

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Region XIII (Caraga Region) Butuan City

Name of Procuring Entity:	DILG	RFQ No. : 2016-
Office/End-User:	LGMED	Date: July 25, 2016
Company Name		
Address		
Business Permit No.		
TIN No.		
PhilGEPS Registration No.		

Please quote your lowest price for the requirements listed hereunder subject to the Terms and Conditions stated below and submit to this office duly signed.

TERMS AND CONDITIONS:

- | | |
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| <p>1. Bidders shall provide correct and accurate information required in this form.</p> <p>2. Bidders shall quote for all items.</p> <p>3. Price quotation(s) must be valid for 60 calendar days from date of submission.</p> <p>4. Price quotation(s) to be denominated in Philippine Peso shall include all taxes duties and/or levies payable.</p> <p>5. Quotation(s) exceeding the Approved Budget for the Contract (ABC) shall be rejected.</p> <p>6. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services which complies with the minimum technical specification and other terms and conditions stated herein.</p> <p>7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the supplier or its authorized representative(s).</p> <p>8. The DILG shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.</p> | <p>10. Liquidated damages equivalent of one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The DILG shall rescind the contract once the cumulative amount of liquidated damages reaches ten (10) percent of the amount of the contract, without prejudice to other courses of action and remedies open to it.</p> <p>11. The DILG reserves the right to request the supplier for adjustment (addition or reduction) of booking of food and accommodation based on the actual number of participants present and the quantity of services delivered. Payment shall be made after the activity.</p> <p>12. Only quotations submitted on or before August 2, 2016/9:00 a.m., the deadline, shall be accepted.</p> <p>13. The DILG reserved the right to accept or reject any or all quotations and to impose additional requirements as it may deem proper.</p> |
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APPROVED BUDGET FOR THE CONTRACT (ABC):
PHP 202,740.00

CHARISSA T. GUERTA
BAC Chairperson

Item No.	ITEM DESCRIPTION	QTY	Approved Budget for the Contract	/Offer					Remarks
				Price			Compliance with Technical Specifications (please check)		
				QTY	Unit Price	Total Price	Yes	No	
1	Catering Services & Accommodation during the conduct of the Orientation-workshop for DILG XIII Field Officers in Building-Up DRR-CCA Database on August 22-26 (in two (2) Batches).								
	Technical Specifications:		202,740.00						
	1. August 22-26, 2016 (in two (2) Batches)						[]	[]	
	2. Within Agusan del Norte						[]	[]	
Lot 1	3. Accessible on 1 ride PUV/PUJ going to CarSU and back.						[]	[]	
	4. Meals and Accommodation:								
	4.a. Day 0: (August 22, 2016)								
	Dinner - (chicken brbq, steamed fish, pinakbet, fruit salad, rice, softdrink)	35 pax					[]	[]	
	Accommodation	35 pax					[]	[]	
	4.b. Day 1: (August 23, 2016 - Batch 1)								
	Complementary Breakfast -	35 pax					[]	[]	
	Dinner - soup, fish tuna fish fillet, hot and spicy fried chicken, four seasons, fresh fruit, rice, softdrink	50 pax					[]	[]	
	Accommodation	42 pax					[]	[]	
	4.c. Day 2: (August 24, 2016)								
	Complementary Breakfast -	42 pax					[]	[]	
	Dinner - soup, hot n spicy fried chicken, pinakbet, grilled fish, fresh fruits, rice, softdrinks	32 pax					[]	[]	
	Accommodation	32 pax					[]	[]	
	4.d. Day 1: (August 25, 2016 - Batch 2)								
	Complementary Breakfast -	32 pax					[]	[]	
	Dinner -soup, beef kaldereta, grilled tuna belly, chopseuy, sweet fruit salad, rice, softdrink	52 pax					[]	[]	
Accommodation	44 pax					[]	[]		
4.e. Day 2: (August 26, 2016)									
Complementary Breakfast -	44 pax					[]	[]		
4.f. Meals ready at 6:30am/6:00pm.						[]	[]		

Warranty

Price Validity

After having carefully read and accepted your General Conditions, I/WE quote you on the item(s) at prices noted above.

Printed Name/Signature/Date

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BAG Chairperson									
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				QTY	Unit Price	Total Price	Yes	No	
Lot 1	4.g. Triple sharing, fully airconditioned with television, T & B with soap, shampoo, and towel						[]	[]	
	4.h. Stable free wifi internet connection						[]	[]	
	4.i. Complimentary room for secretariat						[]	[]	
	4.j Check in at 2:00 pm Day 0; check out at 12:00 noon day 2.						[]	[]	
	4.k. Accommodation with <u>complimentary breakfast</u>						[]	[]	
Lot 2	5. Meals and Snacks:								
	5.a. Day 1 : (August 23, 2016 - Batch 1)								
	AM Snacks - (special ensaymada, chocolate cake, bottle juice)	50 pax					[]	[]	
	PM Snacks - (chicken empanada, egg pie, bottled juice)	50 pax					[]	[]	
	Lunch - (beef braised with ampalaya, sauted shrimp, native chicken tinola, chopseuy, special sotanghon, creamy buko pandan, rice, softdrinks	50 pax					[]	[]	
	5.b. Day 2 : (August 24, 2016)								
	AM Snacks - (banana cup cake, meat roll, bottled juice)	50 pax					[]	[]	
	Lunch - (fish in sweet n sour sauce, chicken pillow in mango sauce, birds nest soup, crab meat vegetables, fish lumpia, fresh fruits in season, rice four season juice	50 pax					[]	[]	
	5.c. Day 1 : (August 25, 2016 Batch 2)								
	AM Snacks - (egg sandwich, meat roll, bottled juice)	52 pax					[]	[]	
	PM Snacks - (butter mamon, tuna sandwich, bottled juice)	52 pax					[]	[]	
	Lunch - (pork kawali, fish in white sauce, fish tinola, stir fry vegetables, pancit guisado, fruit salad, rice, iced tea)	52 pax					[]	[]	
Warranty				Price Validity					

Warranty

Price Validity

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Printed Name/Signature/Date

Tel. No./Cellphone No.

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Lot 2	5.d. Day 2 : (August 26, 2016)								
	AM Snacks - (burger, tuna clubhouse w/ cheese, bottled juice)	52 pax					[]	[]	
	Lunch - (pork steak w/ pineapple, seafoods medley, shrimp sinigang, four seasons, lumpia shanghai, creamy buko pandan, rice, kamote tops juice)	52 pax					[]	[]	
	6.g. Water dispenser and glass available at the conference hall.						[]	[]	
	6.h. Free flowing coffee with cream and sugar from morning to afternoon						[]	[]	
	6.i. Meals and snacks ready at 8:30am/11:30nn/2:30pm.						[]	[]	
	NOTE: In order to be eligible for this procurement, suppliers /service providers must submit, together with the quotation/proposal the following eligibility requirements								
	1. Applicable Registration Certificate, any of the following:						[]	[]	
	a) SEC Registration Certificate for Corporations						[]	[]	
	b) DTI Registration Certificate for Sole Proprietorship						[]	[]	
	c) Cooperative Development Authority Registration Certificate for Cooperatives						[]	[]	
	2. Valid Business Permit						[]	[]	
	3. Valid PhilGEPS Registration Certificate						[]	[]	

Warranty	Price Validity
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