			strative Division (FA	D)						
Compan	y Name									
Address										
Business TIN No.	Permit No.			-						
	S Registration No.									
	uote your lowest price	for the requirements	listed hereunder sub	iect to the	Terms ar	nd Conditi	ions stated be	low and subm	it to this	
	lly signed.	Tor the requirements	noted netediade odo	jeet to the						
Married Williams	AND CONDITIONS:								and was told to the	
101000000000000000000000000000000000000	shall provide correct and accura		form.	9. The DILG	shall have th	e right to insp	ect and/or to test the	ne goods to confirm	n their conformity	
	may qoute by lots.				cal specification					
The second second	otation(s) must be valid for a pe otation(s) to be denominated in			10. Liquidate	d damages e	quivalent of or	ne tenth of one per	cent (0.001%) of th	ne value of the	
payable.	Mation(s) to be denominated in	r milphile r eso strail illoidde	all taxes daties all do levies					hall be imposed per mount of liquidated		
	ns exceeding the Approved Bud		- 17	ten (10) pero	ent of the am			udice to other cours		
	contract shall be made to the levices) which complies with the			remedies op	en to it.					
	tated herein.	o minimum tootimour opoomoc					delivery of the serv			
The state of the s	lineations, erasures or overwrit		ire signed or initialed by the	12. Only quo		tted on or before	ore November 9, 2	018 / 12:00 nn., th	e deadline, shall	
100.00	ts authorized representative(s)					right to acce	pt or reject any or a	all quotations and to	o impose	
8. The item	(s) shall be delivered within TE	N (10) calendar days from rec	eipt of Purchase Order (PO).			it may deem		1	a weeksteen	
APPROV	ED BUDGET FOR THE	CONTRACT (ABC):				Approved	d by RAY GREGORY F. TARANILLA			
	PHP 640,00	00.00	IMI LOUDA BAC Sec	retariat	IA	R	BACA	RY F. JAMAN Chairperson	ILLA	
ITEM NO.		ITEM DESCRIPTION	-		QTY.	UNIT		PRICE PER UNIT	TOTAL PRICE	
Purpose:	Payment of the Exter	mal Certifying Body	of the QMS-ISO 2001	:2015 CE	RTIFICAT	ION				
	PROCUREMENT OF CER	THE RESERVE THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN TWO I	THE RESERVE WHITE IS NOT THE OWNER.	WHEN PERSON NAMED IN	1	lot	640,000.00			
	TERMS OF REFERENCE									
	TEMBOO! NEI ENEMOE	Scope of work				Output		Targe	t Date	
	Conduct of Stage 1 Initial Audit and Reporting				Stage 1 Audit conducted			4th week of November 2018		
-	2. Conduct of Stage 2 Certi		<u> </u>		Stage 2 Audit conducted			44) WOOK OF HOTOIIDGE 2010		
			9		2nd week of D			2nd week of De	cember 2018	
	2.1 Evaluation of Correction / Corrective Actions 2.2 Issuance of ISO 9001:2015 Certification				Certificate issued			before December 31, 2018		
\	Conduct of Year 2 Surve				last week of October 2019			Delote December 51, 2010		
	Conduct of Year 3 Surve     Conduct of Year 3 Surve				last week of October 2020					
	4. Conduct of Year 3 Surve	mance Audit and Reporting	,		last week of October 2020					
		D								
	The servces of the CB sh	Duration of the Engag		in 2010 and	and in 2021		· · · · · · · · · · · · · · · · · · ·			
LOT 1										
	2. The conduct of the initial assessment (Stage 1 and Stage 2) will take place upon commencement of engagement.									
	3. Surveillance audits after the Certification will be done for two consecutive years. The engagement of the CB will expire after the validity of the Certificate that will be issued upon reconfirmation during the 2nd annual surveillance.									
		Specific Qualificati	ons							
	The CB must provide the procuring entity with the following documents:									
	1.a Track record with more than twelve (12) years of auditing experience;									
	1.b Company profile highlighting a minimum of thirty (30) related government certification projects (national and local) for Quality Management System									
	1.c Complete and clear scope of work and implementation methodology									
	1.d Curriculum vitae of the certification audit team with relevant experience to this project									
	1.e PhilGEPS Platinum registration Certificate									
			page 1 c	of 2						
	Warranty				Price Valid	lity				
After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above								d above.		
						Printed Nar	ne / Signature / I	Date		
						Tel. No.	/ Cellphone No.			



## Republic of the Philippines DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT

		DEPARTMENT (	OF THE INTERIO Region XIII (Caraga R			GOVERNMENT						
Mode of Procurement NEGOTIATED PROCUREMEN			ROCUREMENT -	SVP		RFQ No.:	2018	3 - 091				
	Name of Procuring Entity DILG Region XIII (Caraga Region)					Date:	November 5	THE RESERVE THE PERSON NAMED IN				
	End-User		strative Division (FA	(D)		15utt.		,				
Compa	ny Name											
Address	S											
Busines	ss Permit No.											
TIN No	).											
PhilGE	PS Registration No.											
Please o	quote your lowest pric	e for the requirements	listed hereunder sub	ject to the	Terms a	nd Conditions stated b	elow and subm	nit to this				
office d	luly signed.											
TERMS AND CONDITIONS:  1. Bidders shall provide correct and accurate information required in this form.  2. Bidders may qoute by lots.  3. Price quotation(s) must be valid for a period of 60 calendar days from the date of submission.					<ul><li>9. The DILG shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.</li><li>10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the</li></ul>							
payable. 5. Quotati 6. Award	ions exceeding the Approved E of contract shall be made to the	in Philippine Peso shall include a Budget for the Contract (ABC) she e lowest quotation (for goods) or	nall be rejected. r the highest rated offer (for	goods not de The DILG sh	livered withir all rescind th ent of the an	n the prescribed delivery period e contract once the cumulative nount of the contract, without pr	shall be imposed pe amount of liquidated	er day of delay. I damages reaches				
	stated herein.	the minimum technical specifica	ations and other terms and	11. Payment	shall be mad	de after 100% delivery of the se	ervice(s).					
		riting shall be valid only if they a	are signed or initialed by the	12. Only quotations submitted on or before November 9, 2018 / 12:00 nn., the deadline, shall								
	rits authorized representative m(s) shall be delivered within T	s). EN (10) calendar days from rec	reipt of Purchase Order (PQ).	be accepted.  13. The DIAC  additional re-	reserved the	e right to accept or reject any o s it may deem proper.	or all quotations and t	to impose				
APPRO	VED BUDGET FOR THE	E CONTRACT (ABC):		X		Approved by	16					
	PHP 640,0	00.00	IMI LOUDA BAC See		A	RAY GREGO	Chairperson	NILLA				
LOT 1	2. The CB shall have the accreditation by the Dept. of Trade & Industry-Phil. Accreditation Bureau with PNS ISO/IEC 17021:2011 to provide QMS dertification to ISO 9001:2015											
	3. The CB shall have a lo	3. The CB shall have a locally SEC-registered office										
	LF T TT											
		Payment Schedu	ıla		Output							
					- Juput							
		Stage 1 Audit										
		Stage 2 Audit			Upon Submission of the Audit Report based on the billing / Sales Invoice							
		1st Annual Surveillance										
		2nd Annual Surveillance										
		Add-On Services	S									
	Entitlement to regular	updates to the relevant Syste	ems Standards as they be	come availab	ole							
	2. Complimentary Certific	cate Logo which can be affixed	ed by the DILG Region XIII	on their bus	iness cards	, letterheads & marketing m	aterials					
	3. ISO 9001:2015 Sticket	rs										
REQUIRE		this progurement sumalizer (	envice providers	mit Time		at the last						
1	together with the quotation Applicable Registration Ce	this procurement, suppliers /s n/proposal the following eligit ertificate, any of the following:	bility requirements	mit,								
	a) SEC Registration Certification Certificat	ificate for Corporations ficate for Sole Proprietorship			[ ]							
		nent Authority Registration Ce										
2	Valid Business Permit											
3 Valid PhilGEPS Registration Certificate 4 Income / Business Tax Return					[ ]							
5	Omnibus Sworn Statement						1 1					
			page 2 c	of 2								
	Warranty				Price Valid	lity						
	After having carefu	ally read and accepted	d your General Cond	ditions, I	WE quo	ote you on the item(s)	at prices note	ed above.				
				Printed Name / Signature / Date								

Tel. No. / Cellphone No.