



**DILG – REGION XIII  
RELEASED**

DATE: JUL 07 2017

TIME: 4:20 pm

BY: [Signature]

Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**REGION XIII (CARAGA REGION)**  
 1559 Matimco Bldg., Km.4, Libertad, Butuan City  
 Telefax. Nos. (085) 342-2134/815-1299  
 website: caraga.dilg.gov.ph; email address: [dilgxiii@yahoo.com](mailto:dilgxiii@yahoo.com)

**INVITATION TO BID  
 FOR THE SALE OF UNSERVICEABLE ITEMS  
 (“As is, Where is “ Basis)  
 (REBIDDING)**

The DILG Regional Office 13 invites bidders to purchase the following unserviceable property, plant and equipment through sealed public bidding in an “as is – where is” basis on July 24, 2017 at 2:30 PM , DILG Region 13, km. 4, Libertad, Butuan City:

Item	Unit	Description	Est. weight (kg)	Minimum Bid Price (Php)
1	Lot 1	Tower based Antenna w/ kenwood		50,000.00
2	Lot 2	Junk/Scrap office and general office equipment, consist of unserviceable/junk/obsolete and discarded computer CPUs, monitors, keyboards, mouse, printers, aircon, office tables and chairs, and other unserviceable items and assorted vehicle parts: - Plastic Materials - Metals - Battery, 24 v - 1 pc - Battery, assorted - 5 pcs	30 Kls 80 kls 250/pc	4.00/kilo 8.00/kilo 340.00 1,250.00
3	Lot 3	5 units laptops/netbook	Php 400.00	2,000.00
4	lot 4	17 pcs assosrted tires	Php 200.00	3,400.00

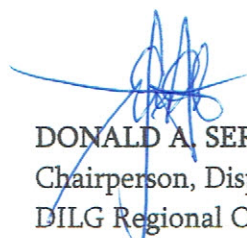
### **Public Bidding Mechanics:**

1. The public bidding will be conducted in accordance with COA Circular No. 89-296 dated January 27, 1989 and is open to all bidders:
2. Interested buyers may bid either or all lots. The buyers shall submit bid tenders for different lots in separate envelopes.
3. The bid form may be obtained personally from the Bids and Awards Committee (BAC) on Disposal Secretariat from July 10 -July 24, 2017 at DILG Regional Office XIII km. 4, Libertad, Butuan City.
4. All bid proposals shall use the bid form attached as Annex "A & B". The bid form shall be accomplished in three (3 copies), preferably typewritten, shall be submitted in a sealed envelope properly addressed at

The Chairperson  
DILG BAC on Disposal  
DILG Regional Office XIII,  
Km. 4, Libertad, Butuan City

5. All bids must be accompanied by a bid bond/s in the form of cash, manager's check or cashier's check acquired from a reputable bank within Butuan City, with an amount equivalent to ten percent ( 10%) of the floor price of the subject properties to be bid. Such bond shall be refunded to losing bidders after the declaration of the winning bidder.
6. All interested bidders may inspect the subject properties in plain view on July 10-July 24, 2017, from 9:00 to 11:00 am and 2:00 pm to 4:00 pm.
7. Bid proposals and bid bond shall be submitted not later than July 24, 2017 at 2:00 pm thru the DILG BAC Disposal Secretariat at the DILG Regional Office XIII, km. 4, Libertad, Butuan City. Late bids shall not be accepted. The opening of bids shall immediately follow at 2:30 pm.
8. The winning bidder shall be the proposal with the highest offered price which shall not be lower than the floor price and the declaration of the winning bidder shall immediately follow.
9. Should there be a tie in the highest offered price for a particular property; the concerned bidders shall "draw-lots" to break the tie.

10. The winning bidder's bid bond shall automatically be considered as partial payment and the difference between the bid price and the bid bond shall be paid in full to the DILG Regional Office XIII cashier in the form of cash, cashier's check or manager's check of a reputable bank within Butuan City within five (5) working days from the date of the Notice of Award. In case of failure of payment of the bid price within the required period, the award shall be cancelled and the bid bond shall be forfeited. The subject property shall then be awarded to the next highest bidder.
11. The Official Receipt (O.R) showing the full payment of the bid price shall be presented to the Administrative Division which shall serve as the basis for the preparation of the Deed of Sale and Release Order within (five ( 5) working days upon receipt of the O.R and the awardee shall borne all expenses incidental to the withdrawal of the property.
12. The winning bidder is required to take possession of the subject property within thirty (30) working days after receipt of the Release Order, otherwise, he shall be charged with a daily storage fee in the amount equivalent to one percent ( 1%)) of the floor price of the subject property or five hundred pesos (500.00) whichever is higher. In case the property is not claimed within thirty (30) calendar days, the award/contract shall be cancelled and the subject property shall be awarded to the next highest bidder.
13. The unserviceable properties shall be sold on an "as is – where is" basis.
14. The bidders shall accept the physical condition and actual state at the time of the public bidding of the subject properties.
15. The Department of the Interior and Local Government reserves the right to reject any or all bids, or any part thereof, waives any formality, requirements or defects contained therein and will accept the offer it considers most advantageous to the government.



DONALD A. SERONAY  
Chairperson, Disposal Committee  
DILG Regional Office XIII,  
Km. 4, Libertad, Butuan City



\_\_\_\_\_  
Date

## Annex A

### PRICE QUOTATION FORM

THE CHAIRPERSON  
DILG BAC on Disposal  
DILG Regional Office XIII,  
Km. 4, Libertad, Butuan City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the "AS IS – WHERE IS" public bidding of the DILG properties, hereunder is our bid offer for the items/s as to be bidded at 2:30 PM on July 24, 2017 at the DILG Regional Office 13, Libertad, Butuan City:

Item	Unit	Description	Est. weight (kg)	Minimum Bid Price (Php)	Bid Offer( in figures and words)
1	Lot 1	Tower based Antenna w/ kenwood		50,000.00	
2	Lot 2	Junk/Scrap office and general office equipment, consist of unserviceable/junk/obsolete and discarded computer CPUs, monitors, keyboards, mouse, printers, aircon, office tables and chairs, and other unserviceable items and assorted vehicle parts: - Plastic Materials - Metals - Battery, 24 v - 1 pc - Battery, assorted - 5 pcs	30 Kls 80 Kls  250/pc	4.00/kilo 8.00/kilo 340.00 1,250.00	
3	Lot 3	5 units laptops/netbook	Php 400.00	2,000.00	
4	Lot 4	17 pcs assorted tires	Php 200.00	3,400.00	

(Amount in Words)

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The bid bond equivalent to ten percent( 10%) of the value bidden in the amount of Php  
\_\_\_\_\_ should be submitted separately.

Very truly yours,

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
Name & Signature of the Authorized Representative/Date

\_\_\_\_\_  
Tax Identification No.

\_\_\_\_\_  
Contact Nos. (Mobile and/or landline)

ASSETS AND DISPOSAL COMMITTEE  
DILG Regional Office 13

**Annex B**

BIDDER'S INSPECTION CERTIFICATE

This is to certify that I have personally inspected the following items/materials which are subject for public bidding to be conducted on July 24, 2017 at its present location, to wit:

Item	Unit	Description	Est. weight (kg)	Minimum Bid Price (Php)
1	Lot 1	Tower based Antenna w/ kenwood		50,000.00
2	Lot 2	Junk/Scrap office and general office equipment, consist of unserviceable/junk/obsolete and discarded computer CPUs, monitors, keyboards, mouse, printers, aircon, office tables and chairs, and other unserviceable items and assorted vehicle parts: - Plastic Materials - Metals - Battery, 24 v - 1 pc - Battery, assorted - 5 pcs	30 Kls 80 Kls  250/pc	4.00/kilo 8.00/kilo 340.00 1,250.00
3	Lot 3	5 units laptops/netbook	Php 400.00	2,000.00
4	lot 4	17 pcs assorted tires	Php 200.00	3,400.00

Inspection of the above items/materials was conducted on \_\_\_\_\_ in the presence of the authorized end-user representative.

\_\_\_\_\_  
(Signature Over Printed Name of Bidder)

INSPECTION ATTESTED BY:

\_\_\_\_\_  
Signature over Printed Name  
Authorized Representative, General Services Section

Date : \_\_\_\_\_