



Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
REGION XIII (CARAGA REGION)
1559 Matimco Bldg., Km.4, Libertad, Butuan City
Telefax. Nos. (085) 342-2134/815-1299
website: caraga.dilg.gov.ph; email address: official@caraga.dilg.gov.ph



REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT OF GOODS AND SERVICES

RFQ No. 2015-003

The Department of the Interior and Local Government - Region 13 (DILG-13), through its Bids and Awards Committee (BAC), invites interested suppliers to submit their quotation for **Promo Collaterals and Tarpaulins to be used During the Conduct of the Component 3: Provincial Convergence Action Planning of the Operation Listo** with an Approved Budget for the Contract (ABC) of Four Hundred Thirty-Four Thousand and One Hundred Pesos Only (**P434,100.00**) which the entity will procure through Small Value Procurement in accordance with 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Deliverables:

A. Location

The suppliers shall be based in Butuan City.

B. DATE

The delivery dates shall be February 20, 2015 for 50% of the goods and the other 50% on February 24, 2015.

C. Item Requirements:

Item No.	Unit	Item Description	Total Cost
1	Lot	Polo Shirt (<i>please see attached "Annex C" for the specification</i>)	92,500.00
2	Lot	Eco Bag (<i>please see attached "Annex D" for the specification</i>)	29,600.00
3	Lot	Cap (<i>please see attached "Annex E" for the specification</i>)	55,500.00
4	Lot	Vest (<i>please see attached "Annex F" for the specification</i>)	74,000.00
5	Lot	<ul style="list-style-type: none">Tarpaulin Printing for the Alpha FlowchartTarpaulin Printing for the Bravo FlowchartTarpaulin Printing for the Charlie FlowchartTarpaulin Printing for the Reference Boxes and ChecklistsTarpaulin Printing for the Tropical Cyclone Information Board	182,500.00

		(please see attached "Annex G" for the specification)	
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The supplier may quote for a specific Lot or any Lot or all Lots.

D. PAYMENT ARRANGEMENT:

The DILG shall pay the supplier after 100% delivery of the items.

DILG 13 now invites legally, technically, and financially capable provider to submit quotation for the supplies.

Sealed quotations and documentary requirements (Annex "B") must be delivered/submitted to the address below on or before **February 13, 2015 at 8:30 AM**. Late proposal shall not be accepted.

**THE BIDS AND AWARDS COMMITTEE
DILG-REGIONAL OFFICE XIII
1559 MATIMCO BLDG., KM 4
LIBERTAD, BUTUAN CITY**

The DILG 13 reserves the right to accept or reject any or all quotations and to impose additional terms and conditions as it may deem proper.

For inquiry, you may contact Atty. Allen M. Gasulas, Head, BAC Secretariat at (085) 342-2134 or (085) 815-1299.


CHARISSA D. GUERTA
Chairperson, BAC

Annex "A"

Item No.	Item Description	QTY	Unit
1	Polo Shirt (please see attached "Annex C" for the specification)	370	Lot
2	Eco Bag (please see attached "Annex D" for the specification)	370	Lot
3	Cap (please see attached "Annex E" for the specification)	370	Lot
4	Vest (please see attached "Annex F" for the specification)	370	Lot
5	Tarpaulin Printing for the Alpha Flowchart Tarpaulin Printing for the Bravo Flowchart Tarpaulin Printing for the Charlie Flowchart Tarpaulin Printing for the Reference Boxes and Checklists Tarpaulin Printing for the Tropical Cyclone Information Board (please see attached "Annex G" for the specification)	73 73 73 73 73	Lot

Annex "B"

PRICE QUOTATION FORM

Date

The Bids and Awards Committee
Department of the Interior and Local Government
Regional Office 13
Libertad, Butuan City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

Item No.	Unit	Item Description	QTY	PRICE
1	Lot	Polo Shirt (please see attached "Annex C" for the specification)	370	
2	Lot	Eco Bag (please see attached "Annex D" for the specification)	370	
3	Lot	Cap (please see attached "Annex E" for the specification)	370	
4	Lot	Vest (please see attached "Annex F" for the specification)	370	
5	Lot	Tarpaulin Printing for the Alpha Flowchart Tarpaulin Printing for the Bravo Flowchart Tarpaulin Printing for the Charlie Flowchart Tarpaulin Printing for the Reference Boxes and Checklists Tarpaulin Printing for the Tropical Cyclone Information Board (please see attached "Annex G" for the specification)	73 73 73 73 73	

GRAND TOTAL

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For eligibility consideration, bidder is requested to submit the following: (i) Mayor's Permit; (ii) DTI or SEC Registration Certificate; and (iii) PhilGEPS Registration, together with this price quotation form.

Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

Name/Signature of Representative

Name of Company

Annex "C"

OPERATION LISTO Polo Shirt

- FREE SIZE
- COLOR: Blue
- MATERIAL: 100% cotton
- Logos should be placed on the left side
 - DILG Logo first
 - To be followed by the OPERATION LISTO LOGO

SAMPLE:



Annex "D"

OPERATION LISTO BAG

- ITEM: Eco Bag
- SIZE: 13 x 18-1/2"
- MATERIAL: Katcha
- COLOR: Oak White
- PRINT: Heat Press

SAMPLE:



Annex "E"

OPERATION LISTO CAP

- ITEM : CAP
- SIZE : FREE SIZE
- MATERIAL : Polycanvass
- COLOR : Navy Blue
- PRINT : Full color

SAMPLE:



Annex "F"

OPERATION LISTO VEST

- Reflective jackets have 1" & 2" micro prismatic tape that are available in Red & Green colors.
- Background Fabric used in our 100% polyester is of plain & mesh type.
- Reflectivity: 100 to 150 CD / Lux.
- Logos should be placed on the left side
 - DILG Logo first
 - To be followed by the OPERATION LISTO LOG

SAMPLE:



CRITICAL PREPAREDNESS ACTIONS FLOWCHARTS TARPULIN SPECIFICATIONS

MATERIALS		SPECIFICATIONS	
TARPAULIN	ALPHA FLOWCHART	Length:	8 sq. ft.
		Height:	4 ft sq. ft.
		Type of Tarpaulin	Glossy Tarpaulin
		Ink Used:	All-weather Ink
		Others:	With 4 eyelets (each corner)
	BRAVO FLOWCHART	Length:	8 sq. ft.
		Height:	4 ft sq. ft.
		Type of Tarpaulin	Glossy Tarpaulin
		Ink Used:	All-weather Ink
		Others:	With 4 eyelets (each corner)
	CHARLIE FLOWCHART	Length:	8 sq. ft.
		Height:	4 ft sq. ft.
		Type of Tarpaulin	Glossy Tarpaulin
		Ink Used:	All-weather Ink
		Others:	With 4 eyelets (each corner)
	REFERENCE BOXES AND CHECKLISTS	Length:	8 sq. ft.
		Height:	4 ft sq. ft.
		Type of	Glossy Tarpaulin
		Ink Used:	All-weather Ink
		Others:	With 4 eyelets (each corner)
	TROPICAL CYCLONE INFORMATION BOARD	Length:	8 sq. ft.
		Height:	4 ft sq. ft.
		Type of	Glossy Tarpaulin
		Ink Used:	All-weather Ink
		Others:	With 4 eyelets (each corner)

SAMPLES:



A L P H A

MINIMUM CRITICAL PREPARATION

MINOR (48 HOURS)

DRIVING AND AFTER



DRIVING AFTER



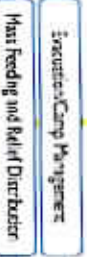
CLUSTER 1
Security, Liaison, S&A
(NFP, BFP, Engineering,
Public Safety Office)



Mobilize Teams and Enlist Volunteers
Conduct Functionality of Equipment **C/D/E**

Standby Teams

CLUSTER 2
Humorist in
(MHO, MSWDO)



Prepare Education Centers
Estimate No. of Evacuees

Standby Teams

CLUSTER 3
Information and
Awareness (Information
Officers/Media Stations)



Mass Alert and Warn Communities **J**

Possibility of:
Supervision of Cases and Work
• Evac & Site Travel Ban **J**

• Monitor Alerts
• Coordinate Operations with Custom 1, 2, and 3
• Gather Reports **K**

(Continue to Monitor and Report)

• ALL PREPARATIONS SHOULD BE DONE • ALL PREPARATIONS SHOULD BE DONE •



Advise the Public to Stay Indoors

If there are suspensions and bottlenecks, consider the re:
• Supervision of Cases and Work
• Evac & Site Travel Ban

• Monitor Alerts
• Coordinate Operations with Custom 1, 2, and 3
• Gather Reports **K**



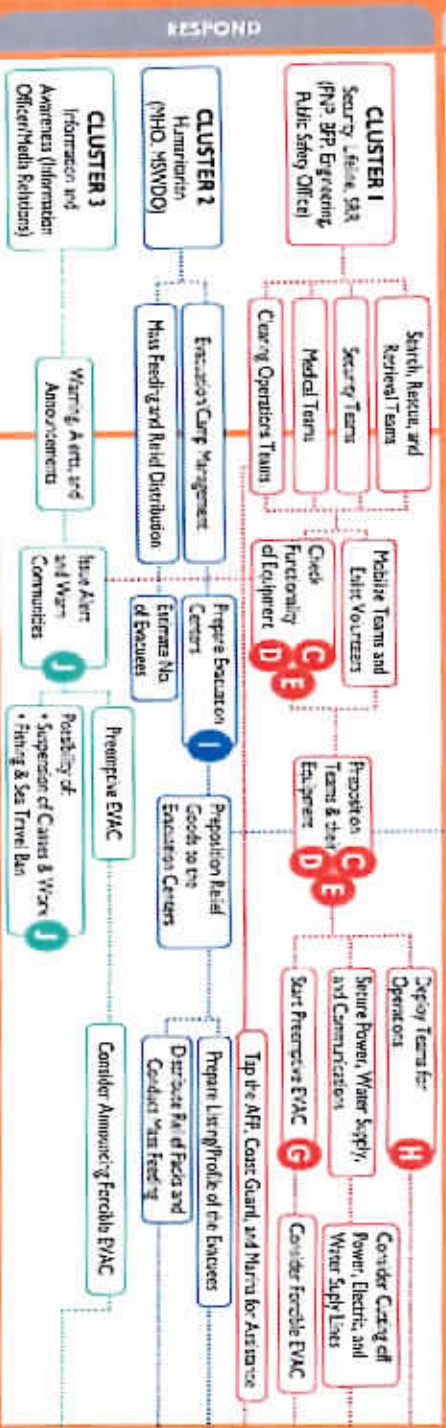
PCRA LIST

B R A V O

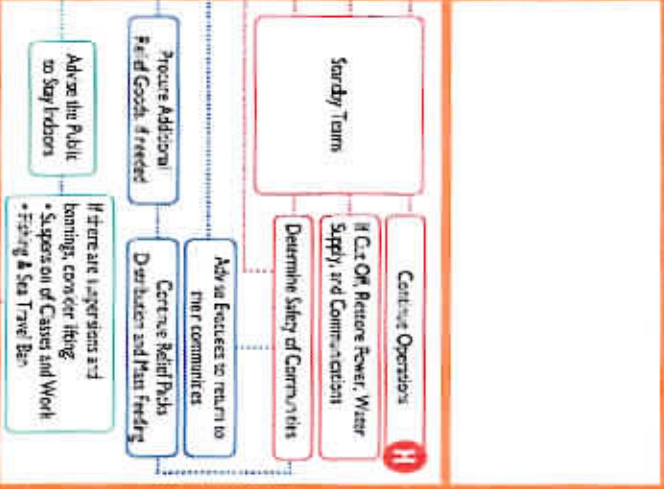
MINIMUM CRITICAL PREPARATION

1801E148 (HONKS)

DURING AND AFTER



• ALL PREPARATIONS SHOULD BE DONE • ALL PREPARATIONS SHOULD BE DONE •





CHARLIE

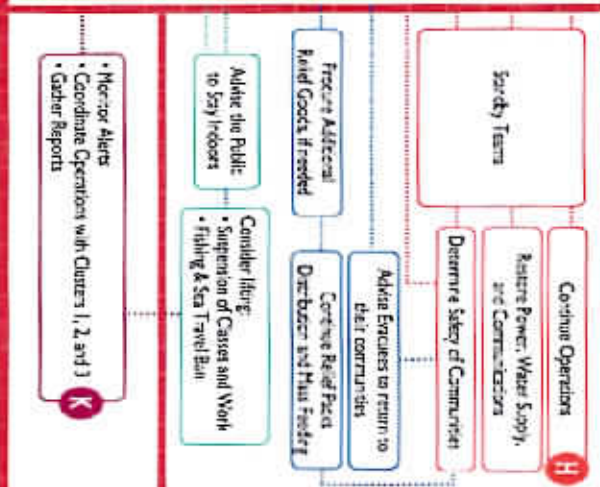
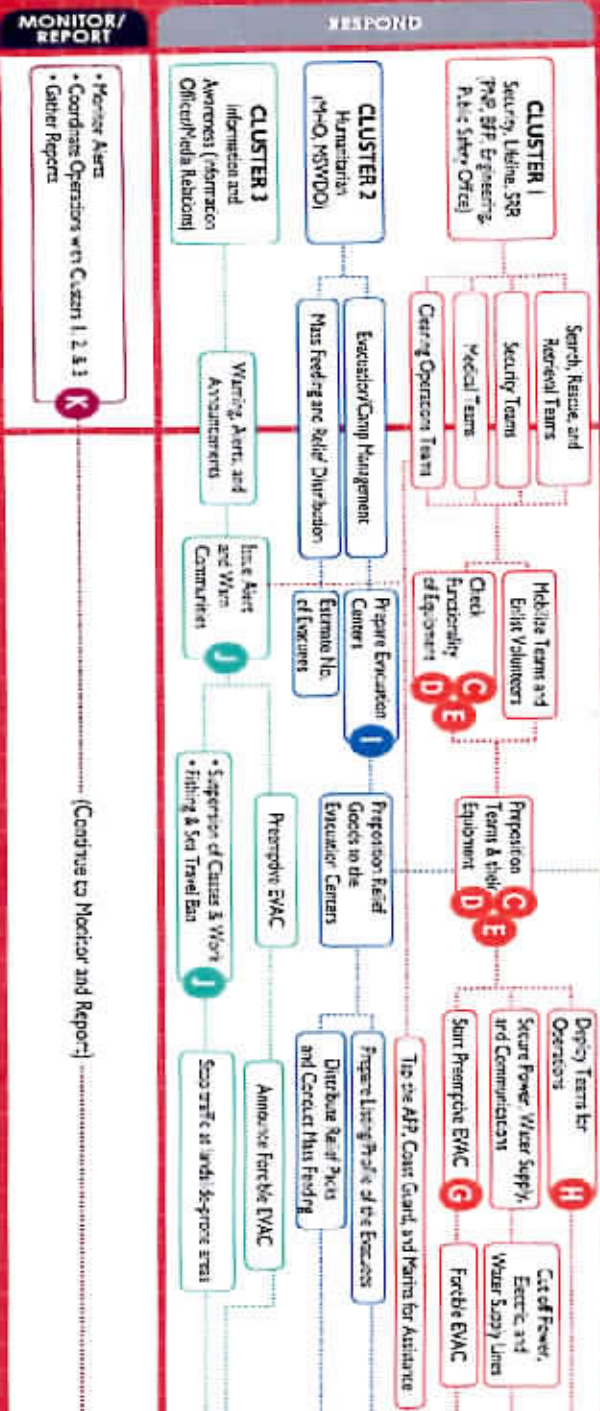
MINIMUM CRITICAL PREPARATION

(HOURS: 48 HOURS)

CRISIS AND AITR



BEFORE AITR



ALL PREPARATIONS SHOULD BE DONE - ALL PREPARATIONS SHOULD BE DONE -

MINIMUM CRITICAL PREPARATION REFERENCE BOXES AND CHECKLISTS

BOX A

LIST OF CONTACTS OURING & CASSTEN

- 1. Contact of 211 and
Community Response
- 2. Contact of 211 and
the community
- 3. Emergency response
contact list
- 4. Major League Soccer
contact list

BOX C

LIST OF CONTACTS FOR 1888 TEAM

- 1. Contact list
- 2. Emergency response
contact list
- 3. Major League Soccer
contact list
- 4. Major League Soccer
contact list
- 5. Major League Soccer
contact list

BOX D

LIST OF CONTACTS FOR INDIAN/MAYAN TEAM

- 1. Contact list
- 2. Emergency response
contact list
- 3. Major League Soccer
contact list
- 4. Major League Soccer
contact list
- 5. Major League Soccer
contact list

BOX E

LIST OF CONTACTS FOR INDIAN/MAYAN TEAM

- 1. Contact list
- 2. Emergency response
contact list
- 3. Major League Soccer
contact list
- 4. Major League Soccer
contact list
- 5. Major League Soccer
contact list

BOX F

GUIDELINES ON UTILIZING LIFELINE RUC

- 1. Guidelines on utilizing
Lifeline RUC
- 2. Guidelines on utilizing
Lifeline RUC
- 3. Guidelines on utilizing
Lifeline RUC
- 4. Guidelines on utilizing
Lifeline RUC
- 5. Guidelines on utilizing
Lifeline RUC

BOX H

CRIMINALS FOR THE DEPARTMENT OF CULTURAL AFFAIRS

- 1. Criminals for the
Department of Cultural
Affairs
- 2. Criminals for the
Department of Cultural
Affairs
- 3. Criminals for the
Department of Cultural
Affairs
- 4. Criminals for the
Department of Cultural
Affairs
- 5. Criminals for the
Department of Cultural
Affairs

BOX H (continued)

CRIMINALS FOR THE DEPARTMENT OF CULTURAL AFFAIRS

- 1. Criminals for the
Department of Cultural
Affairs
- 2. Criminals for the
Department of Cultural
Affairs
- 3. Criminals for the
Department of Cultural
Affairs
- 4. Criminals for the
Department of Cultural
Affairs
- 5. Criminals for the
Department of Cultural
Affairs

BOX I

EMERGENCY CENTER CHECKLISTS

- 1. Emergency center
checklists
- 2. Emergency center
checklists
- 3. Emergency center
checklists
- 4. Emergency center
checklists
- 5. Emergency center
checklists

BOX I (continued)

EMERGENCY CENTER CHECKLISTS

- 1. Emergency center
checklists
- 2. Emergency center
checklists
- 3. Emergency center
checklists
- 4. Emergency center
checklists
- 5. Emergency center
checklists

BOX J

PUBLIC ANNOUNCEMENT

- 1. Public announcement
- 2. Public announcement
- 3. Public announcement
- 4. Public announcement
- 5. Public announcement

BOX K

ACCESS GUIDE TO WOMEN'S GALLETRY RELATED WEBSITES

- 1. Access guide to women's
galletry related websites
- 2. Access guide to women's
galletry related websites
- 3. Access guide to women's
galletry related websites
- 4. Access guide to women's
galletry related websites
- 5. Access guide to women's
galletry related websites

BOX K (continued)

ACCESS GUIDE TO WOMEN'S GALLETRY RELATED WEBSITES

- 1. Access guide to women's
galletry related websites
- 2. Access guide to women's
galletry related websites
- 3. Access guide to women's
galletry related websites
- 4. Access guide to women's
galletry related websites
- 5. Access guide to women's
galletry related websites

BOX B

MEETING AGENDA IN CONVENTION LIBRARY

- 1. Meeting agenda in
convention library
- 2. Meeting agenda in
convention library
- 3. Meeting agenda in
convention library
- 4. Meeting agenda in
convention library
- 5. Meeting agenda in
convention library

BOX G

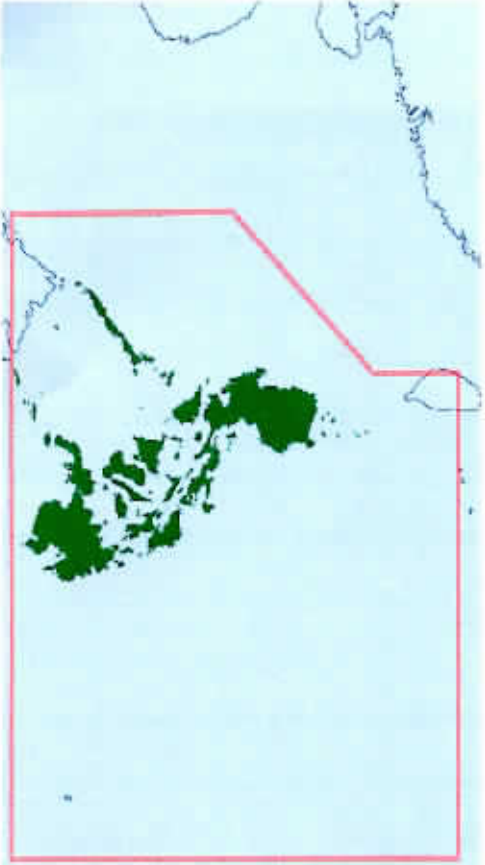
HIGHLY VULNERABLE COMMUNITIES

- 1. Highly vulnerable
communities
- 2. Highly vulnerable
communities
- 3. Highly vulnerable
communities
- 4. Highly vulnerable
communities
- 5. Highly vulnerable
communities



TROPICAL CYCLONE INFORMATION BOARD OF MY LGU

MUNICIPALITY/CITY:	
TYPHOON NAME:	
WIND SPEED (in kph):	PATH:
RADIUS:	SIGNAL NO.:
RAINFALL:	SPECIAL WARNINGS:
EXPECTED LANDFALL (time):	



Municipal Disaster Risk Reduction and Management Council (MDRMC)
 020-711-1286 / 020-912-2228
 020-720-2025 / 020-911-2007 (1st flr)
www.mdrmc.gov.ph

Philippine Atmospheric, Geophysical and Astronomical Services Administration (PAGASA)
 020-833-8338
www.pagasa.dost.gov.ph

Department of the Interior and Local Government (DILG)
 020-881-5899 / 4-18
www.dilg.gov.ph

Central Office Disaster Preparedness and Response Center (COPARC)
 020-820-0949
 020-825-7343

Philippine Air Force (PAF)
 020-820-0949
 020-825-7343

Department of Social Welfare and Development (DSWD)
 020-851-3681
www.dswd.gov.ph

Philippine Coast Guard (PCG)
 020-521-4881 ext. 6200-6202
 020-520-4199 / 020-520-4198
www.pcgc.gov.ph

Armed Forces of the Philippines (AFP)
 020-520-4199 ext. 6200-6202
www.afp.mil/afp

Philippine National Red Cross (PNRC)
 020-520-4199 / 020-520-4198
www.pnrc.org.ph

Bureau of Fire Protection (BFP)
 020-4200-1212-2017
 020-4200-1212 (1st flr)
www.bfp.gov.ph

OTHER LOCAL NUMBERS:

local area map