

	DEPARTM	ENT O	Republic of F THE INTER Region XIII (Caraș	IOR A	ND LOCAL (GOVERNMEN	Т		
Mod	e of Procurement	NEGO	OTIATED PRO	CURE	MENT - SVP).	RFQ No.	20	18 - 086
	e of Procuring Entity	-	DILG Region XIII (Caraga Region)					October !	CONTRACTOR OF THE PERSON NAMED IN
3-	e/End-User	Local	Government Ca	pability	and Develop	ment Division (l	LGCDD)		
	pany Name								
Addr	ess Permit No.	-							
TIN									
	EPS Registration No.								
Pleas	e quote your lowest price for the requiren	nents lis	sted hereunder s	ubject to	the Terms an	d Conditions stat	ted below	and subm	it to this offic
	signed.								
	MS AND CONDITIONS: ers shall provide correct and accurate information required in	this form							
	ers shall quote for ALL items.	ulis loiti.				lent of one tenth of one			
	quotation(s) must be valid for 60 calendar days from date o					delivery period shall be umulative amount of liqu			
4. Price payable	quotation(s) to be denominated in Philippine Peso shall incl	ude all tax	es duties and/or levies			prejudice to other cours			
	ation(s) exceeding the Approved Budget for the Contract (AE	BC) shall be	e rejected.	14 The DI	Conserved the sink		for a diversor	t (addition on a	
	d of contract shall be made to the lowest quotation (for good		· ·			t to request the supplier sed on the actual numb			
	ng services which complies with the minimum technical spec ns stated herein.	cification a	nd other terms and			nall be made after the ac		×	8 8
	nterlineations, erasures or overwriting shall be valid only ifthe	ey are sign	ed or initialed by the		uotations submitted o	on or before October 29	9, 2018 / 12:00	nn., the dead	line, shall be
	or its authorized representative(s).		in a section with the thin	accepted.	0				
	DILG shall have the right to inspect and/or test the goods to all specifications.	coniim the	eir conformity to the		LG reserved the right its as it may deem p	t to accept or reject any roper.	or all quotatio	ns and to impo	se additional
APPR	OVED BUDGET FOR THE CONTRACT (ABC)	Prepared by	- 6		Approved by	1	1	
			10	X X		DAVIC	DECOR	Janes .	
	PHP 720,500.00		IMI LOU BAC Sec	Cretariat N	Aember	RAYG	Y GREGORY F. ARANILLA BAC Chairperson		
						Offe	r		
Item	ITEM DESCRIPTION	QTY	ABC	Price			Compliance with Technical Specifications		
No.	TIEW DESCRIPTION	QII	Per Item	071	Unit	Total		check)	Remarks
PURPO	205		L	QTY	Price	Price	Yes	No	
PURPC	Meals and Accommodation for the Conduct	of the T	raining Workshop	p on Age	ncy Procureme	nt Compliance and	d Performa	nce Indica	tors (APCPI) o
	December 3 - 6, 2018								
The state of the s	IICAL SPECIFICATIONS								
1 2	December 2 - 7, 2018 Venue:						111	1 1	
1	a. Within Butuan City						11	11	
	b. Accessible to commuting public					1	1 1		
	c. Function Room can accommodate 100						[]		
	participants		li li						
	d. Hotel rooms can accommodate 3 - 4 guests						[]	[]	
	e. Function Hall, Accommodation, and Parking		9				[]	[]	
	Space located in the same compound f. Dedicated parking spaces enough to						F 1	[]	
	accommodate expected participants							' 1	
	g. Avoid using PLASTIC drinking straws						[]	[]	
	h. Meals ready at 6:30am /11:30am / 6:00pm						[]	[]	
3								1	
	Functionality:							[
	a. Conference room						[]	[]	
	a. Conference room b. Four (4) whiteboard markers						[]	[]	
	a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning						[] [] []	[]	
	a. Conference room b. Four (4) whiteboard markers						[] [] [] []	[] [] [] []	
	a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Water dispenser and glasses, Free-flowing							[] [] [] [] []	
	a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Water dispenser and glasses, Free-flowing coffee (with creamer and sugar), and Tea						[] [] [] [] []		
	a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Water dispenser and glasses, Free-flowing coffee (with creamer and sugar), and Tea available at the conference hall.								
	a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Water dispenser and glasses, Free-flowing coffee (with creamer and sugar), and Tea available at the conference hall. f. Free & Strong WIFI internet connection								
	a. Conference room b. Four (4) whiteboard markers c. Light, ventilation, and full airconditioning d. Water supply and toilet e. Standby generator in case of power failure f. Water dispenser and glasses, Free-flowing coffee (with creamer and sugar), and Tea available at the conference hall. f. Free & Strong WIFI internet connection page 1 of 5			r					
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Tel. No. / Cellphone No.



Region XIII (Caraga Region) Butuan City

Mode of Procurement	NEGOTIATED PROCUREMENT - SVP	RFQ No.: 2018 - 086
Name of Procuring Entity	DILG Region XIII (Caraga Region)	Date: October 24, 2018
Office/End-User	Local Government Capability and Development Div	vision (LGCDD)
Company Name		
Address		
Business Permit No.		
TIN No.		
PhilGEPS Registration No.		
Please quote your lowest price for the	e requirements listed hereunder subject to the Terms and Conditi	ions stated below and submit to this office
duly signed		

duly signed.

Prepared by

TERMS AND CONDITIONS:

- 1. Bidders shall provide correct and accurate information required in this form.
- 2. Bidders shall quote for ALL items.

Warranty

- 3. Price quotation(s) must be valid for 60 calendar days from date of submission.
- 4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable
- 5. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.
- 6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.
- 7. Any interlineations, erasures or overwriting shall be valid only ifthey are signed or initialed by the supplier or its authorized representative(s).
- 8. The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications

APPROVED BUDGET FOR THE CONTRACT (ABC)

- 10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.
- 12. Only quotations submitted on or before October 29, 2018 / 12:00 nn., the deadline, shall be accepted.
- 13. The BILG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.

Approved by

RAY GREGORY F. JARANILLA BAC Chairperson IMI LOUDA B ESPINA PHP 720,500.00 **BAC Secretariat Member** Compliance with Item ABC Price Technical Specification ITEM DESCRIPTION QTY (please check) Remarks Per Item No. Unit Total QTY Yes No Price Price g. Table and chair arrangement for participants and Presidential Table h. Information / Secretariat Table(/s)] 1 i. Philippine flag, Podium, Backdrop and Welcome] [] Streamer (4" X 8") (design c/o procuring entity) i. One (1) Projector Screen 1 1 k. Extension Wires to accomodate laptops and I 1 [] others I. Two (2) wireless and two (2) Wired Microphones] [] [] Amenable to adjustments of FOOD and 1 ACCOMMODATION when actual number of participant turnout is less than expected; Up to 0% of total number of participants in quotation MEALS AND SNACK a DAY 0 (December 2, 2018) DINNER - Rice, Tinolang Isda, Chicken Menudo, PHP 325.00 [] [] 20 Ensaladang Talong, Fruits, and Softdrinks b. DAY 1 (December 3, 2018) PHP 150.00 [] BREAKFAST - Rice, Tortang Talong, Boiled Egg, 100 Fried Boneless Dried Danggit, Fresh Fruits, and Coffee PHP 100.00 [] [] AM SNACK - Banana Cue / Camote Cue and 100 Peanuts, and Fruit Juice LUNCH - Rice, Pork Sinigang, Steamed PHP 325.00 [] [] 100 Vegetables (Camote Leaves, Okra, Talong), Grilled Fish, Fruit Salad, and Fruit Juice PM SNACK - Cassava Cake, and Lemon Jucie [] PHP 100.00 [] 100 page 2 of 5

Price Validity

Printed Name / Signature / Date

Tel. No. / Cellphone No.

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.



Region XIII (Caraga Region) Butuan City

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Office/End-User	Local Government Capability and Development Div	ision (LGCDD)
Company Name		
Address		
Business Permit No.		
TIN No.		
PhilGEPS Registration No.		

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

Prepared by

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APPROVED BUDGET FOR THE CONTRACT (ABC)

BREAKFAST - Rice, Chorizo, Fried Dried Fish,

page 3 of 5

AM SNACK - Maja Blanca, and Fruit Juice

Fruits, and Coffee

- 10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.
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Approved by

RAY GREGORY F ARANILLA IMI LOUDA B. ESPINA PHP 720,500.00 **BAC Secretariat Member** BAC Chairperson Compliance with Item Price ABC **Technical Specification** ITEM DESCRIPTION QTY Per Item Remarks (please check) No. QTY Yes No Price Price DINNER - Rice, Molo Soup, Pinakbet with 100 PHP 325.00 1 Chicharon, Kare-Kare, Fresh Fruits, and Softdrinks c. DAY 2 (December 4, 2018) BREAKFAST - Rice, Tuna Paksiw, Scrambled Egg, 100 PHP 150.00 [] [] Fresh Fruits, and Hot Chocolate (Tableya) AM SNACK - Pancit Canton, and Fruit Juice 100 PHP 100.00] [] LUNCH - Rice, Nilagang Baka Binagoongang PHP 325.00 100 [] [] Talong, Sweet and Sour Fish, Buko Pandan, and Fruit Juice PM SNACK - Puto Maya with Mango, and Hot PHP 100.00 100 1 [] Chocolate (Tableya) DINNER - Rice, Sinigang na Isda, Fish with Black 100 PHP 325.00] [] Beans, Beef Chopsuey, Fresh Fruits, Fruit Juice d. DAY 3 (December 5, 2018) BREAKFAST - Rice, Dried Danggit, Scrambled 100 PHP 150.00] [] Eggs, Itlog Maalat and Tomato Salad, and Juice PHP 100.00 AM SNACK - Arroz Caldo, and Fruit Juice 100 1 1 1 LUNCH - Rice, Pocherong Baka, Vegetable PHP 325.00 100 1 1 1 Ginataan, Fish Steak, Leche Flan, Lemon Jucie PM SNACK - Fresh Lumpia, and Lemon Jucie 100 PHP 100.00 1 1 DINNER - Rice, Tinolang Isda, Grilled Chicken, Stir PHP 325.00 100 Fry Shrimp with Vegetables, Fruit Salad, Fresh Fruits e. DAY 4 (December 6, 2018)

| Warranty | Price Validity |

100

100

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.

PHP 150.00

PHP 100.00

Printed Name / Signature / Date

Tel. No. / Cellphone No.

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Region XIII (Caraga Region) Butuan City

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Printed Name / Signature / Date

Tel. No. / Cellphone No.

Approved by

IMILOUDA B. ESPINA RAY GREGORY [] JARANILLA PHP 720,500.00 **BAC Secretariat Member** BAC Chair erson Compliance with Item Price ABC **Technical Specification** ITEM DESCRIPTION QTY Remarks Per Item (please check) No. QTY No Yes Price Price 100 PHP 325.00 LUNCH - Rice, Bird's Nest Soup, Fish Kinilaw, Grilled Pork, Macaroni Salad, and Fruit Juice PM SNACK - Ube Cake Roll, and Lemon Juice PHP 100.00 100 1 1 DINNER - Kice, Sinigang na Hipon, Iviongolian PHP 325.00 20 1 1 1 Beef, Tofu and Broccoli Stir-fry, Fresh Fruits, **ROOM ACCOMMODATION** a. Triple - Quadruple sharing, fully airconditioned [with television, T&B with soap, shampoo, and towel b. Billeting within the hotel premises 1 1 c. Room Assignment based on actual number of [1 [1 participants and gender d. Check-in and Check-out Time: Check-in at 2:00pm (Day 0, December 2) 20 1 1 ſ Check-in at 2:00pm (Day 1, December 3) 80 1 I] 1 Check-out at 12:00pm (Day 4, December 6) 80 1 [] Check-out at 12:00pm (Day 5, December 7) 20 [] [] Accommodation: Day 0 (December 2) PHP 1,000.00 20 1 [] Day 1 (December 3) PHP 1,000.00 100 ſ 1 [] Day 2 (December 4) 100 PHP 1,000.00 Day 3 (December 5) 100 PHP 1,000.00 1 Day 4 (December 6) PHP 1,000.00 1 20 **GRAND TOTAL** page 4 of 5 Warranty Price Validity

After having carefully read and accepted your General Conditions, I / WE quote you on the item(s) at prices noted above.



	DEPARIM	ENT O	F THE INTER Region XIII (Caras			GOVERNMEN	Т		
Mode	e of Procurement	NEGO	OTIATED PRO	CURE	MENT - SVP		RFQ No.	: 20	18 - 086
	of Procuring Entity		Region XIII (Car				Date:	October	
	e/End-User		Government Ca			ment Division (LGCDD)		
-	pany Name								
Addre									
TIN N	ess Permit No.								
PhilG	EPS Registration No.								
	quote your lowest price for the requirem	ents lis	sted hereunder s	ubject t	o the Terms an	d Conditions sta	ted below	and subm	it to this offic
TERM 1. Bidde 2. Bidde 3. Price 4. Price payable. 5. Quota 6. Award consultir condition 7. Any ir supplier 8. The D	tion(s) exceeding the Approved Budget for the Contract (AE of contract shall be made to the lowest quotation (for good ng services which complies with the minimum technical spec ns stated herein. Iterlineations, erasures or overwriting shall be valid only ifthe or its authorized representative(s). ILG shall have the right to inspect and/or test the goods to a	submission sude all taxon (C) shall be so or the his cification and ey are sign	es duties and/or levies e rejected. ighest rated offer (for nd other terms and	delivered rescind the amount of the European to the European t	within the prescribed ne contract once the confidence contract, without of the contract of the	alent of one tenth of one delivery period shall be umulative amount of liq prejudice to other court to request the supplier sed on the actual numbrall be made after the actual on or before October 29 to accept or reject any	imposed per uidated damag ses of action a for adjustmenter of participal ctivity. , 2018 / 12:00	day of delay. ges reaches te and remedies o nt (addition or n nts present an nn., the deadl	The DILG shall in (10) percent of the open to it. reduction) of bookin d the quantity of ine, shall be
-	I specifications.			requirem	ents as it may deem p	The second livery with the last of the las			
APPRO	PHP 720,500.00	,			ESPINA Member	Approved by		F. VARA	NILLA
						Offe	r		
Item No.	ITEM DESCRIPTION	QTY	ABC Per Item		Price		Technical S	ance with specifications e check)	Remarks
	REMENT			QTY	Unit Price	Total Price	Yes	No	
	In order to be eligible for this procurement, suppl submit, together with the quotation/proposal the requirements		and the second s						
2 3 4 5	Applicable Registration Certificate, any of the foll a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprieto c) Cooperative Development Authority Registra Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement	orship	ificate for Cooperati	ves				[]	
3 4 5 Referen	Applicable Registration Certificate, any of the foll a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprieto c) Cooperative Development Authority Registral Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES	orship tion Certi		ves					
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3 4 5 Referen 1 2	Applicable Registration Certificate, any of the foll a) SEC Registration Certificate for Corporations b) DTI Registration Certificate for Sole Proprieto c) Cooperative Development Authority Registral Valid Business Permit Valid PhilGEPS Registration Certificate Income / Business Tax Return Omnibus Sworn Statement ce [TO BE FILLED OUT BY GENERAL SERVICES Approved and funded PPMP Approved and funded Activity Design	orship tion Certi				e you on the ite	m(s) at p		d above.